

MINUTES OF THE MEETING OF SAUGHALL AND SHOTWICK PARK PARISH  
COUNCIL held on 5 March 2012 at the Vernon Institute, Saughall

In attendance: Councillor Mrs K Ford  
Councillor WI Humphrey, (Homewatch Chairman)  
Councillor DF Holman  
Councillor Mrs J Johnson  
Councillor B Kerr  
Councillor Mrs J Knox  
Councillor RK Shukla  
Councillor Mrs JE Storrar  
Councillor RA Storrar  
Councillor A Warrington  
Councillor Mrs D Whitton  
Councillor Mrs JM Young (in the Chair)  
Councillor PP Young  
  
PCSO Wendy Leason  
PC Rhys Matthews  
Bob Salisbury, Internal Auditor

20. APOLOGIES FOR AUTHORISED ABSENCE

Apologies for authorised absence were received from:

CWaC Councillor B Crowe

21. MEMBERS' CODE OF CONDUCT – DECLARATIONS OF INTEREST

No declarations of interest were received.

22. MINUTES

RESOLVED:

That the Minutes of the meetings of the Council held on 9 and 16 January 2012 be confirmed as a correct record.

23. MINUTES OF COMMITTEES

(a) Planning held on 9 January and 7 February 2012

RESOLVED:

That the Minutes of the meetings of the Planning Committee held on 9 January and 7 February 2012 be received.

(b) General Purposes held on 7 February 2012

RESOLVED:

That the Minutes of the meeting of the General Purposes Committee held on 7 February 2012 be received and the recommendations contained therein be agreed.

(c) Finance and Business Development held on 29 February 2012

RESOLVED: That

(1) the Minutes of the meeting of the Finance and Business Development Committee held on 29 February 2012 be received and the recommendation contained therein be agreed; and

(2) Councillor K Ford's proposal on the Community Investment Champions initiative be deferred to the next meeting of the Council (Minute No. 9 refers).

24. POLICE/HOMEWATCH

(a) PCSO Report

PCSO presented her written report as follows:

“Crimes

A Commercial Burglary took place at the Co-op, a large amount of cigarettes were stolen.

There has been a Burglary on The Ridings and a theft of food from an outside freezer.

There have also been reports of a prowler on The Ridings, suspicious activity in the early hours occurring.

Anti Social Behaviour

An incident involving anti social activity occurred where local youths had thrown a bag of flour at a property.

There had been reports of youths on a quad bike. Youths had been spoken to and advised.

Activities

Driver Engagement Day – 23 February 2012

Nine Persons advised. Speeding offences were very low.

A Bike Marking Event took place during Half Term on 17 February 2012 at the Uniformed Groups' Headquarters but no one had attended.”

RESOLVED:

That PCSO Leason be thanked for her report.

(b) Homewatch Report

Councillor WI Humphrey in his capacity as Homewatch Chairman presented an oral report informing that:

- A temporary toilet was set a light behind the church;
- A window had been smashed at the vicarage;
- There had been an incident between two families;
- There had been complaints from a resident in Rakeway about parking; and
- Lads smoking in a car beside the Uniformed Groups' Headquarters.

RESOLVED:

That the report be received.

(c) Saughall Neighbourhood Management Team Report

Councillor Mrs JM Young reported that the Neighbourhood Management Team would be looking after a drinks station during the Chester Marathon on 13 May 2012 and needed thirty helpers. Tony Summers was a Chief Marshall and required twenty helpers.

The Neighbourhood Management Team was holding a Wine Tasting event on 15 June 2012 to supplement its funds.

RESOLVED:

That the report be received.

25. MEMBERS' TRAINING

It was noted that Councillor Mrs K Ford intended to attend the Chairmanship 1 training to be provided by the Cheshire Association of Local Councils. She would let the Clerk know the date.

26. CHAIRMAN'S BI-MONTHLY REPORT

The Chairman presented her bi-monthly report informing of issues she had been involved in during the month.

27. PARISH COUNCIL SURGERIES

(a) Surgery held on Saturday, 3 March 2012

Councillor DF Holman reported on the issues raised at his Surgery. The Council discussed the problem of motorists parking on grass verges and parking issues when children were being dropped off and picked up from

school which meant that shoppers were unable to access the Co-op Store's car park. Concerns were also raised over the danger created by children on scooters and PCSO Wendy Leason was asked to go into the school to discuss this.

RESOLVED:

That Councillor DF Holman be thanked for his report.

(b) Surgeries on Saturday, 31 March and 5 May 2012.

RESOLVED:

That Councillor Mrs JM Young be requested to preside over the Surgery on 31 March at both the Co-op Store and the Farmers' Market between 10:00am and 10:45am, Councillor DF Holman be requested to preside over the Surgery on 5 May 2012 to be held at both the Co-op Store and the Farmers' Market between 10:00am and 10:45am and Cheshire West and Chester Councillor Brian Crowe be invited to join them.

