

MINUTES OF THE MEETING OF SAUGHALL AND SHOTWICK PARK PARISH COUNCIL held on Monday, 4 December 2017 at the Vernon Institute, Church Road, Saughall.

In attendance: Councillor A Bailey
Councillor DF Holman
Councillor M Johnson
Councillor Mrs J Knox
Councillor D Taylor-Pogue
Councillor A Warrington
Councillor Mrs JM Young
Councillor PP Young (in the Chair)

118. APOLOGIES FOR ABSENCE

Apologies for absence were received from:

Councillor H Jennings
Councillor B Kerr
Councillor Ms A Manning
Councillor Mrs JE Storrar
Cheshire West and Chester Councillor Brian Crowe
PCSO Wendy Leason
PC Rob Brown
Mr Dave Glavin, the Internal Auditor.

119. MEMBERS' CODE OF CONDUCT – DECLARATIONS OF INTEREST

No declarations of interest were received.

120. MINUTES

RESOLVED:

That subject to the following amendments the Minutes of the meeting of the Council held on 6 November 2017 be confirmed as a correct record:

Minute No. 111 (h) Accounts – Refreshments on Remembrance Sunday

Remove cash float from the recommendation and replace it with cheque.

Minute No. 113 (a) Communications Strategy – Newsletter Production

Remove 2017 and replace it with 2018.

121. PLANNING MATTERS

(a) Planning Application(s)

The Council's observations on the following planning applications were agreed and the Clerk was requested to notify Cheshire West and Chester Council - the Planning Authority, of them:

(i) 17/04767/S73

Proposal: Variation of Condition 8 (visibility splays) on Planning Application 17/00394/FUL (Erection of two, two storey apartment blocks one with four, one bedroom apartments and one with two, one bedroom apartments).

Location: Land at Church Road, Saughall.

The Parish Council is of the view that the visibility splays should be kept because they will make a difference to the traffic flow on the road and be better for pedestrians.

(ii) 17/005048/FUL

Proposal: Single storey rear/ side extension (re-submission of Planning Application 17/03619/FUL).

Location: Ash Lea 5 Aspen Grove Saughall.

No objections.

(iii) 17/04758/FUL

Proposal: Change of Use of a storage building into a tearoom.

Location: The Vernon Institute Church Road Saughall.

No objections.

(iv) 17/05030/FUL

Proposal: Construction of bungalow on existing footings in accordance with the approved drawings.

Location: Oaktree Farm Nurseries Fiddlers Lane Saughall.

No objections.

(b) Planning Decisions

RESOLVED: That

(1) the outcomes of the following planning applications submitted to the planning authority, be noted:

(a) 17/04212/FUL

Proposal: Single storey extension.

Location: 38 Darlington Crescent, Saughall.

‘Approval.’

(b) 17/02885/FUL

Proposal: Construction of replacement building for storage use.

Location: Land at Kingswood Lane, Saughall.

‘Approval.’

(2) it be noted that the following planning application is the subject of an appeal to the Secretary of State against the decision of the Planning Authority:

(a) 17/00498/FUL

Proposal: Change of use of dwelling to pharmacy and alterations to elevations.

Location: Plainsfield, Church Road, Saughall.

‘Approval.’

(3) it be noted that the appeals in respect of the following planning applications have been dismissed:

(a) 17/00885/FUL

Proposal: Storage container and link to existing shop and timber fencing.

Location: Red Ensign Service Station, Saughall.

(b) 17/00657/FUL

Proposal: The erection of a single storey extension to side of existing shop and alterations to shop front.

Location: Red Ensign Service Station, Saughall.

(c) 122 Hermitage Road, Saughall

It was reported that another planning application had been submitted to the planning Authority so the enforcement order has been ceased.

RESOLVED:

That the report be received.

(d) Planning Training Course – January 2018 in Knutsford

It was reported that Councillor A Warrington had secured a place on this training course and Councillor H Jennings was on the reserve list.

