

MINUTES OF A MEETING OF SAUGHALL AND SHOTWICK PARK PARISH
COUNCIL held on 6 October 2008 at the Vernon Institute, Saughall

In attendance: Councillor DF Holman
Councillor Mrs P Humphrey
Councillor WI Humphrey (Homewatch Co-ordinator)
Councillor B Kerr
Councillor Mrs J Knox
Councillor RK Shukla
Councillor Mrs JE Storrar
Councillor RA Storrar
Councillor Mrs JM Young (in the Chair)

Mr H Dobson, Internal Auditor
Mr C Burnham, Cheshire Constabulary
PCSO Mike Butler

212 APOLOGIES FOR AUTHORISED ABSENCE

Apologies for authorised absence were received from:

Councillor Mrs J Johnson
Councillor JG Johnson
Councillor A Warrington
Councillor Mrs D Whitton

213 MEMBERS' CODE OF CONDUCT – DECLARATIONS OF INTEREST

Councillors Mrs J Knox, RK Shukla and RA Storrar declared personal interests in respect of the item on the agenda – The New School and the Future of the Thomas Wedge CE (Controlled) Junior School Building (Minute No 227/2008 refers) because of their association with the local schools.

Councillor RA Storrar also declared a personal interest in anything to do with the Cheshire West and Chester Shadow Council by virtue of the fact that he was a Member of it.

214 URGENT BUSINESS – NON-ATTENDANCE AT MEETINGS OF A MEMBER

The Chairman informed that she intended to take an urgent item of business about Councillor Mrs H Thorniley-Jones' non-attendance at recent meetings and her failure to send apologies when unable to attend. This matter would be discussed after the next item of business.

215 THE NEW SCHOOL AND THE FUTURE OF THE THOMAS WEDGE CE
(CONTROLLED) JUNIOR SCHOOL BUILDING – TRAFFIC ISSUES

Mr Chris Burnham of the Cheshire Constabulary had been invited to the meeting to discuss highway issues in respect of the new primary school.

Mr Burnham informed the Council that he had 35 years experience of dealing with traffic issues as a policeman and latterly as a civilian employee. He would have

concerns if the provision of parking for parents at the new school was pursued. Such parking provision would mean that there was a greater risk of injury.

Current policy was to promote less vehicular movements by discouraging parents from using their cars to take their children to school and back.

Councillor RA Storrar made the point that when the Parish Council had sought planning permission to develop its land on Fiddlers Lane for recreational use a condition of the planning permission had been that it provided car parking for users – 38 spaces.

Councillor RK Shukla informed that any parents' parking provision should be off Lodge Lane and not Church Road but it was noted that the majority of parents would want to drop off their children near the entrance and not want to park and walk any distance to the entrance.

Concerns were raised about the possibility of funerals taking place at All Saints Church coinciding with the end of the school day as the funeral cortège would be parked outside the Church on Church Road when parents turned up in vehicles to pick their children up. Mr Burnham told the meeting that with advanced notice of such an occurrence he would be able to provide the Church with 'No Waiting' cones. It was noted that there may be scope to provide these "in-house". Cones could also be provided for school events e.g. Sports Day.

It was also noted that the Highways Authority was considering introducing a range of measures on Church Road when the new Primary School was built and had promised to provide a pelican crossing. It was suggested that there may also be some scope for some junction protection at the junction of Church Road and Saughall Hey.

RESOLVED: That

- (1) Mr Burnham be thanked for his attendance and contribution at the meeting; and
- (2) highway issues be revisited once the new primary school is built and open.

216 URGENT BUSINESS – NON-ATTENDANCE OF A MEMBER AT MEETINGS

The Chairman reported that she had examined the attendance book and had been unable to find a meeting that Councillor Mrs H Thorniley-Jones had signed in for since April 2008.

It was noted that Section 85(1) and (2) of the Local Government Act 1972 provided that a Member would cease to be a Member of the authority if:

- (a) they failed to attend any meeting of the authority or any other meeting as a representative of the Council;
- (b) they had been absent for a period of six consecutive months from the date of their last attendance;
- (c) their absence was not due to some reason approved by the authority before the expiry of that period.

Further to Minute No 18/2008 of the Finance and General Purposes Committee meeting held on 18 September 2008, Councillor DF Holman reported that he had sent Councillor Mrs H Thorniley-Jones a card but she had not contacted him.

RESOLVED:

That the Clerk be requested to check the Minutes to ascertain when Councillor Mrs H Thorniley-Jones had last attended a Council meeting and when she had apologised for her absences and if a period of six consecutive months have elapsed since the Member has attended then the Clerk will declare a casual vacancy.

217 MINUTES

RESOLVED:

That the Minutes of the meeting of the Council held on 1 September 2008 be confirmed as a correct record.

