

SAUGHALL AND SHOTWICK PARK PARISH COUNCIL

COUNCIL SUMMONS

To All Members of the Parish Council

Dear Member,

You are summoned to attend the meeting of the Saughall and Shotwick Park Parish Council to be held at **7pm on Monday, 2 March 2020 at the Vernon Institute, Church Road, Saughall** to transact the business set out on the agenda overleaf.

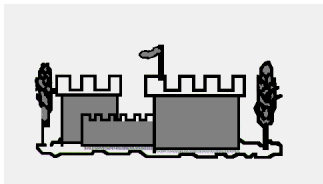
Yours sincerely

Shirley Hudspeth

Clerk to the Council

10 Merton Close,
Little Neston
Cheshire

13 February 2020



SAUGHALL AND SHOTWICK PARK
PARISH COUNCIL
www.saughall.gov.uk

Mrs S Hudspeth ACIS
Clerk to the Council
Tel: 0151-336 3367
clerk@saughall.gov.uk

COUNCIL MEETING
MONDAY, 2 MARCH 2020
7:00 PM
THE VERNON INSTITUTE, CHURCH ROAD, SAUGHALL

PUBLIC SPEAKING TIME

Before the meeting begins Ten Minutes will be allocated to enable any petition presenters to speak in support of their petition(s) and for questions from the public, providing five clear working days written notice has been given, or on matters of urgency, providing a request is made to the Chairman prior to the commencement of the meeting and the Council's consent is given.

AGENDA

PART 1 – MATTERS TO BE CONSIDERED IN THE PRESENCE OF THE PRESS AND PUBLIC

No.	Item	Purpose	Time Allowed for Discussion
1.	Apologies for Absence	For noting.	(1 minute)
2.	Members' Code of Conduct - Declarations of Interest Members are asked to consider whether they have any disclosable pecuniary or non-pecuniary interests in connection with any item(s) on this agenda and, if so, to declare them and state the nature of the interest.	For noting.	(2 minute)
3.	Minutes To confirm the Minutes of the meeting of the Council held on 3 February 2020 (available on the Council's website) as a correct record.	For decision.	(3 minutes)
4.	Clerk's Report (Attached)	For noting.	(1 minute)

5.	<p>Cheshire West and Chester Council (CWaC) – Ward Councillor’s Report (including any Highway and Environmental Issues) Councillor Simon Eardley to report on any issues that concern Saughall including: (a) School Transport (b) Willow Hey Drainage Issues</p>	For decision as necessary.	(10 minutes)
6.	<p>Police Report To receive a report.</p>	For noting and decision if necessary.	(5 minutes)
7.	<p>Working Group Reports (a) Business To receive a report. (Councillors A Bailey, B Kerr, H Jennings, A Warrington and PP Young.) (b) Golden Jubilee Park (i) To receive a report. (Councillors A Warrington, Mrs JM Young and PP Young plus three co-opted Members (Ms A Dutton, Mrs S Harris and Mr B Huxley)). (ii) CCTV Policy <ul style="list-style-type: none"> • The draft Policy is attached for approval. • It was agreed at the last meeting that the CCTV equipment would be ordered after this meeting once the Policy was in place. (iii) Six Months Trial Period for Dog Walkers. To monitor the situation. This decision will be revisited at the April Council meeting. (iv) Cycle Track To monitor the condition of the track and note any response from the contractor who has been asked to repair it. (c) Communications and Marketing To receive a report. (Councillors A Bailey, DF Holman, Mrs R Lowe, Mrs L Rutter and A Warrington plus one co-opted Member (Ms A Manning)). (d) Highways To receive a report. (Councillors H Jennings, M Johnson, B Kerr and Mrs JE Storrar plus one co-opted Member (Mr R Nicholas)).</p>	For noting and decision if necessary.	<p>(5 minutes)</p> <p>(10 minutes)</p> <p>(5 minutes)</p> <p>(5 minutes)</p>

