

SAUGHALL AND SHOTWICK PARK PARISH COUNCIL

COUNCIL SUMMONS

To All Members of the Parish Council

Dear Member,

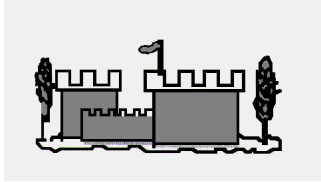
You are summoned to attend the meeting of the Saughall and Shotwick Park Parish Council to be held on **Monday, 7 July 2014** at **7:00pm** in the **Vernon Institute, Church Road, Saughall** to transact the business set out on the agenda overleaf.

Yours sincerely,

Clerk to the Council

10 Merton Close,
Little Neston
Cheshire

27 June 2014



SAUGHALL AND SHOTWICK PARK
PARISH COUNCIL
www.saughall.gov.uk

Mrs S Hudspeth ACIS
Clerk to the Council
Tel: 0151-336 3367
clerk@saughall.gov.uk

COUNCIL MEETING
MONDAY, 7 JULY 2014
7:00 PM
VERNON INSTITUTE, CHURCH ROAD, SAUGHALL

PUBLIC SPEAKING TIME

Before the meeting begins Ten Minutes will be allocated to enable any petition presenters to speak in support of their petition(s) and for questions from the public, providing five clear working days written notice has been given, or on matters of urgency, providing a request is made to the Chairman prior to the commencement of the meeting and the Council's consent is given.

AGENDA

PART 1 – MATTERS TO BE CONSIDERED IN THE PRESENCE OF THE PRESS AND PUBLIC

1. APOLOGIES FOR AUTHORISED ABSENCE
2. MEMBERS' CODE OF CONDUCT
 - (a) To provide an opportunity for Members to declare any disclosable pecuniary and non-pecuniary interests in any item on the agenda.
 - (b) To consider any written applications for dispensations.
3. MINUTES
To confirm the Minutes of the meeting of the Council held on 3 June 2014 as a correct record. (**Copy attached**)
4. PLANNING MATTERS
 - (a) Planning Applications
To consider the following planning applications received with a view to passing observations to Cheshire West and Chester Council – the Planning Authority:
 - (i) 14/01849/FUL
Proposal: Building for storage of feed, bedding and machinery.
Location: Castle Farm, Lodge Lane, Saughall, Chester, Cheshire. CH1 6JL

(b) Planning Decisions

To note the following planning decisions made by Cheshire West and Chester Council – the Planning Authority:

(i) 14/02006/FUL

Proposal: Single storey rear and side extension with internal alterations.

Location: 22 Newcrift, Saughall, Chester, Cheshire. CH1 6EL.

‘Approval.’

(ii) 14/01255/FUL

Proposal: First floor side/two storey rear extension.

Location: Rustic Cottage, Church Road, Saughall, Chester, Cheshire. CH1 6EP..

‘Approval.’

(c) The Vicarage, Church Road, Saughall

To consider draft plans and 3D images and provide comments and feedback, prior to the submission of a planning application to the Planning Authority. The owners of the property Mr and Mrs L Greensill and their architect, Mr P McCormick will be in attendance at the meeting for this item of business.

(d) To consider any urgent Planning matters

5. OVERHEAD LINE WORKS – SHOTWICK TO BLACON

Amey has been tasked to renew the High Voltage Overhead Electricity Lines from Shotwick to Blacon for Scottish Power. Stuart Evans has agreed to attend the meeting to inform Members of what it will involve, explain work bank area processes and procedures, how this may affect residents and hear any concerns that may be raised.

6. POLICE/HOMEWATCH

(a) Inspector Green

The Chairman will introduce Inspector Green to Members.

(b) PCSO Report

PCSO Wendy Leason to report. Her May 2014 report is **attached**.

(c) Police and Crime Commissioner’s Grant

(d) Homewatch Report

To receive a report from Councillor H Jennings.

(e) Saughall Neighbourhood Management Team

Councillor Mrs JM Young to report.

7. COMMUNITY RIGHT TO BID

The Council is able to use the Community Right to Bid to 'pause' the sale of buildings or land it cares about. By doing this the local community is given up to six months to develop a bid to buy them, if they are offered for sale.

The Council agreed to nominate Conkers, The Greyhound Inn and the field behind the Golden Jubilee Park to be part of a register of 'assets of community value'.

The Council is requested to note that the three bid forms have now been completed by Councillor DF Holman and sent to the following Cheshire West and Chester Council email address by the Clerk: Propertyinformation@cheshirewestandchester.gov.uk

8. EMPOWERING PARISH COUNCILS TO SELL ELECTRICITY

To consider whether or not to submit a proposal under the Sustainable Communities Act asking for the Government to give all Parish and Town Councils the right to sell electricity that they generate from local schemes. (Email dated 19 June 2014 from Steve Shaw, National Co-ordinator, Local Works is **attached** as a briefing document.

9. DRAFT RECOMMENDATIONS FOR THE COMMUNITY GOVERNANCE REVIEWS OF SAUGHALL AND SHOTWICK PARK PARISHES

To note the **attached**.