218 MINUTES OF COMMITTEES

RESOLVED: That

(1) the Minutes of the Planning Committee meeting held on 1 September 2008 be received; and

(2) the Minutes of the Finance and General Purposes Committee meeting held on 18 September 2008 be received and the recommendations contained therein be picked up and agreed or otherwise as the Council reaches the corresponding items on the agenda for this meeting.

219 THE MAKING AND ENFORCEMENT OF BYELAWS – A CONSULTATION BY THE DEPARTMENT FOR COMMUNITIES AND LOCAL GOVERNMENT (DCLG)

The Clerk had received a letter dated 27 August 2008 and a consultation document. The consultation document was available on the DCLG's website. Comment were requested by 20 November 2008.

RESOLVED:

That the DCLG's consultation document on the making and enforcement of byelaws be referred to the next meeting of the Finance and General Purposes Committee, if timing permitted, for consideration and an appropriate response on behalf of the Council.

220 'PARISH SMALL GRANTS SCHEME' FOR COUNTRYSIDE ACCESS IMPROVEMENTS

Cheshire County Council was inviting funding applications for projects that attracted countryside users and assisted the local economy. Projects could include (but were not limited to) things such as leaflets, map boards, benches, gates to replace stiles, and path resurfacing. All projects must be completed by 31 March 2009.

The Finance and General Purposes Committee had considered this matter at its meeting on 18 September 2008 (Finance and General Purposes Committee Minute No 21/2008 refers).

Councillor DF Holman informed that he had looked into the possible projects proposed by the Committee. The County Land Agent had refused permission for a picnic table to be located close to the site where the Castle used to be. Mr Peter Bond of Seahill Road still had the original template for the Parish Footpath Map and was keen to revise it but as the footpaths on the Welsh Road were not yet re-opened because of the A5117 Improvement Works, this project would be one that could be taken forward at a later date. The Map Board project appeared to be the best one to move forward with at the current time. Councillor Holman suggested one flat board for the Vernon Institute wall and a free standing one by the entrance to the public footpath network on Lodge Lane. The cost of these would be approximately £2,000 and if the bid was successful the Parish Council would have to contribute approximately £500 in match funding.

RESOLVED: That

- (1) a review and revision of the Parish Paths Booklet be considered as part of the budgetary process; and
- (2) the Map Boards detailed above be the subject of a funding application to Cheshire County Council and Mr Steve Holden be consulted on the route of the public footpaths before any maps were put on such boards.

221 REVIEW OF THE STREET CLEANING CONTRACT

Further to Minute No 27/2008 of the Finance and General Purposes Committee meeting held on 18 September 2008 Councillors RA Storrar and B Kerr reported that they would meet with Mr R Hipkiss to discuss the current street cleaning contract.

RESOLVED:

That a report on the proceedings of a meeting with Mr R Hipkiss be the subject of a report at the next meeting of the Council scheduled for 7:30pm on Monday, 3 November 2008 at the Vernon Institute, Church Road, Saughall.

(a) CCTV Cameras

The situation in respect of the CCTV cameras would be kept under review.

(b) Fiddlers Lane Playing Field Quarterly Inspection Report

RESOLVED:

That the resolutions of the Finance and General Purposes Committee (Minute No 24(b)/2008 refers) in respect of the Quarterly Inspection Report and letters received requesting consideration be given to replacing the slide with a more “child friendly” slide which is easier for any child to climb (possibly with handrails) be noted and endorsed.

(c) Installation of Stepping Stones

The Chairman reported that the quote from Mr Paul Edwards for installing the stepping stones was £380 and not £360 as she had informed the Clerk previously.

RESOLVED:

That the stepping stones be installed at a cost of £380 by Mr Paul Edwards.

(d) 4m High Playnet

Further to Minute No 24(a)/2008 of the meeting of the Finance and General Purposes Committee held on 18 September 2008 the Council considered the quotes received. Members were aware that there was a discrepancy in respect of the cost of the installation and there was a query over the surface (grass or loose fill). Councillor A Warrington had been dealing with Monsterplay Ltd and would have to be consulted on this matter.

RESOLVED:

That the Chairman be requested to consult with Councillor A Warrington on the quotation received from Monsterplay Ltd in the sum of £11,291.28 and providing there has been no increase to this quote an order be placed for the 4m high playnet. However, if the quotation has increased a report be presented to the next meeting of the Council scheduled for 7:30pm on Monday, 3 November 2008.

(e) Cheshire Railings

The Chairman reported that the hedge would be grubbed out on Tuesday/Wednesday of next week by Mr Paul Edwards. The Zoo was being asked if it would like it for the elephants. The Cheshire railings would be installed on Thursday. It was also noted that work in respect of the Millennium Stone would also be completed on Thursday.

