

SAUGHALL AND SHOTWICK PARK PARISH COUNCIL

COUNCIL SUMMONS

To All Members of the Parish Council

Dear Member,

You are summoned to attend a meeting of the Saughall and Shotwick Park Parish Council to be held at **7pm on Monday, 3 April 2017** at **the Vernon Institute, Church Road, Saughall** to transact the business set out on the agenda overleaf.

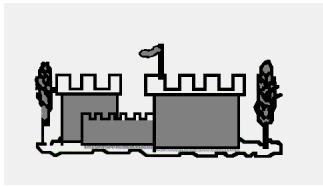
Yours sincerely

Shirley Hudspeth

Clerk to the Council

10 Merton Close,
Little Neston
Cheshire

3 March 2017



SAUGHALL AND SHOTWICK PARK
PARISH COUNCIL
www.saughall.gov.uk

Mrs S Hudspeth ACIS
Clerk to the Council
Tel: 0151-336 3367
clerk@saughall.gov.uk

COUNCIL MEETING
MONDAY, 3 APRIL 2017
7:00 PM
THE VERNON INSTITUTE, CHURCH ROAD, SAUGHALL

PUBLIC SPEAKING TIME

Before the meeting begins Ten Minutes will be allocated to enable any petition presenters to speak in support of their petition(s) and for questions from the public, providing five clear working days written notice has been given, or on matters of urgency, providing a request is made to the Chairman prior to the commencement of the meeting and the Council's consent is given.

AGENDA

PART 1 – MATTERS TO BE CONSIDERED IN THE PRESENCE OF THE PRESS AND PUBLIC

No.	Item	Purpose	Time Allowed for Discussion
1.	Apologies for Absence	For noting.	(1 minute)
2.	Members' Code of Conduct – Declarations of Interest Members are asked to consider whether they have any disclosable pecuniary or non-pecuniary interests in connection with any item(s) on this agenda and, if so, to declare them and state the nature of the interest.	For noting.	(1 minute)
3.	Minutes To confirm the Minutes of the meetings of the Council held on 6 and 23 February 2017 as a correct record (attached) .	For decision.	(3 minutes)

<p>4.</p>	<p>Planning Matters</p> <p>(a) Planning Application(s) To receive a report from the Planning Working Group (Councillors H Jennings, Mrs JE Storrar, Mrs JM Young and PP Young) and to consider the following planning application(s) received with a view to passing observations to Cheshire West and Chester Council – the Planning Authority:</p> <p>(i) 17/00498/FUL Proposal: Change of use of dwelling to Pharmacy and alterations to elevations. Location: Plainsfield, Church Road, Saughall.</p> <p>(ii) 17/00657/FUL Proposal: Erection of a single storey extension to side of the existing shop and alterations to shop front (Retrospective). Location: Petrol Filling Station, Parkgate Road, Saughall.</p> <p>(b) Planning Decision(s) To note any planning decision(s) made by Cheshire West and Chester Council – the Planning Authority since the Council meeting held on 23 February 2017.</p> <p>(c) 122 Hermitage Road, Saughall Email dated 13 February 2017 attached from the Enforcement Officer.</p> <p>(d) Other Planning Matters To consider any other planning matters.</p>	<p>To make any observations</p> <p>For noting.</p> <p>To monitor.</p>	<p>(10 minutes)</p>
<p>5.</p>	<p>Police/Home Watch</p> <p>(a) PCSO's Report PCSO Wendy Leason to report.</p> <p>(b) Operation Shield Councillor A Bailey to report any progress.</p> <p>(c) Home Watch Councillors A Bailey and Mrs JM Young to report.</p> <p>(f) Saughall Neighbourhood Management Team Councillor Mrs JM Young to report.</p>	<p>For noting and decision as necessary.</p>	<p>(5 minutes)</p> <p>(1 minute)</p> <p>(3 minutes)</p> <p>(3 minutes)</p>

