

SAUGHALL AND SHOTWICK PARK PARISH COUNCIL

COUNCIL SUMMONS

To All Members of the Parish Council

Dear Member,

You are summoned to attend the meeting of the Saughall and Shotwick Park Parish Council to be held at **7pm on Monday, 4 November 2019** at **the Vernon Institute, Church Road, Saughall** to transact the business set out on the agenda overleaf.

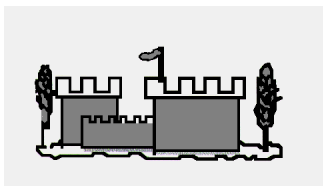
Yours sincerely

Shirley Hudspeth

Clerk to the Council

10 Merton Close,
Little Neston
Cheshire

25 October 2019



SAUGHALL AND SHOTWICK PARK
PARISH COUNCIL
www.saughall.gov.uk

Mrs S Hudspeth ACIS
Clerk to the Council
Tel: 0151-336 3367
clerk@saughall.gov.uk

COUNCIL MEETING
MONDAY, 4 NOVEMBER 2019
7:00 PM
THE VERNON INSTITUTE, CHURCH ROAD, SAUGHALL

PUBLIC SPEAKING TIME

Before the meeting begins Ten Minutes will be allocated to enable any petition presenters to speak in support of their petition(s) and for questions from the public, providing five clear working days written notice has been given, or on matters of urgency, providing a request is made to the Chairman prior to the commencement of the meeting and the Council's consent is given.

AGENDA

PART 1 – MATTERS TO BE CONSIDERED IN THE PRESENCE OF THE PRESS AND PUBLIC

No.	Item	Purpose	Time Allowed for Discussion
1.	Apologies for Absence	For noting.	(1 minute)
2.	Members' Code of Conduct - Declarations of Interest Members are asked to consider whether they have any disclosable pecuniary or non-pecuniary interests in connection with any item(s) on this agenda and, if so, to declare them and state the nature of the interest.	For noting.	(2 minute)
3.	Minutes To confirm the Minutes of the meeting of the Council held on 7 October 2019 (available on the Council's website) as a correct record.	For decision.	(3 minutes)
4.	Clerk's Report (Attached)	For noting.	(1 minute)

5.	<p>Cheshire West and Chester Council (CWaC) – Ward Councillor’s Report (including any Highway and Environmental Issues) Councillor Simon Eardley to report on any issues that concern Saughall including:</p> <p>(a) School Transport To discuss the problems being experienced by children travelling to and from schools in the Chester area. An email exchange between the Clerk and Stagecoach is attached. The Clerk also wrote to Arriva but did not receive a reply.</p> <p>(b) Willow Hey Drainage Issues A meeting between interested parties and Christian Matheson MP was held at 3pm on Friday, 25 October 2019. To receive a report on the proceedings.</p>	For decision as necessary.	(10 minutes)
6.	<p>The Re-wilding of Saughall The Clerk sent the attached letter on 10 October 2019 to Andrew Lewis, Chief Executive, Cheshire West and Chester Council, in reply to his letter of 9 September 2019. His reply is awaited.</p>	For discussion.	(5 minutes)
7.	<p>Police</p> <p>(a) Police Report To receive a report.</p> <p>(b) Parking Issues in Fox Lea and Vernon Close To monitor the situation.</p>	For noting and decision if necessary.	(5 minutes)
8.	<p>Working Group Reports</p> <p>(a) Business To receive a report. (Councillors A Bailey, B Kerr, H Jennings, A Warrington and PP Young.)</p> <p>(b) Golden Jubilee Park</p> <p>(i) To receive a report. (Councillors A Warrington, Mrs JM Young and PP Young plus three co-opted Members (Ms A Dutton, Mrs S Harris and Mr B Huxley)).</p> <p>(ii) Annual Inspection of the Play Area The report is attached for consideration.</p> <p>(iii) Grounds Maintenance Agreement The Clerk has sent both draft Grounds Maintenance Agreements/Contracts attached to the Cheshire Association of Local Councils and requested that legal advice from the National Association of Local Councils be sought on them. A</p>	For noting and decision if necessary.	(5 minutes) (10 minutes)