RESOLVED:

That the report be received.

223 PARISH PLAN

The Council, led by Councillor B Kerr, reviewed progress on activities arising from the Parish Plan consulting the most recent Action List.

RESOLVED: That

- (1) the Clerk be requested to revise the Action List in the light of Members' comments and suggestions and append it to the Minutes (Appendix A); and
- (2) as many outstanding activities as possible be completed during the life of this Council and the new Council to be elected in May 2011 be urged to draw up a new Parish Plan.

224 POLICE/HOMEWATCH

(a) Police

PCSO Mike Butler presented his monthly report on incidents of crime and anti-social behaviour that had occurred in the village over the last month. Set out in the report were details of crimes committed, arrangements for the loan of the speed gun and the speed indicator device, information from the Highway Authority that suggested that the speed limit on Long Lane would not be reduced to 30mph because there was no records of any collisions, and details of arrangements to repair the bus shelter at the Peg. PCSO Butler also informed of a drive sharing initiative he was trying to get off the ground in the area of the Ridings Community Infant School.

PCSO Butler's September report was appended to the agenda for Members' information.

RESOLVED:

That the report be noted.

(b) Homewatch

Councillor WI Humphrey, in his capacity as Homewatch Coordinator, detailed low level crime and anti-social activity that had taken place over the last month in the village including parking problems in Park Avenue, an incident in Newcroft, problems with speeding mini motors also in Park Avenue and arrangements regarding the marking of property.

RESOLVED:

That the Homewatch Co-ordinator's report be received.

(c) Saughall Neighbourhood Management Team

The Chairman reported that the Saughall Neighbourhood Management Team was proposing to provide more football coaching sessions during the Autumn half term. There would be a charge of £3 per person per afternoon. Leaflets advertising this had been distributed but take up was slow. It was thought that this could be because the coaching was a lot more expensive than that run in the Summer.

RESOLVED:

That the report be received.

225 YOUTH ISSUES

The Council was willing to subsidise another outing for the Youth Club or contribute to the costs of a Christmas party.

RESOLVED:

That Councillor WI Humphrey be requested to liaise with Jane Clarke, the Youth Leader, about an outing or a party and report back to the next meeting of the Council scheduled for 7:30pm on Monday, 3 November 2008 at the Vernon Institute, Church Road, Saughall.

226 PROPOSED REDEVELOPMENT OF WAIN HOUSE

There was no progress to report since the last meeting of the Council. There was a promise made by the Chester District Housing Trust that further information would be provided in due course and another consultation meeting would be arranged.

RESOLVED:

That the report be received.

227 THE NEW SCHOOL AND THE FUTURE OF THE THOMAS WEDGE CE (CONTROLLED) JUNIOR SCHOOL BUILDING

(a) Traffic Issues

The Council at its meeting on 1 September 2008 had considered a letter from Cheshire County Council's Traffic Engineer, Paul Parry, sent in response to an email from Councillor RK Shukla. The Council did not agree with Mr Parry and considered that all of Councillor Shukla's questions had not been answered. Consequently, it had been resolved to invite him to the next meeting of the Council to fully explain his response and answer questions (Minute No 193/2008 refers).

Consequently, the Clerk had invited Mr Parry to attend this meeting and he had agreed to be present. However, he had informed that he was not sure how much either party would gain from a further exchange as he believed he had answered all the questions posed comprehensively and the fact that the Council didn't agree

with his comments was something which it would have to agree to disagree over and that he didn't intend to use the time to go over old ground.

Consequently, the Clerk had taken soundings on this matter from various Members and had informed Mr Parry that he did not have to attend the meeting.

(b) The Ridings Community Infant School Building

There had not been any developments since the last meeting.

RESOLVED:

That the future of the Ridings Community Infant School building be kept on the Council's agenda.

228 HIGHWAY ISSUES

(a) Parked Cars on Pavements

It was reported that there was a particular issue outside the Medical Centre on Church Road and that PCSO Mike Butler was on top of it.

RESOLVED:

That the report be noted.

(b) A5117 Major Roadworks

The next Parish Council Liaison Meeting was scheduled for Thursday, 14 October 2008. The Council did not have any items for inclusion on the agenda.

RESOLVED:

That the report be received.

(c) Speeding Traffic and Use of the Speed Gun and Speed Indicator Device (SID)

PCSO Mike Butler had made arrangements to loan the Speed Gun and the SID during October, November and December 2008

RESOLVED:

That the report be received.

(d) Fly Posting

There was nothing to report this month.

RESOLVED:

That fly posting be kept under review.

(e) The Current “Bus War”

It was reported that Arriva buses were being driven very fast around the Ridings Estate.

