

SAUGHALL AND SHOTWICK PARK PARISH COUNCIL

COUNCIL SUMMONS

To All Members of the Parish Council

Dear Member,

You are summoned to attend the meeting of the Saughall and Shotwick Park Parish Council to be held at **7pm on Monday, 1 July 2019** at **the Vernon Institute, Church Road, Saughall** to transact the business set out on the agenda overleaf.

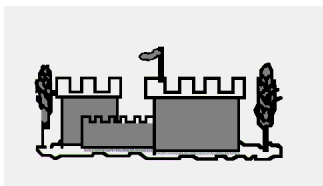
Yours sincerely

Shirley Hudspeth

Clerk to the Council

10 Merton Close,
Little Neston
Cheshire

21 June 2019



SAUGHALL AND SHOTWICK PARK
PARISH COUNCIL
www.saughall.gov.uk

Mrs S Hudspeth ACIS
Clerk to the Council
Tel: 0151-336 3367
clerk@saughall.gov.uk

COUNCIL MEETING
MONDAY, 1 JULY 2019
7:00 PM
THE VERNON INSTITUTE, CHURCH ROAD, SAUGHALL

PUBLIC SPEAKING TIME

Before the meeting begins Ten Minutes will be allocated to enable any petition presenters to speak in support of their petition(s) and for questions from the public, providing five clear working days written notice has been given, or on matters of urgency, providing a request is made to the Chairman prior to the commencement of the meeting and the Council's consent is given.

Wayne Crouch would like to speak in support of his planning application – 19/01978/FUL.

Jenny Young would like to address the Council.

AGENDA

PART 1 – MATTERS TO BE CONSIDERED IN THE PRESENCE OF THE PRESS AND PUBLIC

No.	Item	Purpose	Time Allowed for Discussion
1.	Apologies for Absence	For noting.	(1 minute)
2.	Members' Code of Conduct – Declarations of Interest Members are asked to consider whether they have any disclosable pecuniary or non-pecuniary interests in connection with any item(s) on this agenda and, if so, to declare them and state the nature of the interest.	For noting.	(1 minute)
3.	Minutes To confirm the Minutes of the meeting of the Council held on 3 June 2019 (available on the Council's website) as a correct record.	For decision.	(3 minutes)

4.	Clerk's Report (Attached)	For noting.	(1 minute)
5.	Cheshire West and Chester Council (CWaC) – Ward Councillor's Report (including any Highway and Environmental Issues) Councillor Simon Eardley to report on any issues that concern Saughall.	For decision as necessary.	(5 minutes)
6.	Police (a) To receive a report. (b) Parking Issues in Fox Lea and Vernon Close An email trail is attached . (Minute No. 41 (c) refers.)	For noting and decision if necessary.	(5 minutes)
7.	Working Group Reports (a) Business To consider the attached report. (Councillors A Bailey, B Kerr, H Jennings, A Warrington and PP Young.) (b) Golden Jubilee Park To receive a report. (Councillors A Warrington, Mrs JM Young and PP Young plus three co-opted Members (Ms A Dutton, Mrs S Harris and Mr B Huxley)). Two different draft Grounds Maintenance Contracts are attached for consideration. (c) Communications and Marketing To receive a report. (Councillors A Bailey, DF Holman, Mrs R Lowe, Mrs L Rutter and A Warrington plus one co-opted Member (Ms A Manning)). A report on the proceedings of a meeting held on 18 March 2019 is attached . (d) Highways To receive a report. (Councillors H Jennings, M Johnson, B Kerr and Mrs JE Storrar plus one co-opted Member (Mr R Nicholas)).	For noting and decision if necessary.	(5 minutes) (5 minutes) (5 minutes) (5 minutes)
8.	Planning Matters (a) Planning Applications To consider the following planning application(s) that have been received with a view to passing observations to Cheshire West and Chester Council – the Planning Authority: (i) 19/01934/FUL Proposal: Single storey rear extension. Location: 12 Oak Avenue, Saughall.		(10 minutes)

	<p>(ii) 19/01978/FUL Proposal: Replacement dwelling and detached garage and erection of detached garage for The Croft. Location: Croft Mews, 27 Crofters Way, Saughall.</p> <p>(iii) 19/01785/FUL Proposal: Conversion of outbuilding to form accessible flat including extension to front. Location: Oakfield Grange, Parkgate Road, Saughall.</p> <p>(b) Planning Decisions To note the following planning decision(s) made by Cheshire West and Chester Council – the Planning Authority since the Council meeting held on 3 June 2019:</p> <p>(i) 19/00513/FUL Proposal: Single Storey extension to rear. Location: Woodville, Parkgate Road, Saughall. “Approval.”</p> <p>(c) Other Planning Matters To consider any other planning matters.</p>		
9.	<p>Finance Reports</p> <p>(a) Payments to be made since the meeting of the Council held on 15 May 2019. (Copy attached.) To note payment to the Public Works Loan Board of £943.14 on 1 May 2019.</p> <p>(b) To note receipts. (Copy attached.)</p> <p>(c) To receive the cash to bank reconciliation. (Copy attached.)</p> <p>(d) Quote for Tabards</p>	<p>For decision.</p> <p>For decision. For noting For noting.</p>	(5 minutes)
10.	<p>Housing Survey To decide whether to authorise a reprint of the Survey Questionnaires at a total cost of £1,200. (An email exchange between the Clerk and Mr Heselwood of Cheshire Community Action is attached.)</p>	<p>For decision.</p>	(3 minutes)
11.	<p>The Role of the Digital Champion Councillor DF Holman to report.</p>	<p>For noting.</p>	(3 minutes)
12.	<p>Cheshire Association of Local Council’s Training Calendar 2019 (Attached) To consider any training requests from Members.</p>	<p>For decision</p>	(2 minutes)

13.	Saughall Neighbourhood Management Committee Report (a) To receive a report on the Groups' activities (b) To consider a request to purchase a defibrillator at the Egerton Arms	For decision.	(2 minutes)
14.	Next Parish Surgery To agree the date, time and venue for the next Parish Council Surgery and who will preside over it.	For action as necessary.	(3 minutes)
15.	Communications Received To note the following communication(s) that have been received: <ul style="list-style-type: none"> • The attached email dated 7 June 2019 from John Price regarding his planning application. • The attached email dated 9 June 2019 from Julie Cooke regarding an overgrown hedge in Meadows Lane. • Signpost – Summer 2019. • Email dated 20 June 2019 from Cheshire West and Chester Council about a funding opportunity. 		(3 minutes)

Date of Next Council Meeting:

Monday, 5 August 2019

Time:

7:00pm

Venue:

The Vernon Institute, Church Road, Saughall.