

MINUTES OF THE MEETING OF SAUGHALL AND SHOTWICK PARK PARISH COUNCIL held on Monday, 3 July 2017 at the Vernon Institute, Church Road, Saughall.

In attendance: Councillor DF Holman
Councillor H Jennings
Councillor M Johnson
Councillor B Kerr
Councillor Mrs J Knox
Councillor Ms A Manning
Councillor Mrs JE Storrar
Councillor D Taylor-Pogue
Councillor A Warrington
Councillor Mrs JM Young
Councillor PP Young (in the Chair)

Cheshire West and Chester Councillor Brian Crowe (Part)

41. COUNCILLOR D TAYLOR-POGUE

Councillor PP Young welcomed Councillor D Taylor-Pogue to his first meeting since being co-opted onto the Council and asked him to provide some information about himself. Councillor D Taylor-Pogue obliged by informing Members on aspects of his employment history and that he was now semi-retired but worked for Age UK in Blacon.

42. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor A Bailey.

43. MEMBERS' CODE OF CONDUCT – DECLARATIONS OF INTEREST

No declarations of interest were received.

44. MINUTES

RESOLVED:

That the Minutes of the meeting of the Council held on 5 June 2017 be confirmed as a correct record subject to including on Page 30 that Councillor Mrs JM Young left the meeting at the same time as Councillor DF Holman.

45. PLANNING MATTERS

(a) Planning Applications

The Council's observations on the following planning application were agreed and the Clerk was requested to notify Cheshire West and Chester Council - the Planning Authority, of it:

- (i) 17/02573/FUL
Proposal: Single storey extension to rear with deck area.
Location: 18 Meadow Lane, Saughall.

'No objections.'

- (ii) 17/02549/FUL
Proposal: Change of use from kennels to residential dwellings.
Location: The Kennels, Kingswood Lane, Saughall.

'When making a decision on this planning application, please take into account the state of the road and that it is un-adopted.'

What is the status of this land? Is it washed over green belt land?'

- (iii) 17/02588/FUL
Proposal: Front porch extension, single storey side and two storey side
(part rear single storey) extension.
Location: Oakwood, Parkgate Road, Saughall.

'The planning application is in respect of a property that is now outside of the parish.'

{Following the meeting it was noted that this planning application was in respect of Oakwood and not Oakwood Farm. Consequently, no observations could be put forward by the Clerk.}

- (iv) 17/02450/FUL
Proposal: Single storey rear extension to create a new dining and family room.
Location: 81 Hermitage Road, Saughall.

'No objections.'

- (v) 17/02696/FUL
Proposal: Single storey rear extension.
Location: 5 Lodge Lane, Saughall.

'No objections.'

- (vi) 17/02696/FUL
Proposal: Single storey rear extension.
Location: Wilbur Cottage, Long Lane, Saughall.

'The Parish Council questions that this is a 'Summer House'. Why is it so large and on two storeys? What is it to be used for?'

(vii)17/02761/FUL

Proposal: Conversion of garage to living accommodation.
Location: 88 Hermitage Road, Saughall.

‘No objections.’

(viii)17/02495/LDC

Proposal: Dwelling.
Location: 122 Hermitage Road, Saughall.

‘The Parish Council objects to this proposal and doubts the statement in the letter submitted with the planning application that there was a building there in the past. What evidence is there that this is true?’

Local Knowledge suggests that there are certain inaccuracies in this planning application.

The Enforcement Officer has previously served an order on the landowner.

Councillor Brian Crowe has agreed to call this planning application in.’

(b) Planning Decisions

RESOLVED:

That the following planning decisions, made by the planning authority, be noted:

(i) 17/01294/FUL

Proposal: Enlargement of rear single storey rear extension to incorporate a side addition.
Location: 57 Hermitage Road, Saughall.

‘Approval.’