RESOLVED:

That the situation with the buses continue to be monitored.

(f) Traffic Congestion – The Ridings Estate

It was reported that parked cars were causing the problem.

RESOLVED:

That the situation caused by parked cars continue to be monitored.

(g) Repairs to Footpath near No 47 Rakeway, Saughall

RESOLVED:

That all Members of the Council be requested to visit the site and pass an opinion at the next meeting of the Council scheduled for 7:30pm on Monday, 3 November 2008 at the Vernon Institute, Church Road, Saughall.

(h) Hermitage Road Hedges

It was reported that the Area Maintenance Engineer had written to the landowners requesting they cut back their hedges.

RESOLVED:

That the report be received.

(i) Missing Gully Cover – Darlington Crescent

It was reported that the gully cover near to garage No 2474 was still missing. The Area Maintenance Engineer had informed that he couldn't find the gully concerned.

RESOLVED:

That the Clerk be requested to contact the Area Maintenance Engineer with a view to resolving the problem.

(j) Sewage Problem at 100 Hermitage Road

It was reported that there was raw sewage in the drain and no one appeared to be dealing with it.

RESOLVED:

That the Clerk be requested to contact the Area Maintenance Engineer with a view to resolving the problem.

(k) Tree at 72 Darlington Crescent

It was reported that the Tree Officer had requested that the tree at 72 Darlington Crescent be left and that an “engineering solution” be sought. It was agreed that the tree needed pruning.

RESOLVED:

That the report be received.

Councillor RK Shukla declared a personal interest in the next item of business as he owned a house in Meadows Lane.

(l) Crab Apple Tree at 34 Meadows Lane

The Area Maintenance Engineer had informed that recently he had attended to the Crab Apple tree at 34 Meadows Lane by clearing away all of the fruit that had fallen to the footway/verge and in the garden. The residents were now requesting that the tree be removed completely. The Council’s advice was sought over this proposal.

RESOLVED:

That the tree only be removed if it is going to be replaced with a more suitable tree.

(m) Community Speed Check Area – Road Signs

PCSO Mike Butler reported that Derek Bowker would be sending him information and costings for ‘Gateway Signage’ to deter speeding motorists.

RESOLVED:

That the report be received.

(n) Copper Beach on Church Road

It was reported that the problem of flowing sewage and stagnant water still existed by Copper Beach on Church Road.

RESOLVED:

That the Clerk be requested to bring the problem of the flowing sewage and stagnant water to the attention of the Area Maintenance Engineer.

229 RENAMING OF A ROAD IN SAUGHALL

The Chairman reported that the Gowy North Area Committee, in renaming a road in Saughall, had totally ignored the Parish Council's recommendation of Thomas Wedge Lane (Minute No 175/2008 refers) and had agreed to name it Church Way at the request of a resident.

RESOLVED:

That the report be received.

230 ACCOUNTS

(a) Payments made since the meeting of the Council held on 1 September 2008:

RESOLVED:

That the following payments be approved:

<u>Financial Year 2008/2009</u>	<u>£</u>	<u>Cheque No</u>
Just a Mow (strimming area around the pond)	35.00	102167
Ellesmere Port and Neston Borough Council (Franked mail)	31.77	102168
Just A Mow (Weedkiller on perimeter path)	90.00	102169
Morrall Play Solutions (Quarterly play equipment inspection)	73.43	102170
Ellesmere Port and Neston Borough Council	31.36	102171
NW Media Ltd (Distribution of Newsletter)	28.79	102172
Mr R Hipkiss (September 2008 Street Cleaning)	910.23	102173
Just a Mow (Grass cutting)	305.00	102174
All Cheshire Garden Services	700.00	102175
HM Revenue and Customs	767.51	102176
Mrs S Hudspeth (Salary)	622.69	102177
Mrs S Hudspeth (Expenses)	53.12	102178
David Davenport (Spring bulbs)	88.13	102179
Mr H Wilkinson (Odd jobs)	235.00	102180
Mrs JM Young (Plastic pockets for laminated notices for car park)	7.75	102181
Saughall Rangers (Delivery of Newsletter)	20.00	102182
Cancelled		102183

(b) Receipts

RESOLVED:

That the following receipts be noted:

	<u>£</u>
Interest on 14 Day Interest Account to 21 September 2008	45.73
Street Cleaning Grant	2,496.00

- (c) Cash to Bank Reconciliation and Golden Jubilee Park Development Fund Reconciliation

RESOLVED:

That the contents be noted.

231 MID-YEAR REVIEW OF THE 2008/08 BUDGET

The Council reviewed its budget for 2008/09 at the mid-way stage with the aid of a report that detailed actual expenditure to date against budget heads.

RESOLVED:

That the mid-year budgetary position be noted.

