

SAUGHALL AND SHOTWICK PARK PARISH COUNCIL

COUNCIL SUMMONS

To All Members of the Parish Council

Dear Member,

You are summoned to attend the meeting of the Saughall and Shotwick Park Parish Council to be held at **7pm on Monday, 3 February 2020 at the Vernon Institute, Church Road, Saughall** to transact the business set out on the agenda overleaf.

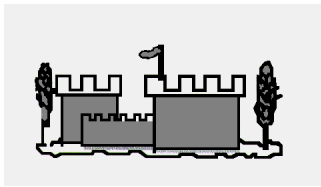
Yours sincerely

Shirley Hudspeth

Clerk to the Council

10 Merton Close,
Little Neston
Cheshire

24 January 2020



SAUGHALL AND SHOTWICK PARK
PARISH COUNCIL
www.saughall.gov.uk

Mrs S Hudspeth ACIS
Clerk to the Council
Tel: 0151-336 3367
clerk@saughall.gov.uk

COUNCIL MEETING
MONDAY, 3 FEBRUARY 2020
7:00 PM
THE VERNON INSTITUTE, CHURCH ROAD, SAUGHALL

PUBLIC SPEAKING TIME

Before the meeting begins Ten Minutes will be allocated to enable any petition presenters to speak in support of their petition(s) and for questions from the public, providing five clear working days written notice has been given, or on matters of urgency, providing a request is made to the Chairman prior to the commencement of the meeting and the Council's consent is given.

AGENDA

PART 1 – MATTERS TO BE CONSIDERED IN THE PRESENCE OF THE PRESS AND PUBLIC

No.	Item	Purpose	Time Allowed for Discussion
1.	Apologies for Absence	For noting.	(1 minute)
2.	Members' Code of Conduct - Declarations of Interest Members are asked to consider whether they have any disclosable pecuniary or non-pecuniary interests in connection with any item(s) on this agenda and, if so, to declare them and state the nature of the interest.	For noting.	(2 minute)
3.	Minutes To confirm the Minutes of the meetings of the Council held on 6 and 13 January 2020 (available on the Council's website) as a correct record.	For decision.	(3 minutes)
4.	Clerk's Report (Attached)	For noting.	(1 minute)

5.	<p>Cheshire West and Chester Council (CWaC) – Ward Councillor’s Report (including any Highway and Environmental Issues) Councillor Simon Eardley to report on any issues that concern Saughall including: (a) School Transport (b) Willow Hey Drainage Issues (c) Grass Cutting (d) Tree Planting on Grassed Amenity Areas (e) Spring Bulbs</p>	For decision as necessary.	(10 minutes)
6.	<p>Police (a) Police Report To receive a report. (b) Police and Crime Commissioner’s Meeting with Parish and Town Councils at 6.30pm on Tuesday, 28 January 2020 at Cheshire Constabulary Headquarters A letter from David Keane dated 10 January 2020 is attached. Councillors A Bailey, M Johnson and A Warrington agreed to attend. To receive a report on the proceedings of the meeting.</p>	For noting and decision if necessary.	(5 minutes)
7.	<p>Consultations (a) Liverpool John Lennon Airport on the proposed airspace change (b) Cheshire West and Chester – Local Cycling and Walking Infrastructure Plan Consultation (c) Cheshire West and Chester – Local Plan: Draft House Extensions and Domestic Outbuildings Supplementary Planning Document (d) Cheshire Fire Authority Draft Integrated Risk Management Plan 2020-2024 Consultation Emails setting out the details are attached. To discuss.</p>	For noting and to agree a response to the consultation exercises.	(10 minutes)
8.	<p>Working Group Reports (a) Business To receive a report. (Councillors A Bailey, B Kerr, H Jennings, A Warrington and PP Young.) (b) Golden Jubilee Park (i) To receive a report. (Councillors A Warrington, Mrs JM Young and PP Young plus three co-opted Members (Ms A Dutton, Mrs S Harris and Mr B Huxley)).</p>	For noting and decision if necessary.	(5 minutes) (10 minutes)