(ii) 16/01759/FUL

Proposal: Change of use of redundant agricultural buildings to B8 storage use (Access restricted to vehicles up to 7.5T).
Demolition of buildings.
Location: Pear Tree Farm, 185 Hermitage Road, Saughall.

‘Approval.’

(iii) 17/01911/FUL

Proposal: Proposed double garage.
Location: The Towers, Church Road, Saughall.

‘Approval.’

46. POLICE/HOME WATCH

(a) Police Report

Councillor Mrs JM Young reported that PCSO Wendy Leason had returned to work today.

The Council noted that PC Rob Brown had sent the Clerk an email on 21 June 2017 informing that he had visited Pigeon Wood that day and had noted areas where at least three small camp fires had been started. He believed that they had been lit to sit around and not with the intention of setting the woods on fire. He had been unable to find anyone camping or any tents currently in situ. PC Brown had told the Clerk that he would now make regular visits to the Woods to monitor the situation.

Councillor M Johnson reported that he had been informed of a number of incidents (not reported to the Police) that had occurred in the Woods which had frightened some female residents sufficiently that they no longer dared to walk in this area of the village. He understood that youths had been jumping out and scaring ladies as they walked their dogs in the Woods and had also been throwing things at them.

Consequently, the Woods were being deemed dangerous by some people because of the behaviour of a minority of youths who were causing a nuisance by engaging in unacceptable anti-social behaviour.

RESOLVED:

That the Clerk be requested to write to the highest ranking Police Officer at Blacon Police Station to ask him to ensure that either himself or a member of his team is in attendance at the next meeting of the Council, scheduled for 7pm on Monday, 7 August 2017, to inform of the actions he is taking to make the Woods safe again, so that they can be enjoyed by the local community as a whole.

(b) Operation Shield

Councillor A Bailey had left a written note which reminded the Council that in October 2015 it had agreed to participate in Operation Shield, a crime reduction scheme which was a DNA property marking system. The Council had contributed £1000 towards the cost of 100 kits to be distributed to victims of burglary within the Parish. Since then a number of kits had been issued by PCSO Lauren Davies but despite several attempts and promises by the Constabulary, Councillor Bailey still did not know how many had been given out.

RESOLVED:

That the Clerk be requested to ask PC Rob Brown to let her know how many kits had been distributed in Saughall.

(c) Home Watch

Councillor A Bailey had informed that he had nothing to report on this item of business.

(d) Saughall Neighbourhood Management Team

Councillor Mrs JM Young reported that arrangements for the Summer Play Scheme that would be held on Monday, 7 to Friday, 11 August 2017 were in place. The following activities were planned:

- Fire Engine to visit.
- Sniffer dog to call in.
- Talk by representatives from Chester Zoo.
- Decorating cupcakes.
- Origami.
- Sewing.

RESOLVED:

That Councillor Mrs JM Young be thanked for her report.

(e) Police and Crime Commissioner's Road Safety Conference on Thursday, 29 June 2017

Councillors H Jennings, M Johnson and A Warrington had attended this Conference and had considered it to be a waste of time.

Members reported that there had been insufficient input from Cheshire West and Chester Council's Highway Department. They had requested that Highways Officers attend a specific Parish Council meeting to discuss how to alleviate speeding issues in Saughall.

It was reported that the Chief Constable had made a partial commitment to visit Saughall on Friday, 7 July 2017 to look at Seahill Road, Hermitage Road and Long Lane. Councillors H Jennings and M Johnson intended to meet the Chief Constable.

RESOLVED:

That a report on the proceedings of the meeting with the Chief Constable be made to the next meeting of the Council scheduled for 7pm on Monday, 7 August 2017.

(f) Meeting with Town and Parish Council Representatives

The Police and Crime Commissioner, David Keane had arranged a meeting for 6:30pm on Tuesday, 25 July 2017 in the Weaverham Community Centre, Russet Road, Weaverham, Northwich. CW8 3HY. Members were asked if they would like to attend.

