

## SAUGHALL AND SHOTWICK PARK PARISH COUNCIL

### COUNCIL SUMMONS

To All Members of the Parish Council

Dear Member,

You are summoned to attend the meeting of the Saughall and Shotwick Park Parish Council to be held at **7pm on Monday, 5 August 2019 at the Vernon Institute, Church Road, Saughall** to transact the business set out on the agenda overleaf.

Yours sincerely

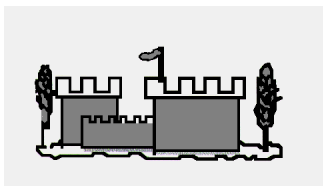
*Shirley Hudspeth*

Clerk to the Council

10 Merton Close,  
Little Neston  
Cheshire

26 July 2019





SAUGHALL AND SHOTWICK PARK  
PARISH COUNCIL  
[www.saughall.gov.uk](http://www.saughall.gov.uk)

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**COUNCIL MEETING**  
**MONDAY, 5 AUGUST 2019**  
**7:00 PM**  
**THE VERNON INSTITUTE, CHURCH ROAD, SAUGHALL**

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**PUBLIC SPEAKING TIME**

Before the meeting begins Ten Minutes will be allocated to enable any petition presenters to speak in support of their petition(s) and for questions from the public, providing five clear working days written notice has been given, or on matters of urgency, providing a request is made to the Chairman prior to the commencement of the meeting and the Council's consent is given.

## AGENDA

### PART 1 – MATTERS TO BE CONSIDERED IN THE PRESENCE OF THE PRESS AND PUBLIC

| No. | Item   | Purpose       | Time Allowed for Discussion |
|-----|--|---------------|-----------------------------|
| 1.  | <b>Apologies for Absence</b>   | For noting.   | (1 minute)                  |
| 2.  | <b>Members' Code of Conduct</b><br><b>(a) Declarations of Interest</b><br>Members are asked to consider whether they have any disclosable pecuniary or non-pecuniary interests in connection with any item(s) on this agenda and, if so, to declare them and state the nature of the interest.<br><b>(b) Cheshire West and Chester Council's Training Event at 6pm on 17 July 2019 at Christleton</b><br>Councillors Mrs JE Storrar and Mrs JM Young to report on the proceedings. | For noting.   | (3 minute)                  |
| 3.  | <b>Minutes</b><br>To confirm the Minutes of the meeting of the Council held on 1 July 2019 (available on the Council's website) as a correct record.   | For decision. | (3 minutes)                 |

|    |   |                                       |                                |
|----|---|---------------------------------------|--------------------------------|
| 4. | <b>Clerk's Report (Attached)</b>  | For noting.                           | (1 minute)                     |
| 5. | <b>Cheshire West and Chester Council (CWaC) – Ward Councillor's Report (including any Highway and Environmental Issues)</b><br><b>Councillor Simon Eardley</b> to report on any issues that concern Saughall.   | For decision as necessary.            | (5 minutes)                    |
| 6. | <b>The Re-wilding of Saughall</b><br>To review the proceedings of the meeting held at the Old Vicarage on Saturday, 27 July 2019 and discuss further.   | For discussion.                       | (10 minutes)                   |
| 7. | <b>Public Space Protection Orders – Dog Control</b><br>Cheshire West and Chester Council is consulting until 11 August 2019 on its proposals. An email dated 2 July 2019 is <b>attached</b> from Regulatory Services.   | For decision                          | (5 minutes)                    |
| 8. | <b>Police</b><br>(a) To receive a report.<br>(b) Parking Issues in Fox Lea and Vernon Close<br>(An email trail is attached. (Minute No. 41 (c) refers.<br>(c) Meeting of Parish Council Representatives with the Cheshire Police and Crime Commissioner, David Keane at on 6 August 2019 at 6:30pm at the Police Headquarters in Winsford (CW7 2UA). A letter dated 5 July 2019 and issues raised and actions from the last meeting held on 13 November 2019 are <b>attached</b> .<br>Who is going to attend? | For noting and decision if necessary. | (5 minutes)                    |
| 9. | <b>Working Group Reports</b><br><b>(a) Business</b><br>To receive a report.<br><b>(Councillors A Bailey, B Kerr, H Jennings, A Warrington and PP Young.)</b><br><b>(b) Golden Jubilee Park</b><br>(i) To receive a report.<br><b>(Councillors A Warrington, Mrs JM Young and PP Young</b> plus three co-opted Members (Ms A Dutton, Mrs S Harris and Mr B Huxley)).<br>(ii) Grounds Maintenance Contract<br>To receive a progress report.   | For noting and decision if necessary. | (5 minutes)<br><br>(5 minutes) |

