

## **SAUGHALL AND SHOTWICK PARK PARISH COUNCIL'S PLANNING PROTOCOL**

This Protocol has been drawn up and published to record, reiterate and minute for future reference the regulations and procedures in force and already being followed by the Council's Planning Committee and by its Members as a safeguard in the event of a sensitive planning application coming forward for determination.

The Council will ensure that the following actions are taken:

- (1) It will alert the local ward members of the Planning Authority and request that they ensure that the plans go before the Planning Committee.
- (2) It will consult with the residents in the surrounding area and provide information and details on how and where they can make their views known to the Planning Authority who will make a determination on the application. (N.B. Individual views from concerned residents are preferable and carry more weight than petitions but petitions are not discouraged.)
- (3) If the consultation period and the date for receipt of observations/comments on the plan is tight or does not fit in with the scheduled Planning Committee meeting dates, then in order to facilitate a comprehensive consultation exercise the Council will request the Planning Authority to extend the consultation period.
- (4) The Clerk will post the details on the Parish Council's website and provide the link to the plans posted on the website of the Planning Authority.