

## SAUGHALL AND SHOTWICK PARK PARISH COUNCIL

### COUNCIL SUMMONS

To All Members of the Parish Council

Dear Member,

You are summoned to attend the meeting of the Saughall and Shotwick Park Parish Council to be held at **7pm on Monday, 21 January 2019 at the Vernon Institute, Church Road, Saughall** to transact the business set out on the agenda overleaf.

Yours sincerely

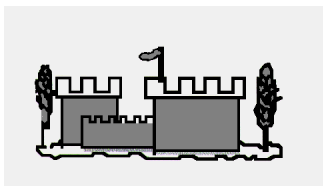
*Shirley Hudspeth*

Clerk to the Council

10 Merton Close,  
Little Neston  
Cheshire

11 January 2019





SAUGHALL AND SHOTWICK PARK  
PARISH COUNCIL  
[www.saughall.gov.uk](http://www.saughall.gov.uk)

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**COUNCIL MEETING**  
**MONDAY, 21 JANUARY 2019**  
**7:00 PM**  
**THE VERNON INSTITUTE, CHURCH ROAD, SAUGHALL**

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**PUBLIC SPEAKING TIME**

Before the meeting begins Ten Minutes will be allocated to enable any petition presenters to speak in support of their petition(s) and for questions from the public, providing five clear working days written notice has been given, or on matters of urgency, providing a request is made to the Chairman prior to the commencement of the meeting and the Council's consent is given.

## AGENDA

### PART 1 – MATTERS TO BE CONSIDERED IN THE PRESENCE OF THE PRESS AND PUBLIC

No.	Item	Purpose	Time Allowed for Discussion
1.	<b>Apologies for Absence</b>	For noting.	(1 minute)
2.	<b>Members' Code of Conduct – Declarations of Interest</b> Members are asked to consider whether they have any disclosable pecuniary or non-pecuniary interests in connection with any item(s) on this agenda and, if so, to declare them and state the nature of the interest.	For noting.	(1 minute)
3.	<b>Minutes</b> To confirm the Minutes of the meeting of the Council held on 17 December 2018 (available on the Council's website) as a correct record.	For decision.	(3 minutes)
4.	<b>Clerk's Report (Attached)</b>	For noting.	(1 minute)

5.	<p><b>Cheshire West and Chester Council (CWaC) – Ward Councillor’s Report (including any Highway and Environmental Issues)</b>  <b>Councillor Brian Crowe</b> to report on any issues that concern Saughall including progress in respect of:</p> <p><b>(a) Willow Hey (Former Saughall The Ridings Infants School) Drainage Issues</b>  <b>(b) Road Drain from Coalpit Lane to the Red Ensign Garage on the A540</b></p> <p>An email dated 20 December 2018 from the Clerk to the Chief Executive of Cheshire West and Chester Council is <b>attached</b> in relation to both (a) and (b).  To note any reply.</p>	For decision as necessary.	(5 minutes)
6.	<p><b>Police</b>  To receive a report.</p>	For noting and decision if necessary.	(5 minutes)
7.	<p><b>Working Group Reports</b></p> <p><b>(a) Business</b>  <b>Councillors A Bailey, B Kerr, H Jennings and PP Young.</b></p> <p><b>(b) Golden Jubilee Park</b>  <b>Councillors Mrs J Knox, A Warrington, Mrs JM Young and PP Young</b> plus three co-opted Members (Ms A Dutton, Mrs S Harris and Mr B Huxley).</p> <p><b>(c) Communications and Marketing</b>  <b>Councillors A Bailey, DF Holman, Ms A Manning and A Warrington.</b></p> <p><b>(d) Highways</b>  <b>Councillors H Jennings, M Johnson, B Kerr and Mrs JE Storrar</b> plus one co-opted Member (Mr R Nicholas).</p>	For noting and decision if necessary.	(5 minutes)  (5 minutes)  (5 minutes)  (5 minutes)
8.	<p><b>Planning Matters</b></p> <p><b>(a) Planning Applications</b>  To consider the following planning application(s) that have been received with a view to passing observations to Cheshire West and Chester Council – the Planning Authority:</p> <p>(i) 18/04786/FUL  Proposal: Single storey front side and rear extension.  Location: 10 Maplewood Grove, Saughall.</p> <p><b>(b) Planning Decisions</b>  To note any planning decision(s) made by Cheshire West and Chester Council –</p>	To make any observations	(10 minutes)