232 LOCAL GOVERNMENT REORGANISATION IN CHESHIRE

(a) Progress

It was reported that the Chief Executive of Cheshire West and Chester Council had commenced employment on 3 October 2008 and was looking forward to the challenges ahead.

Interviews for new Directors would take place over the next few weeks and be completed by 7 November 2008. A revised post-consultation structure for Heads of Service would be set out shortly and adverts for those posts would go out later this month.

Mr Robinson had brought two new colleagues, Ken Ivatt and Peter Mawdsley, with him on a temporary basis. They were respected consultants and would be working alongside him to help the Shadow Council to move forward its huge agenda at the faster pace now needed.

RESOLVED:

That the report be received.

(b) Cheshire West and Chester – Area Working Consultation – Tuesday, 16 September 2008, The Fourways Inn, Chester Road, Delamere

Councillors Mrs JM Young and WI Humphrey had attended this professionally facilitated event. They reported that it had been very disappointing and that the Interim Monitoring Officer had been unable to answer Members' questions.

RESOLVED:

That the report be received.

- (c) Consultation – Have Your Say on Area Working throughout Cheshire West and Chester to the end of September 2008

It was reported that the Finance and General Purposes Committee had given consideration to this matter but had agreed not to respond to the consultation but to encourage Members to do so individually if they so wished.

RESOLVED:

That the report be received.

- (d) Annual Grants Paid by Chester City Council to Parish Council in the Chester District

The Council noted the content of a letter dated 5 September 2008 the Clerk had sent to Councillor John Grimshaw, Portfolio Holder –Area Neighbourhood and Community, Cheshire West and Chester Shadow Council, concerning grants received from Chester City Council.

It was noted that Councillor John Grimshaw had not replied to the letter.

- (e) Parish Issues Log

The Council noted the content of a Parish Issues log put together by the Cheshire Association of Local Councils and an undated letter from Anne Lancaster, Chester City Council's Liaison Office and Area Manager, regarding this Issues Log requesting any issues not listed be reported to her.

RESOLVED:

That the Clerk be requested to ensure that the Burial Land Grants in respect of the two Churches is included in the Log.

233 COMMUNITY EVENTS

- (a) Christmas Lights Switch-On Ceremony on Thursday, 27 November 2008

It was noted that arrangements were well in hand for the Christmas Lights Switch-on celebrations and that Councillor Mrs J Johnson would report further on this at the next meeting of the Council scheduled for Monday, 3 November 2008.

- (b) Autumn Community Bulb Planting Event – Saturday, 3 September 2008

Councillor Mrs JM Young informed that the Bulb Planting had been a successful event. Councillor A Warrington had attended and shown the children how to plant the bulbs.

The pond in the Golden Jubilee Park had been cleared on the same afternoon as the bulb planting event and there were plans to put in a bale of barley straw to combat the algae.

The Beavers had planted the bluebell bulbs just before this meeting and daffodils would be planted around the Cheshire railings.

RESOLVED:

That the report be received.

234 PARISH COUNCIL SURGERIES

(a) Parish Council Surgery held on 4 October 2008

Councillor RK Shukla had presided over this Surgery that had been held experimentally outside the Co-op Stores on Church Road. A list of issues had been drawn up and Councillor Shukla had circulated them to Members on email and to the Clerk. Any actions needed in response would be discussed at the next Council meeting scheduled for Monday, 3 November 2008.

RESOLVED:

That the report be received.

(b) Venue for future Parish Council Surgeries

It was noted that the Surgery outside the Co-op Stores had been more productive than those held in the Vernon Institute (VI) because residents going to the shop had stopped and raised issues with Councillor Shukla. It was very seldom residents attended the Surgery in the VI but had done so when there were issues of great concern e.g. controversial planning applications. It was also noted that the last Parish Council Surgery had been well publicised with details appearing in the latest Parish Council Newsletter and notices being posted on village notice boards.

Some Members informed that they would be willing to hold further Surgeries outside the Co-op Stores whilst others were against this proposal.

RESOLVED:

That in future the venue for Parish Council Surgeries would be dependant on where the presiding Member wished to hold it (currently either outside the Co-op Stores or inside the VI).

(c) Next Parish Council Surgery on Saturday, 1 November 2008 between 10:00am and 10:45am

RESOLVED:

That Councillor DF Holman be requested to hold the next Parish Council Surgery scheduled for Saturday, 1 November 2008 on the forecourt of the Co-op Stores, Church Road, Saughall and bring a report on its proceedings.

235 ODD JOBS

It was noted that the Council did not have any jobs for the Odd Job Man at the present time.