Members noted the content of a paper that set out the issues raised and actions from the last Police and Crime Commissioner's meeting with Parish and Town Councils in Cheshire West and Chester on 18 January 2017 at the Community Centre Tarvin.

Councillor PP Young asked how much of PCSO Wendy Leason's time Saughall would get now that the Parish Council was not making a financial contribution to the cost of her post. Councillor M Johnson informed that the Police had a responsibility to provide police cover whether the Council paid towards it or not. However, it was noted that the PCSO could be utilised anywhere in the county at any time.

RESOLVED:

That Councillors H Jennings, A Warrington and Mrs JM Young be requested to represent the Council at this meeting and bring a report on its proceedings to the next meeting of the Council scheduled for 7pm on Monday, 7 August 2017.

47. ACCOUNTS

(a) Annual Audit of Accounts 2016/17

The Council considered the detail of the Internal Auditor's Report following Mr Dave Glavin's annual audit of the 2016/17 Accounts. Councillor PP Young particularly drew Members' attention to the following points that had been raised:

- Consideration be given to obtaining receipts in respect of all payments and donations made; and
- The suggestion that the Chairman acknowledges receipt of his/her annual allowance.

Members agreed that the Council should act on the Internal Auditor's advice.

It was noted that Mr Glavin had indicated that he was willing to attend a training course relevant to his role as he had no formal training or guidance in respect of what he was being asked to do.

Councillor A Warrington referred the cheque for £28:80 that had been made out to him and never cashed. He informed that he wanted this amount to remain with the Council and at a future date be put towards an appropriate donation to a good cause.

RESOLVED: That

- (1) the content of the Internal Auditor's Report be noted;
- (2) the Clerk be requested to ensure that there were appropriate receipts for all payments and donations made;
- (3) the Clerk be requested to ask the Cheshire Association of Local Council's if there are any appropriate training sessions planned that would be of benefit to Mr Glavin; and
- (4) Mr Glavin be thanked for his hard work in auditing the annual accounts.

{Following the meeting Jackie Weaver of the Cheshire Association of Local Councils informed that she did have an audit training session planned for a future date that would be appropriate for Mr Glavin to attend. She would advertise it in her weekly e-bulletin at the appropriate time.}

(b) Payments made since the meeting of the Council held on 8 May 2017

RESOLVED:

That the following payments be approved:

<u>Financial Year 2017/2018</u>	<u>£</u>	<u>Cheque No</u>
Bell Stone Masonry Ltd (Works to field - Remove and dispose of waste from the pond.)	336.00	103117
Morrall Play Services (Play Equipment Inspection.)	54.00	103118
Massey and Harris (Engineering Ltd) (Supply and install pendulum seat.)	180.00	103119
Mrs S Hudspeth (Salary)	499.96	103120
Mrs S Hudspeth (Expenses)	57.24	103121
Mr JE Davies (Litter Picking)	72.00	103122
Uniformed Groups (Room rental for Music in the Park Group's meetings)	55.00	103123

(c) Receipts

RESOLVED:

That the following receipt be noted:

The Uniformed Groups' rental in respect of their Headquarters in the Golden Jubilee Park during the 2016/17 Financial Year - £12.

(d) Cash to Bank Reconciliation

RESOLVED:

That the contents of the cash to bank reconciliation sheet be noted.

48. CHESHIRE WEST AND CHESTER COUNCIL (CWaC) – WARD COUNCILLOR'S REPORT

Councillor Brian Crowe was informed that the Council was happy with the proposal put forward by the Principal Engineer – Place Operations to provide speed readings from a camera at the Edgerton Arms Public House on Hermitage Road in September 2017. (Minute No. 36 refers.) The Clerk would be inviting her and her line manager to a Council meeting to discuss issues associated with speeding traffic through the village.