RESOLVED:

That the report be received.

(e) Pre-Deposit Proposals Public Consultation (Preferred Strategy)
Flintshire Local Development Plan 2015 – 2030

The Council noted the content of a letter dated 31 October 2017 from Flintshire's Chief Officer (Planning and Environment) and that comments were requested by 5pm on Thursday, 21 December 2017.

RESOLVED:

That the detail of the public consultation exercise on Flintshire's pre-deposit proposals be noted.

(f) Hawarden Airport – Proposal to Adopt GNSS Approaches and Amend Conventional Instrument Flight Procedure

The Council noted the content of a letter dated 9 November 2017 from Ian Crawford, Airbus's Aerodrome Compliance and Safeguarding Engineer and that comments were requested by 9 February 2018.

RESOLVED:

That the detail of the public consultation exercise on the proposals for Hawarden Airport be noted.

122. POLICE/HOME WATCH

(a) Police Report

The Police were not in attendance at the meeting. PC Rob Brown had sent copies of the latest Newsletter for Members and a brief overview for those who were interested in the Community Speed Watch Group.

Councillor M Johnson provided copies of the Newsletter that detailed incidents/crimes committed in the village since the Council meeting held on 6 November 2017. The Newsletter also included details of local issues and events.

RESOLVED:

That the content of Saughall Police Newsletter be noted.

(b) Meeting with Town and Parish Council Representatives

Councillors M Johnson, D Taylor-Pogue, and A Warrington had attended the meeting. Councillor M Johnson informed that they had learnt that:

- every ward in Cheshire was to have its own designated PCSO who would report for work at a designated point;
- Frodsham Police Station had closed and the PCSOs now reported for work at the Fire Station;
- lots of Parish Councils did not have a police presence at their meetings and did not receive a police report;
- contacting the Police by telephoning 101 did not really work as the caller had to wait a long time before the call was answered, often giving up and hanging up which meant the statistics that were kept were skewed;
- parking had been devolved to Cheshire West and Chester Council which meant that the Police were unable to issue run of the mill parking tickets, it was the view of the meeting that this should be reviewed;
- Helsby Town Council was planning to acquire a TrueCam; and
- The new housing state by Parson's Lane in Upton had been given the same postcode as the Countess of Chester Hospital; this affected the residents' insurance because of the crimes that occurred at the hospital.

Councillor Mrs JM Young reported that it was intended that Saughall's PCSO would operate out of the Uniformed Groups' Headquarters and the Police would pay a peppercorn rent of £10 per annum.

RESOLVED:

That the reports be noted.

(c) Operation Shield

Councillor A Bailey informed that he had spoken to PC Rob Brown about the 70 Operation Shield kits that were left. They would be distributed, in the New Year, to vulnerable people in the local community so that they could mark their property.

(d) Home Watch

There was no report on this item of business.

(e) Saughall Neighbourhood Management Team

Councillor Mrs JM Young reported that the Neighbourhood Management Team was holding a fund raising event - a Quiz Night - on Friday, 8 December 2017 and it was sold out. The Team was intending to purchase a Union flag in the sum of £120. Councillor A Bailey informed that he had a Union flag at home.

RESOLVED:

That the reports be received.

123. CHESHIRE WEST AND CHESTER COUNCIL (CWaC) – WARD COUNCILLOR'S REPORT

Councillor Brian Crowe was not in attendance at the meeting.

(a) Speeding Traffic

The Council had regard to an email exchange between the Clerk and Mrs Kay Parry – Cheshire West and Chester Council's Principal Engineer – Place Operations regarding speeding traffic through the village and the results of the Long Lane survey that had not yet been analysed. It was noted that it was Mrs Parry's view that it was not appropriate to compare data with that of a road that was seen to be safe e.g. one of the roads in Blacon that had traffic calming in place.