	<p>(ii) Grounds Maintenance Agreement Advice from the National Association of Local Councils is attached. Both options are viable but the Council needs to make a decision as to its preference.</p> <p>(iii) Six Months Trial Period for Dog Walkers. To monitor the situation.</p> <p>(iv) Cycle Track The surface of the track is breaking up. A photograph is attached along with advice from Alan Dymond.</p> <p>(v) The Problem of Flooding from the Park onto Fiddlers Lane The Working Group has been requested to carry out an investigation and bring a report on its findings to this meeting.</p> <p>(c) Communications and Marketing To receive a report. (Councillors A Bailey, DF Holman, Mrs R Lowe, Mrs L Rutter and A Warrington plus one co-opted Member (Ms A Manning)).</p> <p>(d) Highways To receive a report. (Councillors H Jennings, M Johnson, B Kerr and Mrs JE Storrar plus one co-opted Member (Mr R Nicholas)).</p>		<p>(5 minutes)</p> <p>(5 minutes)</p>
<p>9.</p>	<p>Planning Matters</p> <p>(a) Planning Application(s) To consider the following planning application(s) that have been received with a view to passing observations to Cheshire West and Chester Council – the Planning Authority:</p> <p>(i) 20/00059/FUL Proposal: Single storey rear extension. Location: Fruit Farm House, Long Lane, Saughall.</p>		<p>(5 minutes)</p>

	<p>(b) Planning Decision(s) To note the following planning decision(s) made by Cheshire West and Chester Council – the Planning Authority since the Council meeting held on 4 November 2019: (i) 19/04324/FUL Proposal: Replacement windows (white upvc) and replace French doors with bi-fold doors. Location: Rustic Cottage, Church Road, Saughall. “Approval”</p> <p>(c) Any Other Planning Matters To consider any other planning matters.</p>		
10.	<p>Chairman’s Awards 2020 To discuss whether or not to make awards in 2020 using the same criteria used in 2019.</p>		
11.	<p>Finance Reports (a) Payments to be made since the meeting of the Council held on 6 January 2020. (Copy attached.) (b) To note receipts. (Copy attached.) (c) To receive the cash to bank reconciliation. (Copy attached.)</p>	<p>For decision. For noting. For noting.</p>	(5 minutes)
12.	<p>Housing Survey To receive a report from the Chairman on the questionnaires and to note progress.</p>	For noting.	(3 minutes)
13.	<p>Saughall Matters (a) VE Day 75th Anniversary – 8 – 10 May 2020 To receive reports on the arrangements: <ul style="list-style-type: none"> • for marking VE Day permanently (an email is attached from Councillor M Johnson); and • the proposed itinerary in Saughall for the Anniversary Weekend. </p> <p>(b) Operation London Bridge Councillor A Bailey to report.</p> <p>(c) Neighbourhood Management Committee Report To receive a report on the Committee’s activities from Councillor Mrs JM Young.</p> <p>(d) Saughall Signs To provide Cheshire West and Chester Council with a list of street signs that should be replaced or refurbished.</p> <p>(e) Vernon Institute Clock Tower – LED Lighting Upgrade</p>	For decision.	(10 minutes)

	(f) The Planting of Trees on the Grassed amenity areas (Saughall Hey and The Ridings Estate) Councillor A Bailey to report.		
14.	Parish Council Surgeries Councillor A Bailey to report on the proceedings of his Parish Surgery held on Saturday, 1 February 2020 at the Farmer's Market.	For decision.	(5 minutes)
15.	Parish Council Representation Cheshire West and Chester Council's Parish Conference from 5.30pm – 9pm on Tuesday, 3 March 2020 at the Double Tree Hilton, Chester. Does anyone want to go?	For decision.	(2 minutes)
16.	Cheshire Association of Local Council's Training Calendar 2020 (Attached) To agree Members' training requirements.	For decision.	(2 minutes)
17.	Communications Received To note the following communication(s) that have been received: <ul style="list-style-type: none"> • An email dated 10 January 2020 from Andrew Lewis in response to the Clerk's letter regarding the Shotwick Park Estate Project (both attached). • An email (attached) dated 11 January 2020 from Pat Brewin regarding the Shotwick Park Estate Project. • An email (attached) dated 16 January 2020 from Jan Robinson regarding dog fouling in the village. • Cheshire West and Chester Council's Museums, Exhibitions & Events, February - May 2020. 		(3 minutes)

**Date of Next Ordinary
Council Meeting:**

Monday, 2 March 2020

Time:

7:00pm

Venue:

**The Vernon Institute, Church Road,
Saughall.**