Councillor Crowe informed that he was still looking into the need to ensure that the trees on the green area in Greenway were trimmed back and the 7.5 weight limit sign on Long Lane which was located in the wrong place and was obscured by the hedge.

It was noted that Tony Jones, Cheshire West and Chester Council's Network Stewart had emailed the Clerk regarding her enquiries about the sign on Long Lane and the potholes/hedge on Hermitage Road. He had informed that he had sent out letters to the property owners on Long Lane and Hermitage Road to cut back their hedges. In respect of the potholes on Hermitage Road he had authorised contractors to fill them in.

Councillor M Johnson reported on potholes on Hermitage Road, some had been sprayed and repaired earlier in the day whilst the majority although they had been sprayed previously had not been repaired this morning. Councillor Crowe agreed to ascertain the exact status of the work required.

Councillor Crowe referred to the 2019 Boundary Review informing that he had made an in depth submission to the Boundary Commission. It was noted that there was virtually no change proposed for Saughall.

Councillor Crowe referred to the number of planning applications that had been submitted in respect of properties and land in Saughall. He asked if the Council would like him to call in Planning application number 17/02495/LDC - a proposed dwelling at 122 Hermitage Road. The answer was yes. Reference was also made to planning application number 17/02549/FUL – a change of use from kennels to residential dwellings at the Kennels on Kingswood Lane and Councillor Crowe was asked to call it in as well.

Councillor Mrs JE Storrar referred to the work carried out on Fiddlers Lane in recent times. She informed that the workmen had told her that the road would be re-surfaced in the next six months. Councillor Mrs Storrar asked Councillor Crowe to ascertain if this was the case and report his findings back to the next meeting of the Council.

In relation to the drainage of the former The Ridings Infant School site/Willow Hey housing development, Councillor Crowe reported that the Chief Executive of Cheshire West and Chester Council, Mr Gerald Meehan had commissioned a consultant. He would obtain a report on this matter, as soon as possible, and send it to the Clerk.

RESOLVED: That

- (1) Councillor Brian Crowe be thanked for his report and attendance at this meeting;
- (2) Councillor Brian Crowe be requested to call in the planning applications detailed above; and
- (3) Councillor Brian Crowe be requested to chase up the outstanding items detailed above and report back on them to the next meeting of the Council scheduled for Monday, 7 August 2017.

49. SAUGHALL AND SHOTWICK PARK PARISH COUNCIL'S BUSINESS PLAN PRIORITIES FOR THE 2017/18 MUNICIPAL YEAR

At the last meeting of the Council on Monday, 5 June 2017 it was agreed that it would give further consideration to the following proposals (Minute No. 32 refers.):

- Reinstating the perimeter path around the Golden Jubilee Park.
- Dog walking in the Golden Jubilee Park.

Members gave consideration to the possibility of reinstating the perimeter path in the form of a track for walking, running and cycling and agreed that it was appropriate not to embark on this project until the refurbishment work in the younger children's play area of the Golden Jubilee Park had been completed.

It was noted that the Clerk, at the request of the Council, had contacted Sarah Tilling, Cheshire West and Chester Council's Partnership Officer to see if she was able to help the Council attract some external funding to assist the perimeter path project.

Consequently, Ms Tilling had offered to visit Saughall and have a look at the site. She had informed that capital funding was hard to come by so it would be helpful for her to know which funding routes the Council had tried to date and then see if there were any alternatives.

Members then considered the possibility of relaxing the rules to allow dog walking in the Golden Jubilee Park. Arguments were put for and against this proposal. A vote was taken and it was

RESOLVED: That

- (1) the Clerk be requested to invite Ms Tilling to a future meeting of the Council to explore the possibility of obtaining grant aid to help finance the perimeter path project that would commence in a future Financial Year, once all the refurbishment work in the younger children's play area is completed; and
- (2) the decision not to allow dog walking in the Golden Jubilee Park be reaffirmed.

