

SAUGHALL AND SHOTWICK PARK PARISH COUNCIL

COUNCIL SUMMONS

To All Members of the Parish Council

Dear Member,

You are summoned to attend the meeting of the Saughall and Shotwick Park Parish Council to be held at **7pm on Monday, 15 April 2019 at the Vernon Institute, Church Road, Saughall** to transact the business set out on the agenda overleaf.

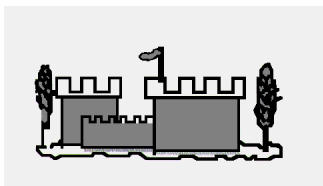
Yours sincerely

Shirley Hudspeth

Clerk to the Council

10 Merton Close,
Little Neston
Cheshire

6 April 2019



SAUGHALL AND SHOTWICK PARK
PARISH COUNCIL
www.saughall.gov.uk

Mrs S Hudspeth ACIS
Clerk to the Council
Tel: 0151-336 3367
clerk@saughall.gov.uk

COUNCIL MEETING
MONDAY, 15 APRIL 2019
7:00 PM
THE VERNON INSTITUTE, CHURCH ROAD, SAUGHALL

PUBLIC SPEAKING TIME

Before the meeting begins Ten Minutes will be allocated to enable any petition presenters to speak in support of their petition(s) and for questions from the public, providing five clear working days written notice has been given, or on matters of urgency, providing a request is made to the Chairman prior to the commencement of the meeting and the Council's consent is given.

Charlotte Mare will address the Council regarding her mobile bar and her plans for the future etc.

AGENDA

PART 1 – MATTERS TO BE CONSIDERED IN THE PRESENCE OF THE PRESS AND PUBLIC

No.	Item	Purpose	Time Allowed for Discussion
1.	Apologies for Absence	For noting.	(1 minute)
2.	Members' Code of Conduct – Declarations of Interest Members are asked to consider whether they have any disclosable pecuniary or non-pecuniary interests in connection with any item(s) on this agenda and, if so, to declare them and state the nature of the interest.	For noting.	(1 minute)
3.	Minutes To confirm the Minutes of the meeting of the Council held on 11 March 2019 (available on the Council's website) as a correct record.	For decision.	(3 minutes)
4.	Clerk's Report (Attached)	For noting.	(1 minute)

5.	<p>Cheshire West and Chester Council (CWaC) – Ward Councillor’s Report (including any Highway and Environmental Issues) Councillor Brian Crowe to report on any issues that concern Saughall including progress in respect of:</p> <p>(a) Willow Hey (Former Saughall The Ridings Infants School) Drainage Issues To receive the attached report from those Members who attended the site visit on 2 April 2019 with local residents and Cheshire West and Chester Council’s Highways Commissioner - Place Operations. Letters are attached from Chris Matheson MP and the Chief Executive of Cheshire West and Chester Council.</p> <p>(b) The Overgrown Hedges on Hermitage Road. Councillor Mrs JM Young to also report.</p> <p>(c) Litter on Fiddlers Lane and a Lack of Waste Bins on Kingswood Lane An email exchange between the Clerk and Mr H Dobson is attached.</p>	For decision as necessary.	(5 minutes)
6.	<p>Police To receive a report.</p>	For noting and decision if necessary.	(5 minutes)
7.	<p>Keep Britain Tidy – Great British Spring Clean – 22 March – 23 April 2019. Leaflet (attached). Councillor Mrs JM Young to report.</p>	For noting and decision if necessary.	(5 minutes)
8.	<p>Working Group Reports</p> <p>(a) Business Councillors A Bailey, B Kerr, H Jennings and PP Young.</p> <p>(b) Golden Jubilee Park Councillors Mrs J Knox, A Warrington, Mrs JM Young and PP Young plus three co-opted Members (Ms A Dutton, Mrs S Harris and Mr B Huxley). Two different draft Grounds Maintenance Contracts are attached for consideration.</p> <p>(c) Communications and Marketing Councillors A Bailey, DF Holman, Ms A Manning and A Warrington. A report on the proceedings of a meeting held on 18 March 2019 is attached.</p>	For noting and decision if necessary.	(5 minutes) (5 minutes) (5 minutes)

