

## SAUGHALL AND SHOTWICK PARK PARISH COUNCIL

### COUNCIL SUMMONS

To All Members of the Parish Council

Dear Member,

You are summoned to attend a remote meeting of the Saughall and Shotwick Park Parish Council to be held via Zoom Meetings at **7pm** on **Monday, 2 November 2020** to transact the business set out on the agenda overleaf. For Members who have Wi-Fi connectivity problems they can join the meeting by telephoning-in using telephone number 0203 901 7895. Alternative telephone numbers along with the invitation to join the meeting and joining numbers are advertised on the notice of the meeting which is posted on the Parish Council's website.

Yours sincerely

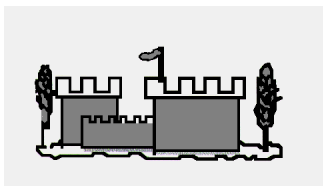
*Shirley Hudspeth*

Clerk to the Council

10 Merton Close,  
Little Neston  
Cheshire

23 October 2020





SAUGHALL AND SHOTWICK PARK  
PARISH COUNCIL  
[www.saughall.gov.uk](http://www.saughall.gov.uk)

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**REMOTE COUNCIL MEETING**  
**MONDAY, 2 NOVEMBER 2020**  
**7:00 PM**

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**PUBLIC SPEAKING TIME**

Before the meeting begins Ten Minutes will be allocated to enable any petition presenters to speak in support of their petition(s) and for questions from the public, providing five clear working days written notice has been given, or on matters of urgency, providing a request is made to the Chairman prior to the commencement of the meeting and the Council's consent is given.

**Martin Kennedy** about dog walking in the Golden Jubilee Park.

## **AGENDA**

### **PART 1 – MATTERS TO BE CONSIDERED IN THE PRESENCE OF THE PRESS AND PUBLIC**

No.	Item	Purpose	Time Allowed for Discussion
1.	<b>Apologies for Absence</b>	For noting.	(1 minute)
2.	<b>Members' Code of Conduct - Declarations of Interest</b> Members are asked to consider whether they have any disclosable pecuniary or non-pecuniary interests in connection with any item(s) on this agenda and, if so, to declare them and state the nature of the interest.	For noting.	(2 minute)
3.	<b>Minutes</b> To confirm the Minutes of the meeting of the Council held on 5 October 2020 as a correct record. <a href="https://www.saughall.gov.uk/wp-content/uploads/2020/10/Council-held-on-2020-10-05.pdf">https://www.saughall.gov.uk/wp-content/uploads/2020/10/Council-held-on-2020-10-05.pdf</a>	For decision.	(3 minutes)
4.	<b>Clerk's Report (Attached)</b>	For noting.	(1 minute)

5.	<p><b>Casual Vacancy on the Council</b>  An election was not called. The Council may now go ahead and fill its casual vacancy by co-option as soon as practically possible.  The unsuccessful Candidates at the last Parish Council Election on 2 May 2019 were as follows:</p> <ul style="list-style-type: none"> <li>• Marc Andrew Hallows – 232 votes</li> <li>• Peter Graeme Halford – 201 votes</li> <li>• Terry Cordner – 154 votes</li> </ul>	For decision.	(2 minutes)
6.	<p><b>Cheshire West and Chester Council (CWaC) – Ward Councillor’s Report</b> (including any Highway and Environmental Issues)  Councillor Simon Eardley to report on any issues that concern Saughall.</p>	For noting and decision if necessary.	(10 minutes)
7.	<p><b>Police Report</b>  To receive a report.</p>	For noting and decision if necessary.	(5 minutes)
8.	<p><b>Working Group Reports</b></p> <p>(a) Business  To receive a report on:</p> <ul style="list-style-type: none"> <li>(i) Internet Banking  To receive a progress report.</li> <li>(ii) Computer for the Clerk  To receive a progress report.</li> <li>(iii) Paperless Office  To receive a report.</li> <li>(iv) Joint Agreement for the Use of the Golden Jubilee Park  To consider any recommendations</li> </ul> <p>(b) Golden Jubilee Park  To receive a report.  <b>(Councillors A Warrington, Mrs JM Young and PP Young</b> plus three co-opted Members (Ms A Dutton, Mrs S Harris, and Mr B Huxley)).</p> <p>(c) Communications and Marketing  (i) To receive a report.  <b>(Councillors DF Holman, A Bailey Mrs R Lowe, Mrs L Rutter, and A Warrington</b> plus one co-opted Member (Ms A Manning)).</p> <p>(d) Highways  To receive a report and agree the recommendations.  <b>(Councillors H Jennings, M Johnson, B Kerr, and Mrs JE Storrar</b> plus one co-opted Member (Mr R Nicholas)).</p>	For decision.	<p>(10 minutes)</p> <p>(10 minutes)</p> <p>(5 Minutes)</p> <p>(10 minutes)</p>