50. COMMUNICATIONS STRATEGY

Councillor Ms A Manning informed that the Communications Working Group had met since the last meeting of the Council and had discussed how the Newsletter could be produced in future, the social media initiative and the Parish Council's notice boards.

It had been proposed that the notice boards at the Co-op Store and the Vernon Institute be retained but the Co-op be asked if the notice board outside could be moved inside the store and that a new notice board be located by the Rakeway bus stop. It had also been proposed that the notice board outside the Hairdressers be relocated across the road to the bus stop at the top of Church Road. Prices for notice board in wood, aluminium and recycled plastic had been obtained and ranged from £200 to £400.

Councillor H Jennings informed that Huntington, Vicars Cross and Great Boughton Parish Councils had arranged for their Newsletters to be inserted into a local Handbook that was delivered to residents. He estimated that this would cost approximately £300 in total for four sides of copy. It would be necessary to discuss the proposal in more detail with the provider if the Council was interested in going down this route. In principle, Members agreed that it was a good idea and that a quarterly production was appropriate.

It was reported that Councillor A Warrington was meeting with Mrs Kathy Ford to discuss the merits and demerits of the Council's social media initiative.

RESOLVED:

That before the next Council meeting Members of the Communications Working Group be requested to:

- (1) obtain quotations to purchase and install suitable notice boards;
- (2) meet with the producer of the local Handbook to obtain quotes and obtain a better understanding of how the process to achieve a Newsletter insertion in the Handbook will work;

- (3) discuss whether there is a need for social media and how it can be handled, following Councillor A Warrington's meeting with Mrs Ford; and
- (4) invite Councillor M Johnson to join the Group and attend its meetings.

51. VILLAGE AMENITIES AND AESTHETICS

(a) Amenities

- Seats/Benches for the Village

It was reported that Mr Charles McIlwrick had emailed the Clerk on 1 July 2017 to inform her that he had taken delivery of the bench he had ordered in memory of his wife Maureen. He had some solid ground fixings and wanted to know where in the Golden Jubilee Park it was proposed to locate the bench.

RESOLVED:

That the Clerk be requested to reply to Mr McIlwrick and inform him that the Council is awaiting the plans in respect of the refurbished children's play area and once it is in possession of them he will be invited to propose where to locate the bench.

(b) Aesthetics

- Footpath Map refurbishment

There was a little progress to report on this matter. (Minute No. 53 (a) refers.)

- Proposal for Tubs of Flowers

It was noted that there was still no progress to report in respect of the licence that was required. Hopefully there would be some proposals to discuss at the next meeting.

- Christmas Lights

Councillor PP Young informed that he had spoken to Mr Geoff Hodgson at the Christmas Decorators and had obtained the following proposal:

- The cost to supply and install 1 x commando socket with timer clock and hard wired to the column will be £340 plus vat, this includes cherry picker hire.
- The cost to supply, install, take down and store 1 x 9 ft. pre lit garland to the column will be £130 plus vat per year based on a three year rental agreement.

Councillor Young reported that he had been informed that any element of this proposal could be amended to suit personal taste and budgetary limitations. He also informed that he was trying to find some sponsorship for the Christmas Lights but so far, no promises had been made.

The Council was aware that there were quite a lot of people in the village that appreciated the Lights and favoured a proposal to provide more on Church Road. Members discussed the options available to them in respect of the Christmas Lights. It was considered that an additional twelve lights would improve the display significantly and that negotiations should continue in respect of the present contract and any possible future contract.

RESOLVED:

That Councillor PP Young be requested to contact Mr Hodgson of The Christmas Decorators again to engage in further discussions and negotiate, if possible, a further quotation incorporating the present contract, to increase the Christmas Lights by up to twelve more.

52. GOLDEN JUBILEE PARK

(a) Project to Re-develop the Park and Provide a New Children's Play Area

The Project Manager, Alan Dymond had provided slides that set out proposals for the re-development of and options that could replace the play equipment in the younger children's play area. This was a rough design only and not to scale but if the Council was happy with the overall idea a more refined scale drawing would be produced.