	<p>the Planning Authority since the Council meeting held on 17 December 2018.</p> <p><b>(c) Appeal Under Section 78 Against Refusal of Householder Application – Brechin, Church Road, Saughall.</b> A letter dated 10 December 2018 from the Planning Authority is attached.</p> <p><b>(d) Cheshire West and Chester Local Plan (Part Two) Land Allocations and Detailed Policies Main Modifications Consultation.</b> The consultation runs until Sunday, 3 February 2019. An email dated 14 December 2018 from the Planning Authority setting out the details is attached.</p> <p><b>(e) Other Planning Matters</b> To consider any other planning matters.</p>		
9.	<p><b>Finance Reports</b></p> <p><b>(a) Payments to be made since the meeting of the Council held on 17 December 2018. (Copy attached.)</b></p> <p><b>(b) To note receipts. (Copy attached.)</b></p> <p><b>(c) To receive the cash to bank reconciliation. (Copy attached.)</b></p> <p><b>(d) Clerk’s Salary settlement 2019/20</b> The details are attached for information.</p>	<p>For noting</p> <p>For noting.</p> <p>For noting.</p> <p>For noting.</p>	(5 minutes)
10.	<p><b>Village Events</b></p> <p><b>(a) Christmas Lights Switch – On</b> To receive a report.</p> <p><b>(b) Saughall Neighbourhood Management Committee Report</b> To receive a report on the Groups’ activities.</p>	<p>For decision.</p>	(2 minutes)
11.	<p><b>Access to Saughall Medical Centre</b></p> <p><b>(a) Public Consultation Exercise</b> A consultation exercise is underway via social media. Emails from Councillors M Johnson and Ms A Manning as attached. Copies of letters dated 11 December 2018 from Chris Matheson MP and a copy of a letter dated 20 December 2018 the Clerk has sent to the West Chester Clinical Commissioning Group are also attached. To note any reply to the Clerk’s letter.</p>	<p>For noting and decision if necessary.</p>	(3 minutes)

	<p><b>(b)The Patient Participation Group</b> To receive a report from Councillor M Johnson on the Meet and Greet Session he was invited to attend. (Email dated 19 December 2018 from Adie Salter, Practice Manager is <b>attached</b>).</p>		
12.	<p><b>Parish Surgeries</b> <b>(a) Parish Council Surgery on Saturday, 19 January 2019 at the Co-op Store</b> <b>Councillor PP Young</b> to report. <b>(b)Next Parish Council Surgery</b> To agree the date, time and venue for the next Parish Council Surgery and who will preside over it.</p>	For action as necessary.	(3 minutes)
13.	<p><b>Planters – Meadows Lane/Hermitage Road</b> <b>Councillor Ms A Manning</b> to report on progress with the new licences.</p>	For decision.	(3 minutes)
14.	<p><b>Anvil Close – Proposed Seating Area</b> To receive the findings of the public consultation carried out via the Parish Newsletter on the proposed seating area.</p>	For decision	(5 minutes)
15.	<p><b>Communications Received</b> To note the following communications received:</p> <ul style="list-style-type: none"> <li>• Email dated 20 December 2018 from Callum Shields, Event Manager at Active Leisure Limited regarding the Essar Chester Half Marathon scheduled for Sunday, 19 May 2019 is <b>attached</b>.</li> <li>• Flyer <b>attached</b> from Northwich town council of a list of services it provides.</li> </ul>		(3 minutes)

**Date of next ordinary meeting:**

**Monday, 11 March 2019**

**Time:**

**7:00pm**

**Venue:**

**The Vernon Institute, Church Road,  
Saughall.**