

SAUGHALL AND SHOTWICK PARK PARISH COUNCIL

COUNCIL SUMMONS

To All Members of the Parish Council

Dear Member,

You are summoned to attend the meeting of the Saughall and Shotwick Park Parish Council to be held at **7pm on Monday, 7 October 2019 at the Vernon Institute, Church Road, Saughall** to transact the business set out on the agenda overleaf.

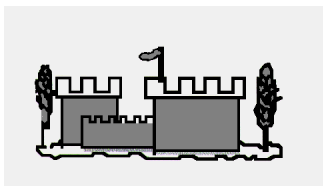
Yours sincerely

Shirley Hudspeth

Clerk to the Council

10 Merton Close,
Little Neston
Cheshire

27 September 2019



SAUGHALL AND SHOTWICK PARK
PARISH COUNCIL
www.saughall.gov.uk

Mrs S Hudspeth ACIS
Clerk to the Council
Tel: 0151-336 3367
clerk@saughall.gov.uk

COUNCIL MEETING
MONDAY, 7 OCTOBER 2019
7:00 PM
THE VERNON INSTITUTE, CHURCH ROAD, SAUGHALL

PUBLIC SPEAKING TIME

Before the meeting begins Ten Minutes will be allocated to enable any petition presenters to speak in support of their petition(s) and for questions from the public, providing five clear working days written notice has been given, or on matters of urgency, providing a request is made to the Chairman prior to the commencement of the meeting and the Council's consent is given.

AGENDA

PART 1 – MATTERS TO BE CONSIDERED IN THE PRESENCE OF THE PRESS AND PUBLIC

No.	Item	Purpose	Time Allowed for Discussion
1.	Apologies for Absence	For noting.	(1 minute)
2.	Members' Code of Conduct - Declarations of Interest Members are asked to consider whether they have any disclosable pecuniary or non-pecuniary interests in connection with any item(s) on this agenda and, if so, to declare them and state the nature of the interest.	For noting.	(2 minute)
3.	Minutes To confirm the Minutes of the meeting of the Council held on 2 September 2019 (available on the Council's website) as a correct record.	For decision.	(3 minutes)
4.	Clerk's Report (Attached)	For noting.	(1 minute)

	<p>(c) Communications and Marketing To receive a report. (Councillors A Bailey, DF Holman, Mrs R Lowe, Mrs L Rutter and A Warrington plus one co-opted Member (Ms A Manning)).</p> <p>(d) Highways To receive a report. (Councillors H Jennings, M Johnson, B Kerr and Mrs JE Storrar plus one co-opted Member (Mr R Nicholas)).</p>		<p>(5 minutes)</p> <p>(5 minutes)</p>
<p>9.</p>	<p>Planning Matters</p> <p>(a) Planning Applications To consider the following planning application(s) that have been received with a view to passing observations to Cheshire West and Chester Council – the Planning Authority: (i) 19/02364/FUL Proposal: Two storey side extension. Location: 11 Larchfields, Saughall.</p> <p>(b) Planning Decisions To note the following planning decision(s) made by Cheshire West and Chester Council – the Planning Authority since the Council meeting held on 2 September 2019: (i) 19/02014/FUL Proposal: Single floodlight to illuminate the south east elevation of All Saints Church between dusk and 11pm. Location: All Saints Church, Church Road, Saughall. “Approval.” (ii) 19/00992/FUL Proposal: Demolition of existing outbuildings and two storey rear extension. Location: 206 Hermitage Road, Saughall. “Approval.”</p> <p>(c) Any Other Planning Matters To consider any other planning matters.</p>		<p>(10 minutes)</p>

10.	<p>Finance Reports</p> <p>(a) External Audit of Accounts 2018/19 The External Auditor's letter dated 5 September 2019 along with the appropriate paperwork is attached.</p> <p>(b) Payments to be made since the meeting of the Council held on 2 September 2019. (Copy attached.)</p> <p>(c) To note receipts. (Copy attached.)</p> <p>(d) To receive the cash to bank reconciliation. (Copy attached.)</p>	<p>For noting. For decision.</p> <p>For noting For noting.</p>	(5 minutes)
11.	<p>Housing Survey To receive a report from the Chairman on the questionnaires and to note progress.</p>	For noting.	(3 minutes)
12.	<p>Saughall Matters</p> <p>(a) Remembrance Sunday To receive a report from the Chairman on arrangements being made for the service at 11am on Sunday, 10 November 2019 at the War Memorial.</p> <p>(b) Neighbourhood Management Committee Report To receive a report on the Committee's activities from Councillor Mrs JM Young.</p> <p>(c) Virgin Media Works To receive an update.</p> <p>(d) Vernon Institute Clock To consider a further quotation to clean the clock.</p> <p>(e) Saughall Signs To consider whether to procure a new village sign for Seahill Road.</p> <p>(f) School Transport Councillor Mrs JM Young to report. An email dated 23 September 2019 is attached from Nia Brammer.</p> <p>(g) Grass Cutting in the Parish Councillor A Bailey to report.</p>	For decision.	(10 minutes)
13.	<p>Parish Council Surgeries To receive a report on the way forward.</p>	For decision.	(5 minutes)
14.	<p>Meetings and Training Events</p> <p>(a) 'Being a Good Councillor – The Next Steps' Councillor A Bailey to report on the proceedings of a Cheshire Association of Local Councils' training session held on Wednesday, 25 September 2019 in Middlewich.</p>	For noting.	(3 minutes)

	<p>(b) Cheshire Association of Local Councils' Annual Meeting from 6pm – 9pm on Thursday, 24 October 2019 at Middlewich Civic Hall (CW10 9AS) Councillors A Bailey, M Johnson and A Warrington will represent the Council at this meeting and report back on its proceedings at the Council Meeting scheduled for 4 November 2019.</p> <p>(c) Cheshire West and Chester Council's Highway Event – Getting to Know You – Streetcare and Highways at 6pm on 29 October 2019 at Cheshire View, Plough Lane, Christleton, Chester Councillors Mrs JE Storrar and Mrs JM Young have agreed to represent the Council at this event and report back on its proceedings at the Council Meeting scheduled for 4 November 2019.</p>		
<p>15.</p>	<p>Communications Received To note the following communication(s) that have been received:</p> <ul style="list-style-type: none"> • Email dated 4 September 2019 from Andrew Cowan regarding Manchester Airport Future Airspace (attached). • Signpost – autumn 2019. • Cheshire Rural Touring Arts – autumn 2019. • Email dated 17 September 2019 from Dave Raynor from the Charity Scope about textile recycling banks (attached). • Cheshire West and Chester Council's Museums, Exhibitions & Events October – January 2020. • Email dated 24 September 2019 from Hazel Merrill about a training event in Holmes Chapel on 26 November 2019 from 1.30pm – 4.30pm. • Email dated 25 September 2019 about the Minutes of the last Council meeting. • Public Health Spotlight Stoptober October 2019. 		<p>(3 minutes)</p>

Date of Next Council Meeting:

Monday, 4 November 2019

Time:

7:00pm

Venue:

**The Vernon Institute, Church Road,
Saughall.**