

SAUGHALL AND SHOTWICK PARK PARISH COUNCIL

COUNCIL SUMMONS

To All Members of the Parish Council

Dear Member,

You are summoned to attend the meeting of the Saughall and Shotwick Park Parish Council to be held at **7pm on Monday, 2 September 2019** at **the Vernon Institute, Church Road, Saughall** to transact the business set out on the agenda overleaf.

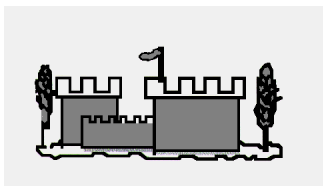
Yours sincerely

Shirley Hudspeth

Clerk to the Council

10 Merton Close,
Little Neston
Cheshire

23 August 2019



SAUGHALL AND SHOTWICK PARK
PARISH COUNCIL
www.saughall.gov.uk

Mrs S Hudspeth ACIS
Clerk to the Council
Tel: 0151-336 3367
clerk@saughall.gov.uk

COUNCIL MEETING
MONDAY, 2 SEPTEMBER 2019
7:00 PM
THE VERNON INSTITUTE, CHURCH ROAD, SAUGHALL

PUBLIC SPEAKING TIME

Before the meeting begins Ten Minutes will be allocated to enable any petition presenters to speak in support of their petition(s) and for questions from the public, providing five clear working days written notice has been given, or on matters of urgency, providing a request is made to the Chairman prior to the commencement of the meeting and the Council's consent is given.

AGENDA

PART 1 – MATTERS TO BE CONSIDERED IN THE PRESENCE OF THE PRESS AND PUBLIC

No.	Item	Purpose	Time Allowed for Discussion
1.	Apologies for Absence	For noting.	(1 minute)
2.	Members' Code of Conduct (a) Declarations of Interest Members are asked to consider whether they have any disclosable pecuniary or non-pecuniary interests in connection with any item(s) on this agenda and, if so, to declare them and state the nature of the interest. (b) Dispensations under the Localism Act 2011. An extract of the Act is attached . The rules on how disclosable pecuniary interests (DPIs) must be dealt with at meetings are as follows: <ul style="list-style-type: none">• If the DPI is not entered in the Register of Interests kept by the Monitoring Officer at Cheshire West and Chester	For noting.	(5 minute)

	<p>Council the Member must disclose the interest to the meeting.</p> <ul style="list-style-type: none"> • The Member must not participate in any discussion of, or vote on, the matter. • In accordance with the Parish Council's Standing Orders the Member must leave the room during consideration of the matter. • If the DPI is not entered in the Register of Interests the Member must notify the Monitoring Officer of the interest within 28 days of the meeting. <p>Members have a copy of the appropriate request form and on completion can be granted a dispensation (which will expire on 4 May 2023) to approve the budget and the annual precept for the parish on the grounds that without the dispensation the number of persons prohibited from participating in the consideration of this item of business would be so great a proportion of the body transacting the business as to impede the transaction of the business, and the dispensation is in the interests of persons living in the Council's area.</p>		
3.	<p>Minutes To confirm the Minutes of the meeting of the Council held on 5 August 2019 (available on the Council's website) as a correct record.</p>	For decision.	(3 minutes)
4.	<p>Clerk's Report (Attached)</p>	For noting.	(1 minute)
5.	<p>Cheshire West and Chester Council (CWaC) – Ward Councillor's Report (including any Highway and Environmental Issues) Councillor Simon Eardley to report on any issues that concern Saughall.</p>	For decision as necessary.	(5 minutes)
6.	<p>The Re-wilding of Saughall The Clerk has sent the attached letter dated 6 August 2019 to Andrew Lewis, Chief Executive, Cheshire West and Chester Council his reply is awaited.</p>	For discussion.	(5 minutes)
7.	<p>Police (a) Police Report To receive a report. (b) Parking Issues in Fox Lea and Vernon Close To monitor the situation.</p>	For noting and decision if necessary.	(5 minutes)