Councillor A Bailey informed that the Highways Working Group (Councillors A Bailey, H Jennings, M Johnson and Ms A Manning) that had been set up at the last Council meeting (Minute No. 108 (e) refers) had met to consider how to improve safety in Saughall by calming the traffic down. It had been agreed that Members' needed some expert guidance. Mr Chris Burnham, who advised Cheshire West and Chester Council on traffic policing and Mrs Parry had been invited to attend a further meeting later in the week. Unfortunately, for various reasons this meeting could no longer go ahead as planned and would have to be postponed until the New Year.

RESOLVED: That

(1) the report be received;

(2) the postponed meeting of the Highways Working Group be rescheduled in the New Year; and

(3) Members be requested to canvass parishioners' views on traffic calming at the Christmas Lights Switch-on event on 6 December 2017.

(b) Wain Court – Parking

Councillor Mrs JM Young reported an issue regarding off road parking and Sanctuary Housing at Wain Court.

RESOLVED:

That the report be received.

(c) Little Saughall – Hedge Cutting

Councillor Mrs JM Young reported that the hedge belonging to Mr H Warrington of Poplars Farm had been cut by contractors. The contractors were coming back to tidy it up.

RESOLVED:

That the report be received.

124. CHESHIRE FIRE AUTHORITY DRAFT INTEGRATED RISK MANAGEMENT PLAN 2018/19

The Council had regard to an email dated 30 October 2017 along with a summary of proposals that were being consulted upon. It was noted that the consultation period would run until 2 January 2018.

RESOLVED:

That this Council will make no comments in respect of this consultation exercise.

125. NEGLECTED LITTLE SAUGHALL

The Council was monitoring progress being made following the letter that had been received on 12 September 2017 from Mrs Bea Summers about the Saughall approach from Blacon.

It was noted that Mr Mike Bell had arranged a tidy up along the road at Pear Tree Farm and fencing had been put up in front of the old farm house to make it more secure.

RESOLVED: That

(1) the report be received; and

(2) the Council will consider what other improvements it can make in Little Saughall when it sets its budget for 2018/19.

126. ACCOUNTS

- (a) Payments made since the meeting of the Council held on 6 November 2017

RESOLVED:

That the following payments be approved:

<u>Financial Year 2017/2018</u>	<u>£</u>	<u>Cheque No</u>
Knutsford Town Council (Planning Training)	48.00	103156
The Cumbrian Clock Co Ltd (VI Clock Service)	186.00	103157
Mrs S Hudspeth (Salary)	499.96	103158
Mrs S Hudspeth (Expenses)	56.24	103159
Cancelled		103160
Cancelled		103161
Mr JC Baker (Rotavation of the ground ready to plant trees)	72.00	103162
Mr JE Davies (Litter Picking)	90.00	103163
Vernon Institute (Hire of Small Hall 4 September – 11 December 2017)	56.00	103164
Mrs J Knox (Raffle prizes)	14.78	103165
Mrs JM Young (Ploughmen's lunches - £60 during tree planting, less £50 already received, compost - £3.86 – barrier key and hire of the Uniformed Groups' Headquarters - £33.86)	33.86	103166

- (b) Receipts

RESOLVED

That it be noted that £17 has been received from Saughall Woman's Institute in payment for the poppy wreath the Clerk had ordered for them.

- (c) Cash to Bank Reconciliation

RESOLVED:

That the contents of the cash to bank reconciliation sheet be noted.

- (d) Withdrawal of Safe Keeping Service

Councillor A Warrington reported that a representative of Topwood had collected the deeds from him and taken them to its premises in Malpas for safe keeping.

RESOLVED:

That the report be received.

(e) Review of the Parish Council's Insurance and the Annual Risk Assessment

The Council considered carrying out a review of its insurance and undertaking the annual risk assessment in accordance with Audit Regulations. In doing this, Members had regard to the Council's Risk Management Policy Statement and Strategy, a list of the Council's assets and its current insurance details.

