

SAUGHALL AND SHOTWICK PARK PARISH COUNCIL

COUNCIL SUMMONS

To All Members of the Parish Council

Dear Member,

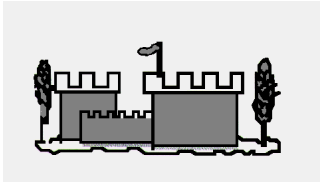
You are summoned to attend the meeting of the Saughall and Shotwick Park Parish Council to be held on **Monday, 6 October 2014** at **7:00pm** in the **Vernon Institute, Church Road, Saughall** to transact the business set out on the agenda overleaf.

Yours sincerely,

Clerk to the Council

10 Merton Close,
Little Neston
Cheshire

10 September 2014



SAUGHALL AND SHOTWICK PARK
PARISH COUNCIL
www.saughall.gov.uk

Mrs S Hudspeth ACIS
Clerk to the Council
Tel: 0151-336 3367
clerk@saughall.gov.uk

COUNCIL MEETING
MONDAY, 6 OCTOBER 2014
7:00 PM
VERNON INSTITUTE, CHURCH ROAD, SAUGHALL

PUBLIC SPEAKING TIME

Before the meeting begins Ten Minutes will be allocated to enable any petition presenters to speak in support of their petition(s) and for questions from the public, providing five clear working days written notice has been given, or on matters of urgency, providing a request is made to the Chairman prior to the commencement of the meeting and the Council's consent is given.

AGENDA

PART 1 – MATTERS TO BE CONSIDERED IN THE PRESENCE OF THE PRESS AND PUBLIC

1. APOLOGIES FOR AUTHORISED ABSENCE
2. MEMBERS' CODE OF CONDUCT
 - (a) To provide an opportunity for Members to declare any disclosable pecuniary and non-pecuniary interests in any item on the agenda.
 - (b) To consider any written applications for dispensations.
3. MINUTES
To confirm the Minutes of the meeting of the Council held on 1 September 2014 as a correct record. **(Copy attached)**
4. PLANNING MATTERS
 - (a) Planning Applications
To consider the following planning applications received with a view to passing observations to Cheshire West and Chester Council – the Planning Authority:
 - (i) 14/03594/FUL
Proposal: Storage Barn.
Location: New Ways Farm, Shotwick-Frodsham Road,
Shotwick Park, Chester.

(b) Planning Decisions

To note the following planning decisions made by Cheshire West and Chester Council – the Planning Authority:

(i) 14/02243/FUL

Proposal: Alterations to roof pitch and change of external materials (Amendment to permission 13/04265/FUL for conversion to dwelling).

Location: Little Creek Kennels, Kingswood Lane, Saughall, Chester.

‘Refusal.’

(ii) 14/02923/FUL

Proposal: Demolition of garage, erection of two storey side and two storey rear extension.

Location: 220 Hermitage Road, Saughall, Chester.

‘Approval.’

(c) To consider any urgent Planning matters

5. POLICE/HOMEWATCH

(a) PCSO Report

(b) Homewatch Report

To receive a report from Councillor H Jennings.

(c) Saughall Neighbourhood Management Team

To receive a report from Councillor Mrs JM Young on the Team’s activities.

6. ANNUAL REVIEW OF THE COUNCIL’S BUSINESS PLAN

To receive a report and an updated draft Business Plan from the Business Plan Action Group (Councillors B Kerr, Mrs K Ford, Mrs D Whitton and PP Young.)

7. BYELAW – NO BALL GAMES – GREEN AMENITY AREAS

Further to Minute Nos. 189 (b) and 214 ,the paperwork is **attached** and is self explanatory.

To receive reports from PCSO Wendy Leason and Councillor Brian Crowe.

8. APPLICATIONS UNDER COMMUNITY RIGHT TO BID PROVISIONS

Further to Minute Nos. 200 and 225/2013 and 94/2014 the Council has applied Cheshire West and Chester Council to list:

- The Greyhound Inn
- Conkers
- The Field behind the Golden Jubilee Park

As assets of community value in accordance with the provisions of the Localism Act 2011.

At the time of going to print the Clerk had been informed that the Council has been successful with the application for the Greyhound Inn (Letter dated 18 August 2014 **attached**.) but the decisions on the other two assets, although expected to be made on 1 September 2014, were still awaited. If the decisions are received they will be reported at the meeting.

9. VILLAGE EVENTS

(a) Remembrance Sunday and World War 1 Centenary Commemoration – Sunday, 9 November 2014

To receive a report from Councillor Mrs JM Young.

(b) Christmas Lights Switch On – Monday, 1 December 2014

To receive a report from Councillor Mrs JM Young.

10. GOLDEN JUBILEE PARK

(a) Field Committee Monthly Report

(Councillors H Jennings, RA Storrar, A Warrington and Mrs JM Young and Mrs Sue Harris and Mr Brian Huxley are requested to report on the proceedings of their site visit).

