

## SAUGHALL AND SHOTWICK PARK PARISH COUNCIL

# COUNCIL SUMMONS

To All Members of the Parish Council

Dear Member,

You are summoned to attend a meeting of the Saughall and Shotwick Park Parish Council to be held on **Monday, 3 February 2014** at **7:00pm** in the **Vernon Institute, Church Road, Saughall** to transact the business set out on the agenda overleaf.

Yours sincerely,

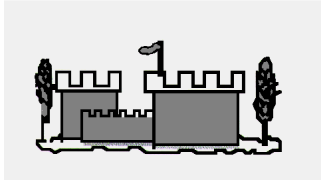
*Shirley Hudspeth*

Clerk to the Council

10 Merton Close,  
Little Neston  
Cheshire  
CH64 0TR

26 January 2014





SAUGHALL AND SHOTWICK PARK  
PARISH COUNCIL  
[www.saughall.gov.uk](http://www.saughall.gov.uk)

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Clerk to the Council  
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COUNCIL MEETING  
**MONDAY, 3 FEBRUARY 2014**  
**7:00 PM**  
**VERNON INSTITUTE, CHURCH ROAD, SAUGHALL**

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PUBLIC SPEAKING TIME

Before the meeting begins Ten Minutes will be allocated to enable any petition presenters to speak in support of their petition(s) and for questions from the public, providing five clear working days written notice has been given, or on matters of urgency, providing a request is made to the Chairman prior to the commencement of the meeting and the Council's consent is given.

## AGENDA

### PART 1 – MATTERS TO BE CONSIDERED IN THE PRESENCE OF THE PRESS AND PUBLIC

1. APOLOGIES FOR AUTHORISED ABSENCE
2. MEMBERS' CODE OF CONDUCT - DECLARATIONS OF INTEREST
  - (a) To provide an opportunity for Members to declare any disclosable pecuniary and non-pecuniary interests in any item on the agenda.
  - (b) To consider any written applications for dispensations.
3. MINUTES  
To confirm the Minutes of the meetings of the Council held on 6 and 13 January 2014 as a correct record. **(Copies attached)**
4. PLANNING MATTERS
  - (a) Planning Applications  
To consider the following planning application received with a view to passing observations to Cheshire West and Chester Council – the Planning Authority:
    - (i) 13/05513/S73  
Proposal: Variation of condition 2 (approved plans) on permission 13/02945/S73  
Location: 76 Hermitage Road, Saughall, Chester, Cheshire.

(b) Planning Decisions

To note the following planning decisions made by Cheshire West and Chester Council – the Planning Authority:

(i) 13/04913/FUL

Proposal: Two storey side extension (demolition of garage).

Location: 39 Hermitage Road, Saughall, Chester, Cheshire.

“Permission.”

(ii) 13/04333/FUL

Proposal: Renovation and reinstatement of derelict land to farm land comprising creation of new pond, hard standing and embankment.

Location: Kings Acre, Kingswood Lane, Saughall, Chester, Cheshire.

“Permission.”

(iii) 13/05444/FUL

Proposal: Single storey rear extension.

Location: 2 Rosewood Grove, Saughall, Chester, Cheshire.

“Permission.”

(c) Notice of Submission of Cheshire West and Chester Local Plan (Part One) Strategic Policies

To note that Notice has been given under the requirements under the Planning and Compulsory Purchase Act 2004, Town and Country Planning (Local Planning) (England) Regulations 2012 that Cheshire West and Chester Council has submitted the Cheshire West and Chester Local Plan (Part One) Strategic Policies to the Secretary of State for Communities and Local Government on 23 December 2013 for independent examination.

The documentation is available to view and download from the Council's website:

[www.cheshirewestandchester.gov.uk/localplan](http://www.cheshirewestandchester.gov.uk/localplan)

Or in hard copy from HQ, 58 Nicholas Street, Chester. CH1 2NP (Monday to Friday 9am – 5pm)

(d) To consider any urgent Planning matters

5. POLICE/NEIGHBOURHOOD MANAGEMENT

(a) PCSO Report

PCSO Wendy Leason to report on December 2013 policing issues.

(b) Meeting on Thursday, 23, January 2014 with Inspector Kevin Chambers about Anti-Social Behaviour in the Golden Jubilee Park

To receive a report on the outcomes.

