

SAUGHALL AND SHOTWICK PARK PARISH COUNCIL

COUNCIL SUMMONS

To All Members of the Parish Council

Dear Member,

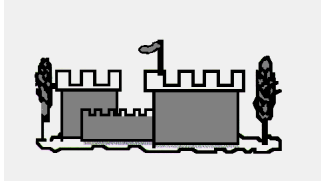
You are summoned to attend the meeting of the Saughall and Shotwick Park Parish Council to be held on **Monday, 5 January 2015** at **7:00pm** in the **Vernon Institute, Church Road, Saughall** to transact the business set out on the agenda overleaf.

Yours sincerely,

Clerk to the Council

10 Merton Close,
Little Neston
Cheshire

23 December 2014



SAUGHALL AND SHOTWICK PARK
PARISH COUNCIL
www.saughall.gov.uk

Mrs S Hudspeth ACIS
Clerk to the Council
Tel: 0151-336 3367
clerk@saughall.gov.uk

COUNCIL MEETING
MONDAY, 5 JANUARY 2015
7:00 PM
VERNON INSTITUTE, CHURCH ROAD, SAUGHALL

PUBLIC SPEAKING TIME

Before the meeting begins Ten Minutes will be allocated to enable any petition presenters to speak in support of their petition(s) and for questions from the public, providing five clear working days written notice has been given, or on matters of urgency, providing a request is made to the Chairman prior to the commencement of the meeting and the Council's consent is given.

AGENDA

PART 1 – MATTERS TO BE CONSIDERED IN THE PRESENCE OF THE PRESS AND PUBLIC

1. APOLOGIES FOR AUTHORISED ABSENCE
2. MEMBERS' CODE OF CONDUCT
 - (a) To provide an opportunity for Members to declare any disclosable pecuniary and non-pecuniary interests in any item on the agenda.
 - (b) To consider any written applications for dispensations.
 - (c) Standards Complaint
To note the response from the Monitoring Officer.
3. MINUTES
To confirm the Minutes of the meeting of the Council held on 2 December 2014 as a correct record. (**Copy attached**)

4. PLANNING MATTERS

(a) Planning Applications

To consider the following planning applications received with a view to passing observations to Cheshire West and Chester Council – the Planning Authority:

(i) 14/04924/FUL

Proposal: The construction of a raised timber tree house/play house with decking area.

Location: The Vicarage, Church Road, Saughall, Chester.

(ii) 14/05079/FUL

Proposal: Single storey annex and garage.

Location: Wilbur Cottage, Long Lane, Saughall, Chester.

(iii) 14/05058/FUL

Proposal: Construction of agricultural barn..

Location: New Ways Farm, Shotwick-Frodsham Road, Shotwick Park, Chester.

(b) Planning Decisions

To note the following planning decisions made by Cheshire West and Chester Council – the Planning Authority:

(i) 14/04335/FUL

Proposal: First floor side extension.

Location: 4 Rosewood Grove, Saughall, Chester.

‘Approval’

(ii) 14/03187/FUL

Proposal: Touring caravan park with 5 pitches, camping area with 5 pitches and use of outbuilding as toilet and shower block, access alterations and installation of drainage system.

Location: Oakwood Farm, Parkgate Road, Saughall, Chester.

‘Approval’

(c) To consider any urgent Planning matters

5. DECLARATION OF A CASUAL VACANCY

The following residents of Saughall have expressed an interest in being co-opted onto the Council:

- Mrs Jean Johnson
- Mr Andy Errington
- Mr Alan Bailey
- Ms Anna Manning

The Council will vote on whom to co-opt.