(b) The Clerk has requested Massey and Harris to repair the stopper on the Aerial Runway and the mats under the Space Net. Has this maintenance work been carried out?

(c) Pond Clean Up

To receive a report from the Chairman on the Pond Clean Up scheduled for 1pm on Sunday, 14 September 2014.

(d) The Proposal to build a Sports and Community Use Building

To receive a progress report.

- (e) Multi Use Games Unit (MUGA).
To receive a progress report on the funding agreement and when the contractor can commence on site etc. (An email exchange between the Clerk and WREN's Grant Administrator, Hannah Price is **attached**.) Also, **attached** is the Contractor's breakdown of the cost which was required by WREN in order to submit the Entrust registration. The registration was submitted on 4 September 2014.
 - (f) Future Development of the Park and the Proposal to fund the refurbishment of the Swing Park etc.
To receive a report from Councillor Mrs JM Young.
11. **OUTSTANDING ISSUES**
The Clerk's email of 3 September 2014 to Councillor Brian Crowe is **attached**.
To receive a report from Councillor Brian Crowe.
 12. **HOUSING PROJECT ON THE FORMER SAUGHALL THE RIDINGS INFANTS SCHOOL SITE**
To continue to monitor the housing development on the site.
 13. **YOUTH ACTIVITIES**
To receive a report from Councillor Mrs J Edwards.
 14. **VERNON INSTITUTE MANAGEMENT COMMITTEE (VIMC)**
Councillor PP Young to report on any matters of interest to the Parish Council.
 15. **CHAIRMAN'S MONTHLY REPORT**
To receive a report from Councillor Mrs JM Young.
 16. **PARISH COUNCIL SURGERIES**
 - (a) To receive a report from Councillor PP Young on the proceedings of his Parish Council Surgery between 10 and 10:45am on Saturday, 4 October 2014 outside the Co-op Store.
 - (b) To confirm where and when the Surgery will be held during November 2014 and who will preside over it.
 17. **CHESHIRE WEST AND CHESTER COUNCIL - WARD COUNCILLOR'S REPORT (INCLUDING ANY HIGHWAYS AND ENVIRONMENTAL ISSUES)**
To receive the Ward Councillor's report on issues affecting Saughall and Shotwick Park and to request that Councillor Brian Crowe follows up matters on behalf of this Council which are properly the responsibility of the Principal Authority.

18. ACCOUNTS

(a) External Audit of the 2013/14 Accounts

To receive the External Auditor's Report if it is available.

(b) The Cost of Grass Cutting and Pruning in the Golden Jubilee Park

Further to Minute No. 225(b) Councillor DF Holman to report.

(c) All Saints Church – Rewiring and Lighting Contract

A letter to the Chairman dated 15 August 2014 from the Church Warden, Brian Hallas requesting a financial contribution towards the cost of the work is **attached**.

At the meeting of the Council held on 3 February 2014 it was Resolved:

'That in principle, £2,000 be set aside to help fund the rewiring work in All Saints Church, to be paid on completion of the work and on production of the invoice.' (Minute No. 48(d) refers.)

To agree the amount of the contribution towards the cost of the rewiring work at All Saints Church.

(d) Payments to be made since the meeting of the Council held on 1 September 2014. **(Copy attached)**

(e) To note receipts **(Copy attached)**

(f) To receive the **attached** cash to bank reconciliation. **(HSBC Bank Statement from 25 July to 24 August 2014 is attached for information only.)**

19. MEMBERS' TRAINING REQUIREMENTS

(a) The Cheshire Training Partnership's 2014 Training Programme is **attached** for Members' information.

To consider any training requests.

(b) Data Protection and Freedom of Information Workshops in Wilmslow

The details are **attached**. Does any Member wish to attend?

20. ATTENDANCE AT MEETINGS OF OUTSIDE BODIES ETC.
- (a) To note any outside body meeting coming up and the agree representation.
- (b) To receive a report from Members on proceedings of the following outside events attended since the last meeting of the Council on Monday, 1 September 2014:
- Cheshire West and Chester Council's Councils Together Event on Tuesday, 16 September 2014 (all day), Cheshire View, Christleton. CH3 7PT.
Councillors DF Holman, Mrs JE Storrar and Mrs JM Young agreed to attend this event.
 - The Cheshire Association of Local Council's (ChALC) Community Road Safety Event for all Parish & Town Councils held at 7pm on Thursday, 25 September 2014 at Police Headquarters, Winsford.
Councillors H Jennings and A Warrington agreed to attend this event.
21. COMMUNICATIONS RECEIVED
To note the content of any communications that have been received:
22. CIRCULARS
To note any circulars that have been received which will be available at the meeting for Members' information.

PART 2 – MATTERS TO BE CONSIDERED IN THE ABSENCE PUBLIC

Nil