8.	<p>Delegated Enforcement Powers Cheshire West and Chester Council is consulting on the possibility of delegating enforcement powers in relation to low level environment crime to Town and Parish Councils. The consultation exercise ends on 14 November 2019. An email dated 15 August 2019 from Lyn Collins is attached.)</p>	For noting and decision if necessary.	(5 minutes)
9.	<p>Annual Risk Assessment To carry out the Annual Risk Assessment. Last year's Risk Assessment and the revised Council's Assets List are attached.</p>	For decision.	(5 minutes)
10.	<p>Working Group Reports (a) Business To receive a report. (Councillors A Bailey, B Kerr, H Jennings, A Warrington and PP Young.) (b) Golden Jubilee Park (i) To receive the attached report. (Councillors A Warrington, Mrs JM Young and PP Young plus three co-opted Members (Ms A Dutton, Mrs S Harris and Mr B Huxley)). (ii) Grounds Maintenance Contract This item of business is deferred for consideration at the Council meeting on 7 October 2019 when Councillor H Jennings will be in attendance. (c) Communications and Marketing To receive a report. (Councillors A Bailey, DF Holman, Mrs R Lowe, Mrs L Rutter and A Warrington plus one co-opted Member (Ms A Manning)). (d) Highways To receive a report. (Councillors H Jennings, M Johnson, B Kerr and Mrs JE Storrar plus one co-opted Member (Mr R Nicholas)).</p>	For noting and decision if necessary.	(5 minutes) (5 minutes) (5 minutes) (5 minutes)
11.	<p>Planning Matters (a) Planning Applications To consider the following planning application(s) that have been received with a view to passing observations to Cheshire West and Chester Council – the Planning Authority: (i) 19/02657/FUL Proposal: Single storey extension. Location: Lochaber, 20 Aspen Grove,</p>		(10 minutes)

	<p>Saughall.</p> <p>(b) Planning Decisions To note the following planning decision(s) made by Cheshire West and Chester Council – the Planning Authority since the Council meeting held on 5 August 2019: (i) 19/02014/FUL Proposal: Erection of brick walls (1300mm in height), timber gates and brick gates and brick gate pillars (1400mm in height) – party retrospective. Location: Wilbur Cottage, Long Lane, Saughall. “Refusal.”</p> <p>(c) 122, Hermitage Road, Saughall To receive an update.</p> <p>(d) 153 Hermitage Road, Saughall To receive an update. (Email attached.)</p> <p>(e) Any Other Planning Matters To consider any other planning matters.</p>		
12.	<p>Finance Reports (a) Payments to be made since the meeting of the Council held on 5 August 2019. (Copy attached.) (b) To note receipts. (Copy attached.) (c) To receive the cash to bank reconciliation. (Copy attached.) (d) Review of Financial Regulations</p>	<p>For decision.</p> <p>For noting For noting.</p> <p>For decision</p>	(5 minutes)
13.	<p>Housing Survey To receive a report from the Chairman on the questionnaires and to note progress.</p>	<p>For noting.</p>	(3 minutes)
14.	<p>Saughall Matters (a) Remembrance Sunday To receive a report from the Chairman on arrangements being made for the service at 11am on Sunday, 10 November 2019 at the War Memorial. (b) Neighbourhood Management Committee Report To receive a report on the Committee’s activities from Councillor Mrs JM Young. (c) Virgin Media Works To receive an update. (d) Vernon Institute Clock To consider a quotation to clean the clock.</p>	<p>For decision.</p>	(10 minutes)

	<p>(e) Saughall Signs To consider procuring new village signs for Long Lane, Seahill Road and Hermitage Road.</p>		
15.	<p>Parish Council Surgeries (a) Surgery Report To receive a report on the joint Surgery held with the Police at the Uniform Group's Headquarters on 31 August 2019 from Councillors Mrs K Evans, A Warrington and Mrs JM Young. (b) Next Surgery To agree the date, time and venue for the next Parish Council Surgery and who will preside over it.</p>	For action as necessary.	(5 minutes)
16.	<p>Cheshire Association of Local Councils' Annual Meeting from 7pm – 9pm (refreshments from 6pm) on Thursday, 24 October 2019 at Middlewich Civic Hall (CW10 9AS) (a) Attendance Who will attend? (b) Submission of Motions The closing date for submission is Friday, 27 September 2019. To agree any Motions to be submitted.</p>	For decision.	(5 minutes)
17.	<p>Communications Received To note the following communication(s) that have been received:</p> <ul style="list-style-type: none"> • Notes of a meeting between Cheshire West and Chester Council Officers and representatives of the Cheshire Association of Local Councils held on 2 July 2019 about parking enforcement. • Emails in respect of the Council's support for Cheshire West and Chester Council's Public Space Protection Orders – Dog Control. • Letter (attached) dated 12 August 2019 from Councillor Stuart Hulse, Chairman of the Cheshire Association of Local Councils regarding a vacancy on the Management Board. 		(3 minutes)

Date of Next Council Meeting:

Monday, 7 October 2019

Time:

7:00pm

Venue:

**The Vernon Institute, Church Road,
Saughall.**