Councillor Mrs JM Young reported that, following advice from Mr Alan Dymond, the Field Inspection Group was recommending that play equipment should be in the Town/Country Range and include for very young children, a mini zone slider to facilitate imaginative and role play. For older children it was proposed that three kinds of swings, a roundabout and pole spins (rotating arms) be provided, along with a Daffodil (mini multi-play) and interactive panels and a spring rocker. It was also proposed that there be eleven new play items in total with the Multi-Pay Unit being retained, making a total of twelve.

In respect of the play surface, grass was proposed with some wet pour and a properly constructed border to stop the grass encroaching.

There were some mature trees providing shade in the play area and four benches were proposed. The Council had one already and another had been promised. A waste bin was also required.

RESOLVED: That

- (1) this Council in happy with what is being proposed as detailed above and delegates authority to those of its Members who sit on the Field Inspection Committee (Councillors H Jennings, A Warrington and Mrs JM Young) to work with Mr Dymond to move to the next stage and draw up the tender documentation; and
- (2) when tenders are returned they be opened by Parish Councillors, in the presence of the Clerk.

(b) Funding Sources

The possibility of obtaining a long term loan from the PWLB had been discussed at the Public Consultation Meeting held on Monday, 6 March 2017.

RESOLVED:

That this proposal to be kept pending on future Council agendas.

(c) Management Plan for the Park

Councillor Mrs JM Young informed that the draft Plan was still being progressed. However, progress was slow as currently the Group was concentrating on the project to refurbish the younger children's play area.

(d) Maintenance

(i) The Quarterly Play Equipment Inspection Report (30 April 2017)

The Council considered the Quarterly Play Equipment Inspection Report that had been prepared by Mr Alan Dymond and noted its content. Councillor Mrs JM Young proposed that as the risks were low, no action be taken in the light of the play area refurbishment works that would shortly go out to tender.

RESOLVED:

That no action be taken in respect of the findings set out in the Quarterly Play Equipment Inspection Report.

(ii) Dog Fouling

Dog fouling remained a problem in the Golden Jubilee Park.

(iii) The Mound

Councillor Mrs JM Young reported that she had obtained two quotations to remove the mound from the Golden Jubilee Park in the

sums of £250 and £270. However, Members considered that it consisted of top soil and Dandy's Topsoil Suppliers should be consulted as the mound may be of some value.

RESOLVED:

That Dandy's Topsoil Suppliers be consulted on the mound but if they do not want it the Field Inspection Group be authorised to accept one of the quotations for its disposal.

(iv) 'Safe Places for Local Wildlife' Project

Progress remained slow due to a lack of volunteers to help.

(v) Grass Cutting Contract

Councillor H Jennings requested Councillor Mrs JM Young email him the first draft of the Grass Cutting Contract so that he could review and revise it as appropriate.

53. PUBLIC FOOTPATHS, RIGHTS OF WAY AND ALLOTMENTS

(a) Footpath Warden's Report

It was reported that Councillor A Bailey had left a written note that informed that the Chairman had signed the Section 30 Agreement to adopt most permissive paths in the Parish as Public Rights of Way. The Council was now awaiting Cheshire West and Chester Council to sign and return this Agreement. The next step would then be to meet with the Principal Authority's Rights of Way Officers to discuss improving the footpaths. It was proposed that Councillor A Warrington now make initial contact with Mr Peter Bond to look at a new design for the Saughall Footpath Map.

On his return from leave, Councillor Bailey informed that he would contact the Shotwick House Management Committee about the permissive path that ran alongside its property.

RESOLVED:

That the progress report be received.

(b) Safety of Horses and Cyclists on the Old Railway Bridge over the Cycle Track

Councillor H Jennings reported that he had submitted a preliminary planning application to Flintshire Council in respect of this initiative.