236 VERNON INSTITUTE MANAGEMENT COMMITTEE (VIMC)

(a) Roofing Insulation

Councillor Mrs JM Young informed that there was no roofing insulation at the Vernon Institute (VI). Quotations were being requested for this work, which was expected to be somewhere in the region of £1,000. The Parish Council was requested to contribute to the cost.

RESOLVED:

That agreement be given in principle to contributing to the cost of the roof insulation work so long as it is no more than what is currently in the designated fund.

(b) War Memorial – The Clock Tower, Provision of Adequate Buildings Insurance (Minute No 26/2008 of the Finance and General Purposes Committee refers)

Councillor Mrs JM Young informed that this matter was being resolved. The Parish Council carried no insurance in respect of the Clock Tower but Mr H Dobson, the VIMC's Treasurer, had reported that it was covered under the VIMC's building insurance policy and that a separate valuation of the Clock Tower would be needed to obtain a reduction in the VIMC's insurance premium.

237 ATTENDANCE AT MEETINGS OF OUTSIDE BODIES

(a) Outside Body Meetings Coming Up

- (i) Cheshire Association of Local Councils' 2008 Annual Meeting
6:30pm on Thursday, 23 October 2008 at Middlewich Civic Hall

Councillors B Kerr and WI Humphrey would represent the Council.

- (ii) Chester City Council's Parish Partnership Reception
7:30pm on Wednesday, 29 October 2008 at Guildhall, Watergate Street, Chester

Councillors B Kerr and RJK Shukla and Mr Tony Summers and Mrs Brenda Willis (of the Saughall Neighbourhood Management Team) would be asked to represent the Council.

- (iii) DCE Seminar – Parks and Play
12:45pm on Thursday, 23 October 2008 at the Ramada Hotel, Whitchurch Road, Christleton

Councillor Mrs JE Storrar would represent the Council if she could.

- (iv) Cheshire County Playing Fields Association's Annual General Meeting
10:30am on Thursday, 9 October 2008 at Phoenix Park, Castlefields Avenue
East, Runcorn, WA7 2NY

No representation.

- (v) Cheshire Association of Local Councils, Chester Area Meeting
7:30pm on Wednesday, 15 October 2008 at County Hall, Chester

Councillor A Warrington would represent the Council.

(b) Reports of Proceedings at recent Outside Body Meetings/Events

- (i) Cheshire County Council's Chairman's Garden Party for Local Councils
Tuesday, 30 September 2008 at Tatton Hall

Councillor Mrs JE Storrar had attended the Garden Party. She informed that she had toured the mansion and had afternoon tea.

- (ii) Gowy North Area Committee
7:00pm to 9:00pm on Thursday, 4 September 2008 at Mollington Hall, Station
Road, Mollington

It was noted that the first part of the meeting had been interesting and informative but that the last part had been boring.

238 CIRCULARS

The following circulars had been received. Any one wishing to see a copy would contact the Clerk.

Cheshire County Council's Cheshire's Rural Touring Network – Autumn Season 2008.

Chester City Council's Ethics and Standards Committee agenda for the meeting held at 4.30pm on Thursday, 11 September 2008.

Cheshire County Council's Chester Matters September 2008.

Exhibitions & Events in Chester – October 2008 to January 2009

Saughall and Shotwick Park Parish Plan – Revised October 2008

Traffic Group

<u>Primary Issues</u>	<u>Derived From</u>	<u>Objectives</u>	<u>Possible Solutions</u>	<u>Actions taken/to be taken</u>	<u>Leading Groups and Partners</u>	<u>Timescale</u>
<p>The speeding of traffic particularly in Church Road during the evenings and along Hermitage Road</p> <p>The junction between these two roads</p>	<p>Questionnaire results</p> <p>Local Parish Council Surgeries</p> <p>Previous studies</p>	<p>To reduce the general speed of traffic and reduce the risk of accidents at the junction</p>	<p>The introduction of speed restrictions such as speed bumps, chicanes or CCTV</p> <p>Education of the residents and visitors to “Kill their Speed”</p> <p>Setting the pace - Working with residents to “Sign the Pledge” that they will not speed in the village</p> <p>Partnership working</p>	<p>As part of the new Primary School provision it has been agreed to introduce a pelican crossing on Church Road.</p> <p>Councillors have undergone training on how to use the speedgun and the Speed Indicator Device (SID). These are used regularly in the village by Councillors and volunteers to deter speeding traffic.</p> <p>Management to reduce speed of vehicles by traffic calming measures and speeding restrictions. Enforcement is working satisfactorily. Initiative in conjunction with the Saughall Neighbourhood Management Team are moving forward. Discussions are to be held with the new Unitary Council about changing speed restrictions in the village on Long Lane where the speed limit is currently 40mph and on Church Road, by the School, where it is currently 30mph.</p>	<p>Parish Council</p> <p>Cheshire West and Chester Council</p> <p>Cheshire Police</p> <p>Project Rural Matters</p> <p>Saughall Neighbourhood Management Team</p>	<p>Short Term</p> <p>Ongoing</p> <p>Ongoing</p>