<p><b>9.</b></p>	<p><b>Planning Matters</b></p> <p>(a) Planning Application(s) To consider the following planning application(s) and agree any comments with a view to passing them to the Planning Authority:</p> <p>(b) Planning Decision(s) To note any planning decision(s) made by Cheshire West and Chester Council – the Planning Authority since the Council meeting held on 15 June 2020:</p> <p>(c) Any Other Planning Matters To consider any other planning matters.</p>	<p>For decision.</p> <p>For noting.</p> <p>For decision.</p>	<p>(10 minutes)</p>
<p><b>10.</b></p>	<p><b>Finance Reports</b></p> <p>(a) Audit of 2019/20 Accounts The External Auditor’s Report is awaited.</p> <p>(b) Payments made since the meeting of the Council held on 5 October 2020. <b>(Copy attached)</b> Public Works Loans Board - £943.13 on 19 October 2020</p> <p>(c) To note receipts. <b>(Copy attached)</b></p> <p>(d) To receive the cash to bank reconciliation. <b>(Copy attached)</b></p>	<p>For decision.</p> <p>For decision.</p> <p>For noting.</p> <p>For noting.</p>	<p>(5 minutes)</p>
<p><b>11.</b></p>	<p><b>Mid-Year Review of the Budget (Revised Papers Attached)</b></p>	<p>For decision.</p>	<p>(5 minutes)</p>
<p><b>12.</b></p>	<p><b>Saughall Matters</b></p> <p>(a) Remembrance Sunday To discuss options to commemorate those who have died in conflict, in the light of the Coronavirus Pandemic e.g. banner, lighting up the Vernon Institute Clock Tower. To discuss ideas and associated costs.</p> <p>(b) Christmas Activities</p> <p>(i) Christmas Lights Switch On To receive a report and agree a date.</p> <p>(ii) Best Christmas Decorated Front Window Competition To discuss and share ideas.</p> <p>(c) VE Day – Tree Planting To receive a report from <b>Councillor M Johnson</b>.</p> <p>(d) Saughall Surgery To monitor services being provided/not provided.</p>	<p>For decision.</p>	<p>(10 minutes)</p>

	<p>(e) Drainage Issues at Fairholme Close/Willow Hey To note that a remote meeting had been arranged between <b>Councillors A Bailey, H Jennings, Mrs JE Storrar, A Warrington and Mrs JM Young</b> at 9.30am on Friday, 6 November 2020.</p>		
12.	<p><b>Cheshire Association of Local Councils Annual Meeting Using Zoom Platform at 7pm on Thursday, 19 November 2020</b></p> <p>(a) Three delegates are invited. <b>Councillors A Bailey, Mrs JE Storrar and A Warrington.</b></p> <p>(b) To note that the Council has not put a Motion forward. <b>Councillors A Bailey and M Johnson</b> to report.</p>	For decision.	(5 minutes)
13.	<p><b>Communications Received</b></p> <p>To note communication(s) received:</p> <ul style="list-style-type: none"> <li>• Email dated 21 October 2020 from Martin Kennedy regarding the Dog Walking Trial that has now ceased in the Golden Jubilee Park. <b>(Copy attached.)</b></li> <li>• Email dated 22 October 2020 from the Chief Executive of ChALC regarding the Committee on Standards in Public Life Consultation. <b>(Copy attached.)</b></li> <li>• Email dated 22 October 2020 from the Chief Executive of ChALC along with a flyer regarding Members' Learning and Development. <b>(Copy attached.)</b></li> </ul>	For noting.	(1 minute)