Councillor A Warrington informed that he had spoken to a Sealand Community Councillor who was very much in favour of this proposal.

RESOLVED:

That the progress report be noted.

(c) Allotments

It was reported that Councillor A Bailey had left a written note that informed that the kind offer from the Greyhound Inn to provide three plots on the field at the rear of the property had failed. Four people had expressed an interest in having an allotment but had all declined the offer and wanted to wait for plots becoming available at the rear of the Old Vicarage.

It was also reported that the new owner of the Old Vicarage, Mr Alexander (Lexi) Greensil had very kindly installed a water tap on the allotment side of his rear wall for the use of all allotment holders.

Councillor Bailey informed, in his note, that Mr Greensil had just been awarded the CBE for services to the Economy, as an adviser to the Government and owner of an International Bank.

RESOLVED: That

- (1) the report be received and allotments be no longer included on Council agendas as a standard item; and
- (2) the Clerk be requested to write to Mr Greensil to thank him for his generosity in installing the water tap and to congratulate him on being awarded the CBE.

54. VILLAGE EVENTS

(a) Parish Council Surgery at 10am on Saturday, 1 July 2017 at the Co-op Store

Councillor PP Young reported that subjects raised at his Parish Council Surgery had included:

- The need for speed cameras on Hermitage Road.
- When was Saughall getting a new Vicar?
- Dog fouling.
- Lack of provision for teenagers in the village.
- Was funding available for interesting projects?
- The 20mph Zone around the Primary School was not being observed by some motorists.
- The need for active speed signs.
- Some people were happy living in the village, were happy with what the Council did and wished it well for the future.

Councillor Mrs J Knox raised concerns about the No. 15 Bus Service. Apparently, it became another service on another route once it got to Chester Bus Station. There was not always a bus available when there should be, in accordance with the bus timetable, to bring people back to Saughall from Chester. The High Schools were being left with children on their hands because of this.

Councillor B Kerr reported that since the Government had deregulated the buses, local authorities had no control over bus operators who ran commercial businesses.

Councillor Brian Crowe reported that he had received complaints about the toilets at Chester Bus Station and that there was no supervisor on duty so problems could not be reported. There was no one to approach when buses did not arrive. He considered that these might be 'teething problems' that would be rectified soon.

RESOLVED:

That the Clerk be requested to write to Mr John Ellis Jones, Assistant Team Leader, Planning and Strategic Transport at Cheshire West and Chester Council to alert him to the problems being experienced and ask him to make appropriate representations and seek clarification as to why these problems were being experienced.

(b) Next Parish Council Surgery

RESOLVED:

That Councillor A Warrington be requested to preside over the next Parish Council Surgery to be held between 10am and 11am on Saturday, 5 August 2017 outside of the Co-op Store and bring a report on its proceedings to the next meeting of the Council scheduled for Monday, 3 July 2017.

(c) Remembrance Sunday, 12 November 2017

Councillor Mrs JM Young informed that she had arranged a meeting which would be held next week with representatives of the Churches. All Saints Church was to lead the Service at the Cenotaph this year.

RESOLVED:

That the progress being made with the arrangements for Remembrance Sunday be noted.

(d) Christmas Lights Switch-on Event

There was no report available on this event.

55. COMMUNICATIONS RECEIVED

RESOLVED:

That the content of the following communications be noted:

- Emails dated 26 May and 8 June 2017 from Julian Holland, Community Liaison Officer North West, Network Expansion, Virgin Media thanking those Members who attended the Information Event at the Vernon Institute on 31 May 2017.
- Further to Minute No. 26 (2) emails from Dave Glavin (Internal Auditor) and Brian Huxley (Member of the Field Inspection Committee) informing that they are happy to continue in their roles.
- Email dated 21 June 2017 from Kathy Ford regarding the Community Investment Champions project and the draft case study on the Multi-Use Games Area which may be used to illuminate best practice.