<p>8.</p>	<p>Planning Matters</p> <p>(a) Planning Application(s) To consider the following planning application(s) that have been received with a view to passing observations to Cheshire West and Chester Council – the Planning Authority:</p> <p>(i) 20/00415/TPO Proposal: Rowan (T13) fell and remove dying/diseased tree as in unsafe location next to car park and communal footpath. Location: Car Park Area between Flats 50-64 and House 48-36 Parkway, Saughall.</p> <p>(ii) 20/00120/LBC Proposal: Replace existing window with bi-fold door. Location: 11 Shotwick Park, Seahill Road, Saughall.</p> <p>(b) Planning Decision(s) To note the following planning decision(s) made by Cheshire West and Chester Council – the Planning Authority since the Council meeting held on 3 February 2020:</p> <p>(i) 19/04241/FUL Proposal: Single storey side extension. Location: Astbury Cottage North, Parkgate Road, Saughall. “Approval”</p> <p>(c) Any Other Planning Matters To consider any other planning matters.</p>		<p>(5 minutes)</p>
<p>9.</p>	<p>Finance Reports</p> <p>(a) HSBC UK – Online Customer Information Review</p> <p>(b) Payments to be made since the meeting of the Council held on 3 February 2020. (Copy attached.)</p> <p>(c) To note receipts. (Copy attached.)</p> <p>(d) To receive the cash to bank reconciliation. (Copy attached.)</p>	<p>For decision.</p> <p>For noting. For noting.</p>	<p>(5 minutes)</p>
<p>10.</p>	<p>Housing Survey To receive a report from the Chairman on the questionnaires and to note progress.</p>	<p>For noting.</p>	<p>(3 minutes)</p>

<p>11.</p>	<p>Saughall Matters</p> <p>(a) VE Day 75th Anniversary – 8 – 10 May 2020 To receive any updates on the arrangements:</p> <ul style="list-style-type: none"> • for marking VE Day permanently by planting five trees (Councillor M Johnson to report); and • the itinerary in Saughall for the Anniversary Weekend (Councillor Mrs K Evans to provide an update). <p>(b) Operation London Bridge Councillor A Bailey to provide a progress report.</p> <p>(c) Vernon Institute Clock Tower – LED Lighting Upgrade Councillor PP Young to confirm when the work will be carried out.</p> <p>(d) The Planting of Trees on the Grassed amenity areas (Saughall Hey and The Ridings Estate) This is the subject of a public consultation via the Parish Council Newsletter.</p> <p>(e) Possible Saughall Event - Small Family Orientated Non Animal Circus Councillor A Bailey to report.</p>	<p>For decision.</p>	<p>(10 minutes)</p>
<p>12.</p>	<p>Parish Council Surgeries</p> <p>(a) The Last Surgery Councillor Mrs JM Young to report on the proceedings of her Parish Surgery held on Saturday, 22 February 2020 (World Thinking Day) at the Uniform Group's Headquarters on Fiddlers Lane, Saughall.</p> <p>(b) The Next Surgery To agree who will preside at the next Surgery and agree its date, time and venue.</p>	<p>For decision.</p>	<p>(5 minutes)</p>
<p>13.</p>	<p>Parish Council Representation</p> <p>Cheshire West and Chester Council's Parish Conference from 5.30pm – 9pm on Tuesday, 3 March 2020 at the Double Tree Hilton, Chester.</p> <p>Councillors A Bailey, M Johnson and B Kerr have agreed to attend this event and report back to the Council on its proceedings.</p>	<p>For noting.</p>	
<p>14.</p>	<p>Communications Received</p> <p>To note any communication(s) received.</p>		<p>(3 minutes)</p>

**Date of Next Ordinary
Council Meeting:**

Time:

Venue:

Monday, 6 April 2020

7:00pm

**The Vernon Institute, Church Road,
Saughall.**

Date of Annual Parish Meeting

Time:

Venue:

Monday, 20 April 2020

7:30pm

**The Vernon Institute, Church Road,
Saughall.**