10. PARISH COUNCIL BUSINESS PLAN – ACTION GROUPS

Members are requested to bring their Parish Council Business Plan with them to this meeting.

(a) To review and revise the Memberships of the Working Groups as appropriate (**A List of Members and the present Action Plan are attached for consideration and revision as considered appropriate**).

(b) To receive a report from each Group.

(c) To review and revise the Plan as considered appropriate.

Action Group Members are requested to give this their prior consideration so they are ready to make recommendations to the Council.

11. VILLAGE EVENTS

To receive a report from Councillor Mrs JM Young following the recent de-brief on the events held on Saturday, 24 and Sunday, 25 May 2014 to commemorate World War 1.

12. MEMBERS' TRAINING REQUIREMENTS
The Cheshire Training Partnership's 2014 Training Programme is **attached** for Members' information. To consider any training requests.
13. GOLDEN JUBILEE PARK
- (a) Field Committee Monthly Report
(Councillors H Jennings, RA Storrar, A Warrington and Mrs JM Young and Mrs Sue Harris and Mr Brian Huxley are requested to report on the proceedings of their site visit).
- (b) No Dogs Allowed Signage
- (c) The Proposal to build a Sports and Community Use Building
- (i) To receive a progress report and the outcome of the meeting with Sports Cheshire.
- (ii) To discuss the management of the building once complete.
- (d) Multi Use Games Unit (MUGA).
- (i) Richard Smith, Senior Grant Manager, WREN has informed that the application amendment for the MUGA project has been referred to WREN's Advisory Panel meeting in Cheshire for ratification.
- (ii) The Council is invited to discuss the content of the email dated 23 June 2014 from Councillor Mrs J Knox **attached** and agree any subsequent action(s) as a result.
- (e) Future Development of the Park and the Proposal to fund the refurbishment of the Swing Park etc. To be informed of the proposals in respect of consultation arrangements and any best practise advice received from the Clerk to Huntington Parish Council etc.
14. ENVIRONMENTAL ISSUES: SALE OF CHESHIRE FARM ESTATE
- (a) Permissive footpaths
Councillor DF Holman to report. (Email dated 21 May 2014 attached)
- (b) Woods
Councillor DF Holman to report. (Email dated 27 May 2014 attached)
15. CONCERNS OVER THE STATE OF THE CONSERVATION AREA
Councillor B Crowe to report on Cheshire West and Chester Council's position on protecting the Conservation Area and any actions that can be taken.

16. PROPOSED NEW SPEED LIMIT – SEAHILL ROAD, SAUGHALL
To discuss the proposal set out in the **attached** email with map dated 24 June 2014 from Cheshire West and Chester Council's Senior Engineer, Andy Raynor
17. LODGE LANE AFFORDABLE HOUSING PROJECT
To receive a progress report.
18. HOUSING PROJECT ON THE FORMER SAUGHALL THE RIDINGS INFANTS SCHOOL SITE
Correspondence between the Clerk and the Chief Executive of Cheshire West and Chester Council is **attached** for Members information.
19. YOUTH ACTIVITIES
To receive a report from Councillor Mrs J Edwards.
21. VERNON INSTITUTE MANAGEMENT COMMITTEE (VIMC)
Councillor PP Young to report on any matters of interest to the Parish Council.
22. CHAIRMAN'S MONTHLY REPORT
To receive an oral report from Councillor Mrs JM Young.
23. PARISH COUNCIL SURGERIES
 - (a) To receive reports from Councillor Mrs J Edwards on the proceedings of her recent Parish Council Surgery held outside the Co-op Store, Church Road, Saughall.
 - (b) To confirm where and when the Surgery will be held during July/August 2014 and who will preside over it.
24. CHESHIRE WEST AND CHESTER COUNCIL - WARD COUNCILLOR'S REPORT (INCLUDING ANY HIGHWAYS AND ENVIRONMENTAL ISSUES)
To receive the Ward Councillor's report on issues affecting Saughall and Shotwick Park and to request that Councillor Brian Crowe follows up matters on behalf of this Council which are properly the responsibility of the Principal Authority.
25. ACCOUNTS
 - (a) Payments to be made since the meeting of the Council held on 3 June 2014. **(Copy attached)**
 - (b) To note receipts **(Copy attached)**
 - (c) To receive the **attached** cash to bank reconciliation. **(HSBC Bank Statement from 25 April to 24 May 2014 is attached for information only)**

26. ATTENDANCE AT MEETINGS OF OUTSIDE BODIES
- (a) To note any outside body meeting coming up and the agree representation.
 - (b) To receive a report from Members on proceedings of any outside event attended since the last meeting of the Council on Monday, 12 May 2014.
27. COMMUNICATIONS RECEIVED
To note the content of any communications that may have been received.
28. CIRCULARS
To note any circulars received which will be available at the meeting for Members' information.

PART 2 – MATTERS TO BE CONSIDERED IN THE ABSENCE PUBLIC

Nil