

SAUGHALL AND SHOTWICK PARK PARISH COUNCIL

COUNCIL SUMMONS

To All Members of the Parish Council

Dear Member,

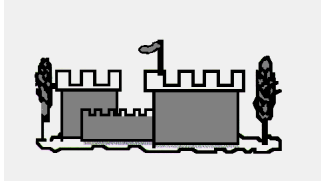
You are summoned to attend the meeting of the Saughall and Shotwick Park Parish Council to be held on **Monday, 2 March 2015** at **7:00pm** in the **Vernon Institute, Church Road, Saughall** to transact the business set out on the agenda overleaf.

Yours sincerely,

Clerk to the Council

10 Merton Close,
Little Neston
Cheshire

23 February 2015



SAUGHALL AND SHOTWICK PARK
PARISH COUNCIL
www.saughall.gov.uk

Mrs S Hudspeth ACIS
Clerk to the Council
Tel: 0151-336 3367
clerk@saughall.gov.uk

COUNCIL MEETING
MONDAY, 2 MARCH 2015
7:00 PM
VERNON INSTITUTE, CHURCH ROAD, SAUGHALL

PUBLIC SPEAKING TIME

Before the meeting begins Ten Minutes will be allocated to enable any petition presenters to speak in support of their petition(s) and for questions from the public, providing five clear working days written notice has been given, or on matters of urgency, providing a request is made to the Chairman prior to the commencement of the meeting and the Council's consent is given.

A request has been received from the Toddler's Group for a representative to speak at this meeting.

AGENDA

PART 1 – MATTERS TO BE CONSIDERED IN THE PRESENCE OF THE PRESS AND PUBLIC

1. APOLOGIES FOR AUTHORISED ABSENCE
2. MEMBERS' CODE OF CONDUCT
 - (a) To provide an opportunity for Members to declare any disclosable pecuniary and non-pecuniary interests in any item on the agenda.
 - (b) To consider any written applications for dispensations.
3. MINUTES
To confirm the Minutes of the meeting of the Council held on 2 February 2015 as a correct record. **(Copy attached)**

4. PLANNING MATTERS

(a) Planning Applications

To consider the following planning applications received with a view to passing observations to Cheshire West and Chester Council – the Planning Authority:

(i) 15/00105/FUL

Proposal: Single storey side extension and front porch (demolition of existing garage with a new replacement building).

Location: 18 The Ridings, Saughall, Chester, Cheshire.

(ii) 15/00481/FUL

Proposal: Variation of condition 2 (approved drawings) on 14/03297/FUL.

Location: The Vicarage, Church Road, Saughall, Chester, Cheshire.

(iii) 15/00567/FUL

Proposal: Single storey rear extension, Two storey side extension & dormer into existing roof.

Location: Oakwood Farm, Parkgate Road, Saughall, Chester, Cheshire.

(iv) 15/00234/FUL

Proposal: Reserved matters following outline application 14/02881/OUT for one dwelling.

Location: Land at Fallowfield, Long Lane, Saughall, Chester, Cheshire.

(b) Planning Decisions

To note the following planning decisions made by Cheshire West and Chester Council – the Planning Authority:

(i) 14/05208/FUL

Proposal: Erection of an agricultural storage building (re-building of a previous structure).

Location: Land between Oakwood and Jonetta, Parkgate Road, Saughall, Chester, Cheshire.

‘Approval.’

(c) To consider any urgent Planning matters

5. POLICE/HOMEWATCH
- (a) PCSO Report
- (i) PCSO Wendy Leason to report.
- (ii) Summer Activities – Use of the MUGA
- (b) Rural Crime Conference – 9:30am until 4pm on Wednesday, 25 February 2015 at Oulton park, Little Budworth, Tarporley, Cheshire. CW6 9BW.
Councillors Mrs JE Storrar and Mrs JM Young to report.
- (c) Homewatch Report
To receive a report from Councillor H Jennings.
- (d) Saughall Neighbourhood Management Team
To receive a report from Councillor Mrs JM Young on the Team's activities.
6. THE NEIGHBOURHOOD PLANNING PROCESS
A letter dated 10 February 2015 is **attached** from the Department for Communities and Local Government for Members' information encouraging neighbourhood planning by providing funding to support it.
7. COMMUNITY WORK PLACEMENT (CWP)
The Employer Briefing Sheet is **attached** for Members' information.
8. CHESHIRE FIRE AUTHORITY DRAFT FIVE YEAR STRATEGY CONSULTATION
This consultation exercise runs until 27 March 2015. (A summary is **attached**.)
9. CHESHIRE WEST AND CHESTER COUNCIL'S EXCELLENCE AWARDS 2015
To receive a report on proposed applications to be submitted by **Monday, 9 March 2015**. A copy of the Prospectus is **attached**. Applications in the following categories are invited:
- Community Involvement
 - Innovation in Service Delivery – “doing things differently”
 - Working in Partnership
 - Providing Care and Support in the Community
 - Effective Communications
 - Outstanding Service – Councillor
 - Outstanding Service – Clerk
 - Council of the Year

A letter dated 19 February 2015 is **attached** from the Chairman of Cheshire West and Chester Council inviting representatives to the “Excellence Awards” event at 6:30pm on Wednesday, 25 March 2015.