The Clerk informed the Council that it was worth noting that the refurbishment of the Younger Children's Play Area, proposed new notice boards and benches would mean that revisions were required which would affect future insurance premiums and risk assessments. Therefore, she advised that it may be prudent to put the review on hold for a short while (as this process was undertaken in May 2017) until the costs of insuring the new equipment was ascertained and comparisons could be made with alternative insurance companies.

RESOLVED:

That the Clerk's advice be taken and the review of the Parish Council's Insurance and the Annual Risk Assessment be put on hold until February 2018 when the costs of insuring the new equipment is known and comparisons can be made with alternative insurance companies.

(f) Saughall Rose Queen Parade

At the last Council meeting on Monday, 6 November 2017 Members had informed that they had been approached by members of All Saints Church who had asked whether the Parish Council would pay for the road closure during the Rose Queen Parade next year. It was expected to cost approximately £550. It had been agreed that a formal request for the Council to pay for the road closure during the Rose Queen Parade would be considered at this meeting. (Minute No. 111 (g) refers.)

Members considered that the Rose Queen event was becoming unviable to run and they noted that it was not very well attended. It was agreed that the money for the road closure could be better spent in the local community and perhaps the Rose Queen Parade could be combined with another village event to try to achieve value for money.

RESOLVED:

That the Rose Queen Parade be not supported with a grant from this Council.

127. BUDGET 2018/19

(a) Budget Provision 2018/19

The Council gave initial consideration to its Budget for 2018/19. Members considered that there should be a new budget head for Traffic Calming, they should make provision for public footpath signage, consider whether to reinstate the perimeter path in the Golden Jubilee Park and there would be no need for a play equipment fund in the next financial year because this year, the Council was spending approximately £63,000 on the Children's Play Area, re-developing it for children up to the age of eleven.

The Council had agreed to be the third party contributory in respect of a funding application to WREN to undertake refurbishment works at the Vernon Institute. The Council's contribution, if the bid was successful, was £6,525.25 (Minute No. 131 (b) refers.)

It was agreed that the Council could not provide a BMK track in the next financial year as it would cost too much money.

RESOLVED:

That the proposals detailed above be considered when the Council sets its Budget for 2018/19 at its Budget meeting scheduled for Monday, 15 January 2018.

(b) Budget Setting Arrangements

RESOLVED:

That The Budget Action Group (PC Chairman, PC Vice-Chair, Councillor A Bailey, PC Clerk, and PC Responsible Financial Officer) be requested to meet well in advance of the Council's Budget Meeting on Monday, 15 January 2018 to go over the figures.

128. THE COUNCIL'S BUSINESS PLAN – ACTION PLAN ANNUAL REVIEW OF THE COUNCIL'S PROPOSED PROJECTS

The Business Plan Action Group (Councillors A Bailey, B Kerr, H Jennings and PP Young) had met and carried out a review of and revisions to the Business Plan – Action Plan.

Councillor PP Young reported that he believed that the Council was not as efficient and effective as it could be and Members needed to consider if there were better ways of working and conducting Council business. He proposed that a review be carried out by the Business Plan Action Group to establish where improvements could be made. The Group would review procedures and hold meetings with the Clerk.

The Clerk proposed that the Council begin this process by agreeing to publish its Minutes on its website rather than providing hard copies with its agenda thereby saving the costs of paper, printing and postage. Signed copies of the Minutes would continue to be put on deposit in the Public Records Office.

RESOLVED: That

- (1) the revised Parish Council Business Plan – Action Plan be agreed and published on its website;
- (2) the Business Plan Action Group be requested to undertake a review of the Council's procedures and processes with a view to making efficiencies and improvements; and
- (3) the Council's Minutes will no longer be despatched with agendas, instead, they will be made available on the Council's website.