	<p>(d) Highways Councillors H Jennings, M Johnson, B Kerr and Mrs JE Storrar plus one co-opted Member (Mr R Nicholas).</p>		(5 minutes)
9.	<p>Planning Matters (a) Planning Applications To consider the following planning application(s) that have been received with a view to passing observations to Cheshire West and Chester Council – the Planning Authority: (i) 19/01018/FUL Proposal: Removal of Oak Tree (T1) in rear garden. Location: 2 Hermitage Court, Saughall.</p> <p>(b) Updates on Planning Applications (i) 122 Hermitage Road (ii) 153 Hermitage Road (iii) Pinetrees Lodge, Kingswood Lane Emails between the Clerk and the Planning Project Manager are attached.</p> <p>(c) Planning Decisions To note the following planning decision(s) made by Cheshire West and Chester Council – the Planning Authority since the Council meeting held on 21 January 2019: (i) 19/00272/FUL Proposal: Single Storey rear extension (retrospective). Location: 2 Ceres View, Long Lane, Saughall. “Approval.”</p> <p>(d) Other Planning Matters To consider any other planning matters.</p>		(10 minutes)
10.	<p>Finance Reports (a) Annual Subscriptions • Cheshire Community Action - £50 (Leaflet attached).</p> <p>(b) Payments to be made since the meeting of the Council held on 11 March 2019. (Copy attached.)</p> <p>(c) To note receipts. (Copy attached.)</p> <p>(d) To receive the cash to bank reconciliation. (Copy attached.)</p>	<p>For Decision</p> <p>For noting</p> <p>For noting.</p> <p>For noting.</p>	(5 minutes)
11.	<p>Saughall Medical Centre To receive a report from Councillor M Johnson on proceedings at a meeting of the City Walls Patient Group on 21 March 2019.</p>	<p>For noting and decision if necessary.</p>	(3 minutes)

12.	Housing Survey Councillor PP Young to report.	For noting and decision if necessary.	(3 minutes)
13.	A Proposal to Procure Christmas Lights for Hermitage Road To consider the number of lampposts involved and the cost.	For decision.	(5 minutes)
14.	Proposed Revision of Standing Order No. 12. Order of Business (a) To elect a Chairman of the Council for a maximum period of two years. A vote will be taken at each Annual meeting. {In the light of this revision to the Standing Orders and for clarification purposes, this means that from the Municipal Year 2016/17, any Chairman elected will remain in office for no longer than two years in succession. This is to allow for change and development within the Council.} Emails dated 24 and 28 March 2019 from Councillors Mrs JE Storrar and JM Young are attached . To discuss.	For decision.	(5 minutes)
15.	Saughall Neighbourhood Management Committee Report To receive a report on the Groups' activities.	For decision.	(2 minutes)
16.	Parish Surgeries (a) Parish Council Surgery on Saturday, 13 April 2019 at the Farmer's Market Councillor A Warrington to report. (b) Next Parish Council Surgery To agree the date, time and venue for the next Parish Council Surgery and who will preside over it.	For action as necessary.	(3 minutes)
17.	Communications Received To note the following communication(s) that have been received: <ul style="list-style-type: none"> • If your power is out call 105. • An email dated 29 March 2019 is attached from Charlotte Jones regarding her mobile bar business. 		(3 minutes)

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| | <ul style="list-style-type: none">• An email dated 3 April 2019 is attached from the Calor Community Fund about funding available for Community Projects. | | |
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Date of Annual Council Meeting: Tuesday, 7 May 2019

Time: 7:00pm

Venue: The Vernon Institute, Church Road, Saughall.