6. POLICE/HOMEWATCH
 - (a) PCSO Report
PCSO Wendy Leason to report.
 - (b) Homewatch Report
To receive a report from Councillor H Jennings.
 - (c) Saughall Neighbourhood Management Team
To receive a report from Councillor Mrs JM Young on the Team's activities.
7. COMMUNITY GOVERNANCE REVIEW
To discuss the content of the **attached** email dated 3 December 2014 sent on behalf of Cheshire West and Chester Council's Senior Manager – Partnerships and Development.
8. CHESHIRE WEST AND CHESTER COUNCIL'S GRANT ARRANGEMENTS
 - (a) New Homes Bonus Community Fund 2014/15
To discuss the content of the **attached** letter dated 4 December 2014 from the Leader of the Council and agree how to complete the short form also **attached**.
 - (b) Council Tax Reduction Scheme (CTRS) Grant to Local Councils 2015/16
To discuss the content of the **attached** letter dated 8 December 2014 from the Senior Manager – Revenues and Benefits.
9. GOLDEN JUBILEE PARK
 - (a) Field Committee Monthly Report
(Councillors H Jennings, RA Storrar, A Warrington and Mrs JM Young and Mrs Sue Harris and Mr Brian Huxley are requested to report on the proceedings of their site visit).
 - (b) The Proposal to build a Sports and Community Use Building
To receive a progress report.
 - (c) Multi Use Games Unit (MUGA)
 - (i) To receive a report on the official opening of the MUGA and work still to do from Councillors Mrs K Ford, DF Holman and A Warrington.
 - (ii) Insurance
To note that insurance cover is now in place and has cost £119:89.
 - (iii) WREN Funding Contribution
 - (d) Future Development of the Park and the Proposal to Fund the Refurbishment of the Swing Park etc.
To receive a progress report.

- (e) Possible Expansion of the Golden Jubilee Park
To note any progress.
10. MORRIS HOMES DEVELOPMENT - PROPOSED PLAY AREA –
(a) To continue to monitor the Housing development on the former
The Ridings School site.
- (b) To receive a progress report regarding the proposed play area
and consider any next steps.
11. HIGHWAY ISSUES
To consider any issues raised.
12. OTHER OUTSTANDING ISSUES AND CHESHIRE WEST AND
CHESTER COUNCIL'S WARD MEMBER'S REPORT
Further to Minute No. 242 (**attached**) has there been any progress
with any of the outstanding issues?
Councillor Brian Crowe to report.
13. YOUTH ACTIVITIES
To receive a report from Councillor Mrs J Edwards.
14. VERNON INSTITUTE MANAGEMENT COMMITTEE (VIMC)
Councillor PP Young to report on any matters of interest to the Parish
Council.
15. CHAIRMAN'S MONTHLY REPORT
To receive a report from Councillor Mrs JM Young.
16. PARISH COUNCIL SURGERIES
(a) To receive a report from Councillor Mrs JM Young on the
proceedings of her Parish Council Surgery between 10 and
10:45am on Saturday, 3 January 2015 outside the Co-op Store.
- (b) To confirm where and when the next Surgery will be held and who
will preside over it.
17. ACCOUNTS
(a) Payments to be made since the meeting of the Council held on 2
December 2014. (**Copy attached**)
- (b) To note receipts (**Copy attached**)
Also, £10,228 New Homes Bonus Grant was received from
Cheshire West and Chester Council on 17 December 2014.
- (c) To receive the **attached** cash to bank reconciliation. (**HSBC
Bank Statement from 25 October to 24 November 2014 is
attached for information only.**)
18. MEMBERS' TRAINING REQUIREMENTS
To consider any training requests.

19. ATTENDANCE AT MEETINGS OF OUTSIDE BODIES ETC.
- (a) To note any outside body meetings coming up and the agreed representation:
- (b) To receive a report from Members on proceedings of the following outside events attended since the last meeting of the Council on Monday, 6 October 2014:
- Cheshire West and Chester Council's Partnerships Network Event, Tuesday, 16 December 2014 (am) at Chester Town Hall. This is a great opportunity for partners to come together, share ideas and hear about the latest partnership developments impacting on us.
- Councillors Mrs K Ford, Mrs JE Storrar, RA Storrar and Mrs JM Young to report

20. COMMUNICATIONS RECEIVED
To note the contents of the following communication received:
- Redesigning Podiatry Services in West Cheshire – Consultation and gathering views: 8 December 2014 – 1 March 2015.
21. CIRCULARS
To note any circulars have been received which will be available at the meeting for Members' information.

PART 2 – MATTERS TO BE CONSIDERED IN THE ABSENCE PUBLIC

Nil