129. PARISH PLAN REFRESH REPORT AND ACTION PLAN

The Council had considered its Parish Plan at its meeting held on 1 February 2016 and resolved:

'That the review and revision of the Parish Plan Refresh Report and Action Plan be postponed and considered again, as a starting point, if a decision is taken to embark on a Neighbourhood Plan, or alternatively, if the decision is not to proceed with Neighbourhood Planning the Parish Plan Refresh Report and Action Plan will be revised.' (Minute No. 40 refers.)

Members considered whether to undertake the annual review of the Action Plan in accordance with the Council's Business Plan – Action Plan. They had regard to the Business Plan and all of the work that had gone into it and the need to avoid any duplication.

RESOLVED:

That the Parish Plan be no longer refreshed and it be removed from the Council's website.

130. COMMUNICATIONS STRATEGY

(a) Newsletter Production

Councillor A Bailey reported that the next edition of the Newsletter would be included in the Mollington and Saughall Handbook in February 2018 and would include the detail of the 2018/19 Budget.

RESOLVED:

That the report be noted.

(b) Notice Boards

RESOLVED:

It be agreed that Councillor A Warrington and the Clerk will discuss the Council's exact notice board requirements and specifications before the Clerk sends an order to 'the parish notice board company' for the four boards that are required.

(c) Social Media

Councillor M Johnson informed that someone had access to the Parish Council's Twitter Account. Meal Deals at the Greyhound Inn were appearing on it.

RESOLVED:

That Councillor PP Young be requested to ask Mrs Kathy Ford to delete the Council's Twitter Account.

(d) 'Saughall Residents Association'

Councillor DF Holman offered to put a letter together to send to the 'Saughall Residents Association' requesting they take Saughall out of their name as it was misrepresentation.

RESOLVED:

That Councillor DF Holman be taken up on his offer to draft a letter to 'Saughall Residents Association' and he be requested to send it to the Chairman and the Clerk for their comments.

131. VILLAGE AMENITIES AND AESTHETICS

(a) Amenities

- Seats/Benches for the Village

The Council was awaiting the re-development works at the Younger Children's Play Area. Once these had been completed Mr Charles McIlwrack would be invited to propose where to locate his bench in memory of his late wife.

RESOLVED:

That the report be received.

- Defibrillator at the Co-op Store

The Council's contribution of £1,000 had been provided in cheque form for the Community Heartbeat Trust in order to purchase the defibrillator to be located at the Co-op Stores. (Minute No. 111 (a) refers.)

Councillor Mrs JM Young reported that the Co-op Store was seeking the names of ten sensible and calm adults. She thought that this may be for them to undergo training on how to use the defibrillator at the Store.

RESOLVED:

Councillor Mrs JM Young be requested to ask the Co-op Store to be more explicit about why it is seeking the ten names.

- Vernon Institute Building and Clock Tower

The Council noted that the refurbishment works, comprising rendering repair works and painting to be carried out to the outside of the Vernon Institute Building and Clock Tower would cost £67,415.56 including Vat. A funding application had been submitted to WREN. The Parish Council's contribution, as the third party contributory, would be £6,525.25 and the Vernon Institute Management Committee (VIMC) would contribute £6,715.56.

RESOLVED:

That if the VIMC's funding application to Wren for a grant to carry out refurbishment works to the Vernon Institute Building and Clock Tower is successful, this Council, as the third party contributory, will contribute £6,525.25.

(b) Aesthetics

- Proposal for Tubs of Flowers

The Clerk reported that she was going to check exactly what she was required with Councillor Ms A Manning and then place the order for the two Salisbury planters with Recycled Furniture.

RESOLVED:

That the report be received.

- Christmas Lights

Councillor PP Young reported that the Christmas Lights were all up and the official Switch-on was scheduled for Wednesday, 6 December 2017.

RESOLVED:

That the report be received.