10. MEETING SCHEDULES
 - (a) Annual Parish Meeting

The Annual Parish Meeting is not a Council meeting. It is a meeting of the parish electors and takes place between 1 March and 1 June. It was scheduled for 7:30pm on Monday, 27 April 2015 in the Vernon Institute. Do you want to reschedule this meeting to Monday, 30 March after the Council meeting and before the Parish Council is dissolved?
 - (b) Meetings Schedule 2015/16

The proposed Schedule for 2015/16 is **attached** for initial consideration.
11. POST OPENING PROJECT EVALUATION – A494 (FORMERLY A5117/A550) DEESIDE PARK

The details of the consultation exercise on the major road scheme are **attached**. To discuss.
12. GOLDEN JUBILEE PARK
 - (a) Field Committee Monthly Report
(Councillors H Jennings, RA Storrar, A Warrington and Mrs JM Young and Mrs Sue Harris and Mr Brian Huxley are requested to report on the proceedings of their site visit).
 - (b) The Proposal to build a Sports and Community Use Building
To receive a progress report.
 - (c) Multi Use Games Unit (MUGA)
To consider any issues including quotes for storage container/shed for MUGA equipment.
 - (d) Future Development of the Park and the Proposal to Fund the Refurbishment of the Swing Park etc.
To receive a progress report on consultations, the outline specification and tendering arrangements.
 - (e) Possible Expansion of the Golden Jubilee Park
To note any progress.
 - (f) The Siting of the New Bench in Memory of Ian Humphrey
To receive a report from Councillor RA Storrar.
13. MORRIS HOMES DEVELOPMENT - PROPOSED PLAY AREA –
 - (a) To continue to monitor the Housing development on the former The Ridings School site.
 - (b) To receive a progress report regarding the proposed play area and consider any next steps.

14. HIGHWAY ISSUES
To consider any issues raised including the following where site visits have been requested:
- Flooding on Fiddlers Lane.
 - Flooding on Seahill Road. (Email dated 9 February 2015 is **attached** for information.
 - The state of the junction Church Road/Saughall Hey.
15. WARD MEMBER'S REPORT
Councillor Brian Crowe to report.
16. YOUTH ACTIVITIES
To receive a report from Councillor Mrs J Edwards.
17. MUSIC IN THE PARK – 6 JUNE 2015, 2-10PM
To receive a progress report from Councillor Mrs JM Young and a request for a grant.
18. VILLAGE DIARY
To receive a report from Councillor Mrs JM Young.
19. VERNON INSTITUTE MANAGEMENT COMMITTEE (VIMC)
Councillor PP Young to report on any matters of interest to the Parish Council.
20. CHAIRMAN'S MONTHLY REPORT
To receive a report from Councillor Mrs JM Young.
21. PARISH COUNCIL SURGERIES
- (a) To receive a report from Councillor Mrs K Ford on the proceedings of her Parish Council Surgery between 2pm and 3pm on Friday, 27 February 2015 outside the Co-op Store.
- (b) To confirm where and when the next Surgery will be held and who will preside over it.
22. ACCOUNTS
- (a) Payments to be made since the meeting of the Council held on 2 February 2015. **(Copy attached)**
- (b) 'Music in the Park' Event – Saturday, 6 June 2015
A grant of £1,200 has been requested to cover any contingencies. (Minute No. 42(b) refers.)
- (c) To note the receipts **(Copy attached)** and the following:
- £20,000 from Saughall Community and Sports Pavilion (SCASP) to be added to the Council's designated fund. (Letter attached from Mrs V Barnett, Secretary to the SCASP.
 - £27,120 from WREN.

(d) To receive the **attached** cash to bank reconciliation. **(HSBC Bank Statement from 25 December to 24 January 2015 is attached for information only.)**

23. MEMBERS' TRAINING REQUIREMENTS

To consider any training requests.

24. ATTENDANCE AT MEETINGS OF OUTSIDE BODIES ETC.

(a) To note the following outside body meeting coming up:

- Chester Area Meetings of the Cheshire Association of Local Councils (ChALC) at 7pm on Wednesday, 4 March 2015 at G1, HQ, 58 Nicholas Street, Chester.

Councillors B Kerr, Mrs JE Storrar, RA Storrar and Mrs JM Young are the Council's representatives.

(b) To receive a report from Members on proceedings of any outside events attended since the last meeting of the Council on Monday, 2 February 2015:

- Healthwatch Cheshire West – Local Services for Disabled Young People and Children, Thursday, 26 February 2015 from 4-6pm at All Saints Church Centre, Vicarage Road, Hoole, Chester.

25. COMMUNICATIONS RECEIVED

To note the content of any communications received:

26. CIRCULARS

To note the following circular that has been received which will be available at the meeting for Members' information:

- Cheshire Rural Arts, spring 2015

PART 2 – MATTERS TO BE CONSIDERED IN THE ABSENCE PUBLIC

Nil