

## SAUGHALL AND SHOTWICK PARK PARISH COUNCIL

# COUNCIL SUMMONS

To All Members of the Parish Council

Dear Member,

You are summoned to attend the meeting of the Saughall and Shotwick Park Parish Council to be held on **Tuesday, 3 June 2014** at **7:00pm** in the **Uniformed Groups' Headquarters, Fiddlers Lane, Saughall** to transact the business set out on the agenda overleaf.

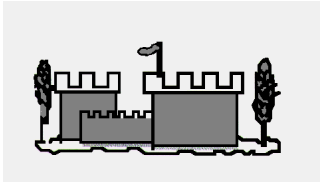
Yours sincerely,

Clerk to the Council

10 Merton Close,  
Little Neston  
Cheshire

23 May 2014





SAUGHALL AND SHOTWICK PARK  
PARISH COUNCIL  
[www.saughall.gov.uk](http://www.saughall.gov.uk)

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Clerk to the Council  
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ANNUAL COUNCIL MEETING  
TUESDAY, 3 JUNE 2014  
7:00 PM  
THE UNIFORMED GROUPS' HEADQUARTERS, FIDDLERS LANE, SAUGHALL

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#### PUBLIC SPEAKING TIME

Before the meeting begins Ten Minutes will be allocated to enable any petition presenters to speak in support of their petition(s) and for questions from the public, providing five clear working days written notice has been given, or on matters of urgency, providing a request is made to the Chairman prior to the commencement of the meeting and the Council's consent is given.

## AGENDA

### PART 1 – MATTERS TO BE CONSIDERED IN THE PRESENCE OF THE PRESS AND PUBLIC

1. APOLOGIES FOR AUTHORISED ABSENCE
2. MEMBERS' CODE OF CONDUCT
  - (a) To provide an opportunity for Members to declare any disclosable pecuniary and non-pecuniary interests in any item on the agenda.
  - (b) To consider any written applications for dispensations.
3. MINUTES  
To confirm the Minutes of the following meetings of the Council as a correct record: (**Copies attached**)
  - 30 April 2014 (Special Meeting)
  - 12 May 2014

4. PLANNING MATTERS
  - (a) Planning Applications

To consider the following planning applications received with a view to passing observations to Cheshire West and Chester Council – the Planning Authority:

    - (i) 14/02006/FUL  
Proposal: Single storey rear and side extension with internal alterations.  
Location: 22 Newcroft, Saughall, Chester, Cheshire.
    - (ii) 14/02007/TPO  
Proposal: Crown reduction to branches of tree T1 and felling of tree T2.  
Location: 5 Hermitage Road, Saughall, Chester, Cheshire.
    - (iii) 14/02022/FUL  
Proposal: Conservatory to side.  
Location: 4 Woodbank Lane, Chester, Cheshire.
  - (b) Planning Decisions

To note any planning decisions made by Cheshire West and Chester Council – the Planning Authority.
  - (c) To consider any urgent Planning matters
5. POLICE/HOMEWATCH
  - (a) PCSO Report  
PCSO Wendy Leason to report.
  - (b) Homewatch Report  
To receive a report from Councillor H Jennings.
  - (c) Saughall Neighbourhood Management Team  
Councillor Mrs JM Young to report.
6. DRILLING FOR GAS, OIL, FRACKING ETC  
To discuss.
7. PARISH COUNCIL BUSINESS PLAN – ACTION GROUPS

**Members are requested to bring their Parish Council Business Plan with them to this meeting.**

  - (a) To review and revise the Memberships of the Working Groups as appropriate **(List attached)**.
  - (b) To receive a report from each Group.
  - (c) To review and revise the Plan as considered appropriate.  
Action Group Members are requested to give this their prior consideration so they are ready to make recommendations to the Council.

8. VILLAGE EVENTS  
To receive a report from Councillor Mrs JM Young on the events held on Saturday, 24 and Sunday, 25 May 2014 to commemorate World War 1.
9. MEMBERS' TRAINING REQUIREMENTS  
The Cheshire Training Partnership's 2014 Training Programme is **attached** for Members' information. To consider any training requests.
10. GOLDEN JUBILEE PARK
  - (a) Field Committee Monthly Report  
(Councillors H Jennings, RA Storrar, A Warrington and Mrs JM Young and Mrs Sue Harris and Mr Brian Huxley are requested to report on the proceedings of their site visit).
  - (b) The Proposal to build a Sports and Community Use Building  
To receive a progress report.
  - (c) Multi Use Games Unit (MUGA).  
To receive a progress report.
  - (d) Future Development of the Park and the Proposal to fund the refurbishment of the Swing Park etc. assisted by a possible New Homes Bonus Loan from Cheshire West and Chester Council.  
To discuss
11. YOUTH ACTIVITIES  
To receive a report from Councillor Mrs J Edwards.
12. VERNON INSTITUTE MANAGEMENT COMMITTEE (VIMC)
  - (a) Councillor PP Young to report on any matters of interest to the Parish Council.
  - (b) New Roll of Honour.  
Councillor A Warrington to report on progress.
13. CHAIRMAN'S MONTHLY REPORT  
To receive an oral report from Councillor Mrs JM Young.
14. PARISH COUNCIL SURGERIES
  - (a) To receive reports from Councillor DF Holman on the proceedings of the Parish Council Surgery held between 10 and 11am on Saturday, 31 May 2014 outside the Co-op Store, Church Road, Saughall.
  - (b) To confirm where and when the Surgery will be held during July 2014 and who will preside over it.

15. CHESHIRE WEST AND CHESTER COUNCIL - WARD COUNCILLOR'S REPORT (INCLUDING ANY HIGHWAYS AND ENVIRONMENTAL ISSUES)  
To receive the Ward Councillor's report on issues affecting Saughall and Shotwick Park and to request that Councillor Brian Crowe follows up matters on behalf of this Council which are properly the responsibility of the Principal Authority.
16. ACCOUNTS
- (a) Audit of Accounts 2013/14  
To receive a written report from the Internal Auditor, Mr B Salisbury. (To be supplied)
- (b) Payments to be made since the meeting of the Council held on 12 May 2014. **(Copy attached)**
- (c) To note receipts **(Copy attached)**
- (d) To receive the **attached** cash to bank reconciliation. **(HSBC Bank Statement from 25 March to 24 April 2014 is attached for information only)**
17. ATTENDANCE AT MEETINGS OF OUTSIDE BODIES
- (a) To note any outside body meeting coming up and the agree representation.
- (b) To receive a report from Members on proceedings of any outside event attended since the last meeting of the Council on Monday, 12 May 2014.
18. COMMUNICATIONS RECEIVED  
To note any communications that may have been received.
19. CIRCULARS  
To note the following circulars received which will be available at the meeting for Members' information:

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PART 2 – MATTERS TO BE CONSIDERED IN THE ABSENCE PUBLIC

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