132. GOLDEN JUBILEE PARK

(a) Project to Re-develop the Park and Provide a New Children's Play Area

Councillor Mrs JM Young informed that a pre-contract meeting had been held on 4 December 2017 with the preferred contractor, Horticon Ltd and with Mr Dymond, the Project Co-ordinator for the re-development of the Younger Children's Play Area. A Contract of Works had been agreed. It was expected that these ground works would commence on Monday, 8 January 2018 and take between four to six weeks to complete, depending on the weather. Members noted that if the contract ran over the agreed period, after 16 February 2018, penalty clauses would be invoked. These were £500 per additional week. However, it was also noted that the Council would not invoke the penalty clauses if the contract ran over time due to poor weather conditions or proved late delivery of project resources.

Councillor M Johnson proposed that notices be posted at the park informing people that the Parish Council was responsible for the playground being upgraded so that local residents could see the notices as they went past and realise that the Council was doing things in the village. It was also proposed that copies of the notice be posted on the website and distributed to residents living in close proximity to the Golden Jubilee Park. Councillor Mrs JM Young proposed that Mr Tony Summers be asked if he would put a copy of the notice in the window of the Uniformed Groups' Headquarters.

Councillor Mrs JM Young informed that the All Saints C of E Primary School's Council had chosen the pencil waste bin because it was accessible from numerous places. Consideration was being given to the opening of the new Children's Play Area and there were plenty of ideas being put forward including afternoon tea, stalls, games and music. Also, there were various suggestions on who should be invited to attend this event that would take place in the spring. It was intended that the school would be fully involved with the occasion.

RESOLVED: That

- (1) the reports be received; and
- (2) the Clerk be requested to prepare a public notice to inform people that the Children's Play Area is closing whilst the Council re-develops it and it be posted on the Council's website and distributed around the local area.

(b) Perimeter Path

The Council had agreed that the reinstatement of the perimeter path around the Golden Jubilee Park would be reconsidered when the Council sets its 2018/19 Budget. (Minute No. 107 (b) refers.)

(c) Trees

Councillor Mrs JM Young informed that the Tree Warden, Mrs Helen Cakebread had offered advice on the trees to be procured for the Golden Jubilee Park. It was proposed to purchase three trees, a white flowering cherry, an autumn flowering cherry and a yellow berry mountain ash.

RESOLVED:

That three trees be procured for the Golden Jubilee Park in accordance with the Tree Warden's advice.

(d) Management Plan for the Park

Councillor Mrs JM Young reported that the Management Plan for the Golden Jubilee Park was nearing completion.

RESOLVED:

That the report be noted.

(e) Maintenance

(i) Multi-Use Games Area

Councillor A Warrington informed that a fixing device had failed on the goal end of the MUGA (end nearest the car park) for the third time. It was not a safety issue but it needed to be replaced.

RESOLVED:

That the Clerk be requested to contact Mr Carl Mottershead of Leisure Services UK and ask him to attend the site and fix the MUGA as soon as possible.

(ii) Report of the Field Inspection Group

Councillor Mrs JM Young reported that fencing in the car park required attention and some pot holes had appeared. She proposed that Mr Baker be asked to fill them in. The benches beside the MUGA needed to be secured on slabs and there was a spare bench that could be located in the new Children's Play Area. A bin to be located by the ponds needed to be ordered. Poppy seeds would be scattered on the newly worked land.

Councillor Mrs JM Young also reported that a large number of trees had been planted by six volunteers including some from the Saughall Rotary Club and the Parish Council. The ground had been very wet and had proved difficult to dig. 80% of the trees were now in the ground and the Tree Warden was looking after the remaining 20%.

RESOLVED:

That Councillor Mrs JM Young be thanked for her report and the proposals within it be agreed.

133. PUBLIC FOOTPATHS AND RIGHTS OF WAY

(a) Footpath Warden's Report

There was nothing to report on this item of business.