- (c) Home Watch and the Alert System  
Councillor H Jennings to report.
  - (d) Saughall Neighbourhood Management Team  
Councillor Mrs JM Young to report.
6. MEMBERS' TRAINING REQUIREMENTS
- (a) To consider any training requests. The revised Training Programme for Councillors and Clerk's for 2014 is **attached**.
  - (b) CPRE and ChALC Planning Workshop on Tuesday, 8 April 2014 at Middlewich Community Church from 1pm to 5pm (Afternoon Tea is included) – Cost £20 each Member.  
Does anyone want to attend?
7. VILLAGE EVENTS
- A report of a meeting held on Thursday, 9 January 2014 is **attached** for Members' information
8. SAUGHALL CHRISTMAS POSTAL SYSTEM
- A report by Mr Bob Salisbury is **attached** for Members' information.
9. CHESHIRE WEST AND CHESTER COUNCIL'S PROPOSED CHANGES TO HOME TO SCHOOL TRANSPORT – PUBLIC 30 OCTOBER 2013 – 24 JANUARY 2014.
- An email dated 20 January 2014 and Frequently Asked Questions are **attached** for Members' information.  
Councillor Brian Crowe to report.
10. DEVELOPMENT OF THE FORMER SAUGHALL, THE RIDINGS INFANT SCHOOL SITE – NEW DRAINS
- The Chairman to provide an update.
11. LODGE LANE AFFORDABLE HOUSING PROJECT
- To note any progress.
12. GOLDEN JUBILEE PARK
- (a) Field Committee Monthly Report  
(Councillors H Jennings, RA Storrar, A Warrington and Mrs JM Young and Mr Brian Huxley are requested to report on the proceedings of a site visit).
  - (b) The Proposal to build a Sports and Community Use Building  
To receive a progress report.
  - (c) Multi Use Games Unit (MUGA).  
Progress made - Report of the Working Group  
(Councillors Mrs K Ford, DF Holman and A Warrington and the Clerk.)
13. YOUTH ACTIVITIES
- To receive a report from Councillor Mrs J Edwards.

14. VERNON INSTITUTE MANAGEMENT COMMITTEE (VIMC)
- (a) Councillor PP Young to report on any matters of interest to the Parish Council.
- (b) Clock Lighting and New Roll of Honour.  
Councillors DF Holman and A Warrington to report.
15. CHAIRMAN'S MONTHLY REPORT  
To receive an oral report from Councillor Mrs JM Young.
16. PARISH COUNCIL SURGERIES
- (a) To receive reports from Councillor Mrs J Edwards on the proceedings of the Parish Council Surgery held from 10:00 to 10:45am on Saturday, 1 February 2014 outside the Co-op Store on Church Road.
- (b) To confirm where and when the Surgery will be held on 1 March 2014 and who will preside over it.
17. CHESHIRE WEST AND CHESTER COUNCIL -  
WARD COUNCILLOR'S REPORT (INCLUDING ANY HIGHWAYS AND ENVIRONMENTAL ISSUES)  
To receive the Ward Councillor's report on issues affecting Saughall and Shotwick Park and to request that Councillor Brian Crowe follows up matters on behalf of this Council which are properly the responsibility of the Principal Authority.
18. ACCOUNTS
- (a) Payments to be made since the meeting of the Council held on 2 December 2013. **(Copy attached)**
- (b) To note any receipts **(Copy attached)**
- (c) To receive the cash to bank reconciliation. **(Copy attached)**
- (d) Funding Opportunities/Attracting Grant Aid  
To receive a report of the Community Investment Champion Working Group.  
(Members are Councillors Mrs K Ford and A Warrington.)
- (e) Request for a Funding Contribution – All Saints Church – Rewiring  
To consider the **attached** request dated 12 January 2014.
19. ATTENDANCE AT MEETINGS OF OUTSIDE BODIES
- (a) To note outside body meetings coming up and the agree representation:
- National Association of Local Councils (NALC) What Next for Localism? – Wednesday, 26 March 2014 at the Royal National Hotel, London.
- (b) To receive a report from Members who attended any outside events, on their proceedings, since the last meeting of the Council on Monday, 2 December 2013:
- Cheshire Association of Local Council's Area Meeting at 7pm on

Wednesday, 29 January 2014 at Cheshire West and Chester Council' HQ in Chester.

Councillors B Kerr, RA and Mrs JE Storrar have agreed to attend.

- Cheshire Association of Local Councils' Chester Area Meeting at 7pm on Wednesday, 29 January 2014 in G1, HQ, 58 Nicholas Street, Chester.

20. COMMUNICATIONS RECEIVED

To note the following communications received:

- Letter **attached** dated 17 January 2014 from Joanna Brookes on behalf of the Chair and Committee, Saughall Uniformed Groups.

21. CIRCULARS

To note any circulars received and available at the meeting for Members' information.

PART 2 – MATTERS TO BE CONSIDERED IN THE ABSENCE PUBLIC

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