	<p>response is awaited.</p> <p>(iv) Proposal to Allow Dog Walking around the Perimeter Path An email dated 5 October 2019 from Janet Jones is attached. To discuss.</p> <p>(c) Communications and Marketing To receive a report. (Councillors A Bailey, DF Holman, Mrs R Lowe, Mrs L Rutter and A Warrington plus one co-opted Member (Ms A Manning)).</p> <p>(d) Highways To receive a report. (Councillors H Jennings, M Johnson, B Kerr and Mrs JE Storrar plus one co-opted Member (Mr R Nicholas)).</p>		<p>(5 minutes)</p> <p>(5 minutes)</p>
<p>9.</p>	<p>Planning Matters</p> <p>(a) Planning Application(s) To consider the following planning application(s) that have been received with a view to passing observations to Cheshire West and Chester Council – the Planning Authority:</p> <p>(i) 19/03811/TPO Proposal: Cherry (G1 Tag 760) – Reduce height by 3m and crown lift. Apple (G1 Tag 761) – Remove stump. Location: Open Space in Front of 10 – 18 Parkway, Saughall.</p> <p>(b) Planning Decisions To note the following planning decision(s) made by Cheshire West and Chester Council – the Planning Authority since the Council meeting held on 2 September 2019:</p> <p>(i) 18/00268/FUL Proposal: Replacement Dwelling (Retrospective). Location: Land at 122 Hermitage Road, Saughall. “Refusal.”</p> <p>(ii) 19/02364/FUL Proposal: Two storey side extension. Location: 11 Larchfields, Saughall. “Approval.”</p> <p>(c) Any Other Planning Matters To consider any other planning matters.</p>		<p>(5 minutes)</p>

<p>10.</p>	<p>Finance Reports</p> <p>(a) Payments to be made since the meeting of the Council held on 7 October 2019. (Copy attached.) On 14 November 2019 a Public Works Loan Board payment of £943.14 will be made.</p> <p>(b) Friday Club’s Christmas Lunch – Financial Contribution An email dated 21 October 2019 is attached from Gaynor Harris</p> <p>(c) To note receipts. (Copy attached.)</p> <p>(d) To receive the cash to bank reconciliation. (Copy attached.)</p>	<p>For decision.</p> <p>For noting.</p> <p>For noting</p> <p>For noting.</p> <p>For noting.</p>	<p>(5 minutes)</p>
<p>11.</p>	<p>Housing Survey To receive a report from the Chairman on the questionnaires and to note progress.</p>	<p>For noting.</p>	<p>(3 minutes)</p>
<p>12.</p>	<p>Saughall Matters</p> <p>(a) Remembrance Sunday (1) To receive a report from the Chairman on arrangements being made for the service at 11am on Sunday, 10 November 2019 at the War Memorial. (2) To consider the email dated 21 October 2019 from Tony and Bea Summers attached about the Poppies on the lamp-posts.</p> <p>(b) Christmas Lights Switch-On – 5pm on Friday, 29 November 2019 To receive reports on the arrangements etc.</p> <p>(c) Neighbourhood Management Committee Report To receive a report on the Committee’s activities from Councillor Mrs JM Young.</p> <p>(d) Saughall Signs To provide Cheshire West and Chester Council with a list of street signs that should be replaced or refurbished.</p> <p>(e) Grass Cutting in the Parish Councillor A Bailey to report following visits by possible contractors (Northwich Town Council and Avenue Services).</p>	<p>For decision.</p>	<p>(10 minutes)</p>
<p>13.</p>	<p>Parish Council Surgeries To offer suggestions on the way forward.</p>	<p>For decision.</p>	<p>(5 minutes)</p>

<p>14.</p>	<p>Meetings and Training Events</p> <p>(a) Cheshire Association of Local Councils' Annual Meeting from 6pm – 9pm on Thursday, 24 October 2019 at Middlewich Civic Hall (CW10 9AS) Councillors A Bailey, M Johnson and A Warrington to report back on its proceedings at the Council Meeting scheduled for 4 November 2019.</p> <p>(b) Cheshire West and Chester Council's Highway Event – Getting to Know You – Streetcare and Highways at 6pm on 29 October 2019 at Cheshire View, Plough Lane, Christleton, Chester Councillors Mrs JE Storrar and Mrs JM Young to report on the proceedings.</p> <p>(c) Cheshire Community Action from 9.30am to 11.30am on Wednesday, 6 November 2019 at Comberbach Memorial Hall. The Notice is attached. Councillor A Bailey has agreed to attend and report back on the proceedings at the next Council meeting on Monday, 8 January 2010.</p>	<p>For noting.</p>	<p>(3 minutes)</p>
<p>15.</p>	<p>Communications Received</p> <p>To note the following communication(s) that have been received:</p> <ul style="list-style-type: none"> • An email dated 9 October 2019 from Amy Dutton regarding the noise during the last Council meeting on Monday, 7 October 2019. 		<p>(3 minutes)</p>

Date of Next Ordinary Council Meeting:

Monday, 6 January 2020

Time:

7:00pm

Venue:

The Vernon Institute, Church Road, Saughall.