|                   |  |  |                                       |
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|                   | <p><b>(c) Communications and Marketing</b><br/>To receive a report.<br/><b>(Councillors A Bailey, DF Holman, Mrs R Lowe, Mrs L Rutter and A Warrington plus one co-opted Member (Ms A Manning)).</b></p> <p><b>(d) Highways</b><br/>To receive the <b>attached</b> report and addendum.<br/><b>(Councillors H Jennings, M Johnson, B Kerr and Mrs JE Storrar plus one co-opted Member (Mr R Nicholas)).</b></p>  |  | <p>(5 minutes)</p> <p>(5 minutes)</p> |
| <p><b>10.</b></p> | <p><b>Planning Matters</b></p> <p><b>(a) Planning Applications</b><br/>To consider the following planning application(s) that have been received with a view to passing observations to Cheshire West and Chester Council – the Planning Authority:</p> <p>(i) 19/01785/FUL<br/>Proposal: Conversion of outbuilding to form accessible flat including extension to front.<br/>Location: Oakfield Grange, Parkgate Road, Saughall.<br/>Further details are attached as requested.</p> <p>(ii) 19/01639/FUL<br/>Proposal: Replacement of existing fence with a new 1.3 meter Cheshire Brick curved wall with a 1.3 meter evergreen hedge behind with two 1.4 meters brick pillars and new 1.4 meter wooden entrance gate (Retrospective).<br/>Location: Wilbur Cottage, Long Lane, Saughall.</p> <p>(iii) 19/02399/FUL<br/>Proposal: Demolition of garage and erection of single store side extension to form "granny annexe".<br/>Location: 1 Greenway, Saughall.</p> <p>(iv) 19/02400/FUL<br/>Proposal: Two storey front extension and replacement of garage with garden room and store.<br/>Location: 7 Eastfields Grove, Saughall.</p> |  | <p>(10 minutes)</p>                   |

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|     | <p>(v) 19/02364/FUL<br/> Proposal: Two storey side extension.<br/> Location: 11 Larchfields, Saughall.</p> <p>(vi) 19/01765/FUL<br/> Proposal: Single floodlight to illuminate the south east elevation of All Saints Church between dusk and 11pm.<br/> Location: All Saints Church, Church Road, Saughall.</p> <p><b>(b) Planning Decisions</b><br/> To note the following planning decision(s) made by Cheshire West and Chester Council – the Planning Authority since the Council meeting held on 1 July 2019:</p> <p>(i) 19/02014/FUL<br/> Proposal: Construction of 4 No. storage/workshop units.<br/> Location: Levens Farm, Parkgate Road, Saughall.<br/> “Approval.”</p> <p>(ii) 19/01074/FUL<br/> Proposal: Orangery to rear elevation.<br/> Location: 4 The Close, Saughall.<br/> “Approval.”</p> <p>(iii) 19/01934/FUL<br/> Proposal: Single storey rear extension.<br/> Location: 12 Park Avenue, Saughall.<br/> “Approval.”</p> <p><b>(c) Notification of a Planning Appeal</b><br/> - Petrol Filling Station, Parkgate Road, Saughall (Letter <b>attached</b>).</p> <p><b>(d) Cheshire West and Chester Local Plan (Part Two) Land Allocations and Detailed Policies</b><br/> An email dated 23 July 2019 from the Planning Policy Manager is <b>attached</b>.</p> <p><b>(e) Any Other Planning Matters</b><br/> To consider any other planning matters.</p> |   |             |
| 11. | <p><b>Finance Reports</b></p> <p><b>(a) Payments to be made since the meeting of the Council held on 1 July 2019. (Copy attached.)</b></p> <p><b>(b) To note receipts. (Copy attached.)</b></p> <p><b>(c) To receive the cash to bank reconciliation. (Copy attached.)</b></p>   | <p>For decision.</p> <p>For noting<br/> For noting.</p> | (5 minutes) |
| 12. | <p><b>Housing Survey</b><br/> To receive a report from the Chairman on the questionnaires and to note progress.</p>  | For noting.   | (3 minutes) |

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| 13. | <p><b>Saughall Matters</b></p> <p><b>(a) Remembrance Sunday</b><br/>To receive a report from the Chairman.</p> <p><b>(b) Neighbourhood Management Committee Report</b><br/>To receive a report on the Committee's activities from Councillor Mrs JM Young.</p> <p><b>(c) Sanctuary Housing Walkabout</b><br/>To receive a report on the proceedings from Councillor Mrs K Evans.</p> <p><b>(d) Use of the Vernon Institute's Car Park and Parking Provision for Visitors to Saughall</b><br/>The Chairman to report followed by a discussion on any options available <b>(Emails attached)</b>.</p> <p><b>(e) Virgin Media Works</b><br/>To note the content of the <b>attached</b> emails.</p> <p><b>(f) Saughall Medical Centre – Self Check - in Screen</b><br/>An email dated 9 July 2019 from the Centre Manager is <b>attached</b> for information.</p> | For decision.            | (10 minutes) |
| 14. | <p><b>Parish Council Surgeries</b></p> <p>(a) To receive a report on the Surgery held at the Uniform Group's Headquarters on 31 July 2019 from Councillors Mrs K Evans, A Warrington and Mrs JM Young.</p> <p>(b) To agree the date, time and venue for the next Parish Council Surgery and who will preside over it.</p>   | For action as necessary. | (5 minutes)  |
| 15. | <p><b>Communications Received</b></p> <p>To note the following communication(s) that have been received:</p> <ul style="list-style-type: none"> <li>• The <b>attached</b> emails from Harry Morris regarding the condition of the pavements in The Close along with Tony Jones, Network Steward, Place Operations, Cheshire West and Chester Council's response.</li> <li>• The <b>attached</b> email dated 7 July 2019 from John Fletcher regarding Long Lane.</li> </ul>  |                          | (3 minutes)  |

**Date of Next Council Meeting:**

**Monday, 2 September 2019**

**Time:**

**7:00pm**

**Venue:**

**The Vernon Institute, Church Road, Saughall.**