(b) Safety of Horses and Cyclists on the Old Railway Bridge over the Cycle Track

There was nothing to report on this item of business.

134. VILLAGE EVENTS

(a) Parish Council Surgery on Saturday, 2 December 2017 at the Co-op Store

Councillors D Taylor-Pogue and A Warrington had presided over the Parish Council Surgery. They reported that they had received no complaints. They had looked after a dog in the car park. There had been a crash in the car park and Saughall people wanted to be able to get a bus to the railway station in Chester.

RESOLVED:

That Councillors D Taylor-Pogue and A Warrington be thanked for presiding over the Parish Council Surgery and for their report.

(b) Next Parish Council Surgery

RESOLVED:

That Councillor PP Young be requested to preside over the next Parish Council Surgery to be held from 10am to 11am on Saturday, 6 January 2018, outside of the Co-op Store and bring a report on the proceedings to the next meeting of the Council scheduled for Monday, 8 January 2018.

(c) Remembrance Sunday, 12 November 2017

Councillor PP Young reported that Remembrance Sunday had been well organised by Councillor Mrs JM Young and a public address system had been used this year.

Councillor Mrs JM Young informed that the Police had let the event down this year.

Councillor D Taylor-Pogue requested that the service be held at 11am next year. Councillor M Johnson was also of the view that the service should be held at 11am.

RESOLVED: That

(1) Councillor Mrs JM Young be thanked for making the arrangements for Remembrance Sunday; and

(2) the new Vicar's opinion be canvassed on the timing of the Remembrance Sunday service for next year and in future years.

(d) Christmas Lights Switch-on Event – Wednesday, 6 December 2017

It was reported that arrangements were in hand for the Christmas Lights Switch-on event and the Parish Council would have a stall at the Christmas Market.

RESOLVED:

That the report be received.

(e) Scarecrow Competition - 2018

Councillor Mrs JM Young informed that Blacon Used Furniture had provided a grant of £40 to help run the Scarecrow Competition in 2018.

RESOLVED:

That the report be received.

135. COMMUNICATIONS RECEIVED

(a) Saughall Pre-School

The Council received a letter dated 5 November 2017 from Mrs Vicky Greensill, who was writing on behalf of the Saughall Pre-School Parent Committee thanking the Council for its kind assistance with the recent Apple Festival held at the Vernon Institute. The event had raised £288.20 in total for the Pre-School.

At its last meeting on 6 November 2017 the Council had received a letter dated 17 October 2017 from the Saughall Pre-School requesting a grant. The letter informed that a contribution of £4,000 would stabilise its finances and provide a platform where it could work towards the sustainable provision of high quality education in the heart of the village. It had been agreed that a decision would be made on this request at the next meeting and, in the meantime, Councillor A Bailey be requested to look at the Saughall Pre-school's accounts. (Minute No. 111 (f) refers.)

RESOLVED: That

- (1) the content of the letter from Mrs Greensill be noted; and
- (2) the decision on whether to provide a grant to the Saughall Pre-School be taken at the next meeting of the Council scheduled for Monday, 8 January 2018.

(b) Email from Sue Harris

Mrs Sue Harris had emailed the Clerk on 4 November 2017 with the views of 20 members of the Craft and Chat Group on various Parish Council initiatives, proposals etc.

Members had regard to Mrs Harris' email and it was agreed that the Council needed to advertise what it was doing, its projects and initiatives more so that it would not receive emails such as this one in future.

RESOLVED:

That Councillor A Bailey be requested to draft a response to Mrs Harris' email for the Clerk to send to her.

(c) Complaint about a Member of the Council

Councillor PP Young reported that a complaint had been received about Councillor Mrs JM Young from Mr Oulton Stewart regarding the Greyhound Inn. Councillor PP Young informed that he and Councillor A Warrington would speak to Councillor Mrs JM Young about it and then he would draft a response for Mr Stewart.

RESOLVED:

That the report be received.