6.	Casual Vacancies on the Council There are two vacancies as Mrs J Wilson has declined to be co-opted onto the Council due to personal circumstances. The vacancies have been advertised and any interest expressed will be reported at the meeting.	For Decision.	(3 minute)
7.	Cheshire West and Chester Council (CWaC) – Ward Councillor’s Report (including any Highway and Environmental Issues) Councillor Brian Crowe to report on any issues that concern Saughall.	For discussion and action as necessary.	(5 minutes)
8.	Accounts (a) Payments to be made since the meeting of the Council held on 6 February 2017. (Copy attached.) (b) To note any receipts. (Copy attached.) £333 – repayment of Chairman’s Allowance from Mrs K Ford. (c) To receive the cash to bank reconciliation. (Copy attached.)	For action. For noting. For noting.	(5 minutes)
9.	Communications Strategy To receive a progress report from the Communications Working Group. Councillors A Bailey, Mrs J O’Malley and A Warrington to report.	For noting and possible action	(5 minutes)
10.	Village Amenities and Aesthetics (a) Amenities <ul style="list-style-type: none"> • Post Box at the Co-op Store Has the Post Box been lowered again? • Seats/Benches for the Village The Council has the offer of a memorial bench to be located in the Golden Jubilee Park. • Parish Council Notice Boards Refurbishment/Replacement To discuss in the light of the Communications Strategy being worked on. (b) Aesthetics <ul style="list-style-type: none"> • Footpath Map refurbishment Councillors A Bailey and A Warrington to report on progress. • Proposal for Tubs of Flowers To receive a report from Councillors Ms A Manning and A Bailey. • Problem Reported - Trees on Green Area at Greenway 	For discussion	(10 minutes)

	<ul style="list-style-type: none"> • Christmas Lights Funding sources. 		
11.	<p>Golden Jubilee Park</p> <p>(a) Project to Develop the Park and Provide a New Children’s Play Area</p> <ul style="list-style-type: none"> • To receive a report on the proceedings of Public Consultation Meeting held on Monday, 6 March 2017. • To revisit the Council’s previous decision on the relocation of the new children’s play area and reaffirm it or otherwise. • To agree who will assist in identifying the play equipment to be procured and to draw up the tender documents etc. Quotations from Morral Play Services and Cheshire West and Chester Council are attached. <p>(b)Funding Sources</p> <p>(i) A payment of £8,250 was promised by Morris Homes re Willow Hey in lieu of the Local Areas for Play (LAP). This funding is awaited but confirmed.</p> <p>(ii) To identify and consider any funding sources.</p> <p>(c) Management Plan for the Park Councillor Mrs JM Young to report.</p> <p>(d) Maintenance</p> <p>(i) Multi-Use Games Area – Weekly Inspections To monitor.</p> <p>(ii) Dog Fouling Problem To monitor</p> <p>(iii) Report of the Field Inspection Group Councillor Mrs JM Young to report.</p> <p>(iv) Quotations To receive a report and any quotations received for work required.</p> <p>(vii) ‘Safe Places for Local Wildlife’ Project Councillor Mrs JM Young to report.</p> <p>(viii) Moles To monitor activity.</p> <p>(ix) To consider a draft Grass Cutting contract – Minute No. 13 (c) (iii) refers.</p> <p>(x) Proposal to extend the hard standing for cycling – Minute No. 13 (c) (iii) refers.</p> <p>(xi) Any Other Maintenance Issues?</p>	<p>For noting.</p> <p>For decision.</p> <p>For decision.</p> <p>For noting.</p> <p>For discussion For noting.</p> <p>For decision and action as necessary.</p>	(30 minutes)

12.	Highway Issues (a) Speeding Traffic To monitor. (b) 20mph Zones To monitor.	To monitor and take action as necessary.	(3 minutes)
13.	Public Footpaths, Rights of Way and Allotments (a) Footpath Warden's Report To receive a report from Councillors A Bailey and A Warrington. (b) Safety of Horses and Cyclists on the Old Railway Bridge over the Cycle Track Councillor H Jennings to report. (c) Allotments To receive a report from Councillors A Bailey and A Warrington.	To monitor progress.	(3 minutes)
14.	Village Events (a) Essar Chester 2017 Half Marathon – Sunday, 21 May 2017 (b) 'Music in the Park' – Saturday, 3 June 2017 To receive a progress report.	For noting and decision as necessary.	(2 minutes)
15.	Parish Council Surgeries (a) The last Parish Council Surgery was held at the Public Consultation Meeting on Monday, 6 March 2017 at the Uniformed Groups' Headquarters. To consider any matters that were raised. (b) The Next Parish Council Surgery To agree arrangements for the next Parish Council Surgery.	For decision.	(1 minutes)
16.	Attendance at Meetings of Outside Bodies (a) To note any outside body meeting(s) coming up and agree representation. (b) To receive a report from Members on proceedings of the following outside events attended since the last meeting of the Council held on Monday, 6 February 2017.	For decision For noting.	(2 minutes)
17.	Communications Received To note any important communications that have been received that cannot await the next meeting.	For noting.	
	Part 2 – Matters to be Considered in the Absence of the Press and Public <p style="text-align: center;">Nil</p>		

Date of next meeting: Annual Council Meeting on Monday, 8 May 2017

Time: 7pm

Venue: Vernon Institute, Church Road, Saughall