28. CHESHIRE WEST AND CHESTER (CWAC)  
COUNCIL - LOCAL MEMBERS' REPORT

Councillor B Crowe would be asked if he could supply bin bags for the Golden Jubilee Park. He would also be told that road tailings were required urgently on Fiddlers Lane.

29. LITTER PICKING ARRANGEMENTS AFTER 31 MARCH 2012

The Council was asked to agree the new litter picker's hourly rate and proposed to pay Mr Davies the same rate he was paid by Mollington Parish Council. He would make three visits a week to the Golden Jubilee Park each week and work in total three hours.

It was noted that Saughall Cricket Club was interested in providing a delittering service.

RESOLVED: That

(1) the reports be received; and

(2) Mr J Davies be paid at an hourly rate of £6.31.

30. ELIMINATION OF DOUBLE TAXATION

It was noted that Cheshire West and Chester Council intended to consult further on the double taxation issue in due course.

31. VERNON INSTITUTE MANAGEMENT COMMITTEE (VIMC)

Councillor P Young reported that the VIMC was carrying out improvements to No. 4 Cottage. Also, the Vernon Institute had not yet been issued with a fire certificate.

Councillor P Young also reported on the proposal to carry out a rebuilding project and that the VIMC hoped to benefit from a change in the law which meant it could be funded by using permanent endowment money so long as it had the permission of the Charities Commission.

The application for planning permission would require a fee of £3,600 and the Council was requested to contribute half of this amount.

It was noted that the Vernon Institute was designated as a rest centre at times of an emergency in Cheshire West and Chester Council's Emergency Plan.

RESOLVED: That

- (1) the report be received; and
- (2) the Council will contribute half of the planning application fee on the understanding that the VIMC must not ask for any further funding for the structure and fabric of the Vernon Institute during the 2012/13 Financial Year.

32. ATTENDANCE AT MEETINGS OF OUTSIDE BODIES

(a) The Council noted the following outside body meetings coming up and agree representation where required:

- CPRE'S Engaging Communities in Planning on Friday, 30 March 2012 between 10am and 4pm at Middlewich Civic Hall.  
Councillor Mrs JM Young had agreed to attend and a place has been booked for her.
- Cheshire Community Action's Connecting Communities on Wednesday, 7 March 2012 at Crewe Alexandra Conference Suite.  
Councillors WI Humphrey and Mrs JM Young had indicated that they would like to attend this event and places have been requested.
- Cheshire Association of Local Councils' Parish Council Audit 2012 on Thursday, 5 April 2012, 2 – 4pm at Tarvin Community Centre.  
Mr Bob Salisbury had agreed to attend and a place had been booked.

(b) The Council received reports from Members on proceedings at outside meetings attended as follows:

- Cheshire West and Chester Council's Local Council Assembly at 7:00pm on Thursday, 1 March 2012 at the Forest Hills Hotel (Overton Hill, Frodsham, WA6 6HH).

Councillors Mrs K Ford, B Kerr and Mrs JM Young had attended this event and reported on its proceedings. Matters discussed had included Members' interests and the green belt. It had been a good networking event.

- Cheshire Association of Local Councils' Chester Area Meeting at 7:30pm on Wednesday, 15 February 2012 at HQ in Chester. No one had been able to attend.
- Lodge Lane Tender Interviews at 9:30am on Thursday, 23 February 2012 at Chester District Housing Trust's Office on Northgate Street, Chester. Following the interviews Rowlinson Construction had been awarded the contract for Lodge Lane.

As part of the development two trees and a sections of hedge row at the front of the site were being removed. Cheshire West and Chester Council had granted permission for the works to be undertaken urgently (before the bird nesting season commences). A company called Red Fox would be undertaking the work on either Tuesday or Wednesday.

### 33. DATE AND TIME OF THE ANNUAL COUNCIL MEETING

RESOLVED:

That the Annual Council Meeting be rescheduled to 7:30pm on Tuesday, 15 May 2012 to accommodate the Clerk.

### 34. COMMUNICATIONS RECEIVED

To following communications that had been received were noted:

- Letter dated 25 January 2012 from the Chief Officer at the Cheshire Association of Local Councils regarding a consultation exercise on Area Meeting Proposals. The closing date for comments was Friday, 27 March 2012.
- Letter dated 25 January 2012 from the Chief Officer at the Cheshire Association of Local Councils setting out progress on the Annual Meeting 2011 Motions.
- Letters dated 20 and 24 February 2012 to the Chairman and the Clerk from Mr T Evans of 43 Hermitage Road, Saughall.

### 35. CIRCULARS

The following circulars had been received and were available at the meeting for Members' information:

Cheshire Rural Touring Arts – Spring Season 2012

- Talks at the Grosvenor Museum, February – May 2012
- Cheshire West and Chester Council's Exhibitions and Events, February – May 2012
- Cheshire West and Chester Council's Queen's Diamond Jubilee Toolkit