Saughall and Shotwick Park Parish Plan – Revised October 2008

<u>Primary Issues</u>	<u>Derived From</u>	<u>Objectives</u>	<u>Possible Solutions</u>	<u>Actions taken/to be taken</u>	<u>Leading Groups and Partners</u>	<u>Timescale</u>
Insufficient parking provision in certain areas of the village	Questionnaire results	To make it more attractive to use local shops and village facilities	Better use of existing parking Provision of a new car park	Layouts & use of existing spaces to be monitored. Land in the ownership of All Saints Church (“The Willow Beds”) has been identified. If the Parish Council can purchase burial land off Lodge Lane a deal may be struck with the Parochial Church Council / Chester Diocese to make “The Willow Beds” available for use as a car park – put on the Council Agenda and move proposal forward.	Parish Council Cheshire West and Chester Council Parochial Church Council	Ongoing Medium Term
Insufficient parking close to village amenities causes problems for those who are mobility impaired/ vulnerable road users	Experience		Provision of limited parking close to village amenities e.g. Pharmacy Concentrate on schemes which will have a positive impact on accessibility by removing barriers	Give a low priority but monitor closely as this could become a problem when the new School is built without parents’ parking provision.		

Saughall and Shotwick Park Parish Plan – Revised October 2008

Community Safety Group

<u>Primary Issues</u>	<u>Derived From</u>	<u>Objectives</u>	<u>Possible Solutions</u>	<u>Actions to be taken</u>	<u>Leading Groups and Partners</u>	<u>Timescale</u>
Reduce the fear of Crime	Questionnaire results Local Parish Council Surgeries	To improve the general “Quality of Life” of residents Encourage residents to take part in more village activities A safer and stronger community	PCSO (dedicated to the Parish area) initiative £11,000 allocated per annum for a 3 year period to help support this (currently in Year 2) PCSO is using the Uniform Groups’ Headquarters as a base Saughall Neighbourhood Management Team initiative – 3 year project (currently in Year 2) Partnership working	Successful bid made to the Cheshire Community Council for £10,000 to establish the Neighbourhood Management Team. Its Terms of Reference are agreed and the team is up and running effectively. Regular reports at Council meetings. The Homewatch Coordinator, who is also a Parish Councillor, keeps the Council well briefed. Regular liaison with the Constabulary and the PCSO.	Parish Council Cheshire Police Project Rural Matters Saughall Homewatch Neighbouring Parish Councils Saughall Neighbourhood Management Team	Ongoing Ongoing Ongoing

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Transport and Footpaths Group

<u>Primary Issues</u>	<u>Derived From</u>	<u>Objectives</u>	<u>Possible Solutions</u>	<u>Actions to be taken</u>	<u>Leading Groups and Partners</u>	<u>Timescale</u>
<p>The very high reliance on the private car as the preferred means of transport</p> <p>Promotion and achieving an increased usage of public transport to safeguard its future provision</p> <p>The bus service has improved with very high frequency as a result of the sale of ChesterBus</p>	<p>Questionnaire results</p> <p>Local Parish Council Surgeries</p>	<p>Reduce this reliance</p> <p>Environmental improvement</p> <p>Health awareness</p>	<p>Provision of more flexible public transport</p> <p>Encourage children to take cycling proficiency tests</p> <p>Car sharing schemes</p> <p>“Breakfast” & “After School” Clubs at schools</p>	<p>Encourage parents to walk their children to school. PCSO is introducing the ‘Walking Bus’. The Parish Council is making its car park on Fiddlers Lane available during the day and it is used in conjunction with the ‘Walking Bus’.</p> <p>Create awareness of the necessity to reduce carbon footprints.</p> <p>Ask PCSO to move this initiative along.</p> <p>Councillor RA Storrar, as Governor of the temporary School Governing Body, to enforce the importance of community facilities in the new Primary School.</p> <p>The new Primary School will have little provision for parents to park. The Parish Council will monitor the situation.</p>	<p>Parish Council</p> <p>Cheshire County Transport Co-ordination Section to 31 March 2009</p> <p>Cheshire West and Chester Council</p> <p>Public Transport Companies</p> <p>Saughall Schools</p> <p>Temporary Primary School Governing Body</p>	<p>Medium Term</p>

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<u>Primary Issues</u>	<u>Derived From</u>	<u>Objectives</u>	<u>Possible Solutions</u>	<u>Actions to be taken</u>	<u>Leading Groups and Partners</u>	<u>Timescale</u>
Clearance of obstructions to all existing public footpaths & creation of new public footpaths Parking on footpaths	Questionnaire results Local Parish Council Surgeries	To improve access on foot around the village To make it easier for pushchairs and wheelchairs To make it safe for all pedestrians	Parish Paths Warden is working on this Better accessibility PCSO is currently working on this	The Parish Paths Warden reports no action is required at the current time. He will continue to monitor the situation and take appropriate action and brief the Council so it can monitor and be proactive when necessary. Kissing gate initiative in partnership with Cheshire County Council – completed. Map boards initiative being taken forward. Some footpaths are currently closed due to the A5117 improvement works. When they are open again the Parish Paths Warden will inform of any improvements deemed necessary. Also, the Parish Council hope to revise the Parish Paths Booklet at some time in the future. The Council is monitoring the situation in respect of motorists who continually park their vehicles on footpaths. It has informed the police, asked that Traffic Wardens give the village attention and individual. The PCSO will issue tickets as appropriate. Councillors will continue to put polite notices on windscreens asking offenders not to park on pavements again	Parish Council Parish Paths Warden Landowners Area Maintenance Engineer Police Traffic Wardens Cheshire West and Chester Council	Short Term Short Term but dependant on successful funding application Ongoing

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Young People and Leisure

<u>Primary Issues</u>	<u>Derived From</u>	<u>Objectives</u>	<u>Possible Solutions</u>	<u>Actions to be taken</u>	<u>Leading Groups and Partners</u>	<u>Timescale</u>
Provision of a Youth Shelter Provision of an enclosed outside area	Questionnaire results	To provide a new facility for the young people of the Parish To encourage direct involvement in the project	Investigate the viability of erecting a Youth Shelter	This initiative will be revisited as soon as possible. This provision was identified as a high priority in the Parish Plan. It will be taken into account during the budgetary process and will be considered in the light of recent provision made for the youth in the Golden Jubilee Park and noise elements. This facility may not go ahead because it may prove unpopular with local people.	Parish Council Cheshire Youth Service Youth Club Police	Medium Term
Attracting Youth Leaders	Questionnaire results	To provide a regular event at a suitable location To encourage young people to become more involved in the community	The Youth Club is meeting regularly Contact High Schools to encourage older pupils to train as Youth Leaders	Grants will be made to the Saughall Youth Club to finance outings, a Christmas Party, the VI booking and appropriate refreshments. Ongoing initiative for youngsters to come forward with ideas for monthly youth events. Approach the High Schools. The Youth Club's activities continue to be published in the Parish Newsletter.	Parish Council Cheshire Youth Service Youth Club Volunteers Clerk/Youth Leader	Short Term Short Term

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Business and Economic Development

<u>Primary Issues</u>	<u>Derived From</u>	<u>Objectives</u>	<u>Possible Solutions</u>	<u>Actions to be taken</u>	<u>Leading Groups and Partners</u>	<u>Timescale</u>
Support for local shops and businesses	Questionnaire results	To make local businesses as sustainable as possible To retain the variety of facilities available to residents Improve accessibility	Encourage residents to make greater use of local facilities and businesses to market themselves further Infrastructure improvements	Congratulate the Co-op Stores on its business plan Encourage businesses to put their details on the Council's website and advertise in the Parish Council's Newsletter Work in partnership with Cheshire West and Chester Council	Parish Council Local businesses Residents Cheshire West and Chester Council	Short Term Medium Term

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Environment Group

<u>Primary Issues</u>	<u>Derived From</u>	<u>Objectives</u>	<u>Possible Solutions</u>	<u>Actions to be taken</u>	<u>Leading Groups and Partners</u>	<u>Timescale</u>
The short remaining life of the existing Parish Burial Ground/Garden of Remembrance	Questionnaire results Local knowledge	To find ways in which Saughall and Shotwick Park residents can continue to be buried within the Parish	A new site has been identified at the rear of Parkway	The Parish Council is formally exploring the possibility of acquiring 3,000 sq meters of land at the bottom of the field, off Lodge Lane that has planning consent for a low cost housing scheme. The land, if purchased, will be opened up from the parking area in Park Avenue which is opposite the rear of the Church. Provision of burial land or Garden of Remembrance is to be considered as part of the budgetary process. Continue to liaise with Cheshire County Council until 31 March 2009 and then its successor Cheshire West and Chester Council.	Parish Council Cheshire County Council Cheshire West and Chester Council Local Churches Northern Affordable Homes	Short Term
The proliferation of dog fouling	Questionnaire results	To improve the general environment of the Parish	Provision of more dog litterbins Education of dog owners	The City Council is putting in more bins. Parish Council is putting up notices. Promote reduction in fouling by regular features in the Parish Newsletter. PCSO to take enforcement action.	Parish Council Chester City Council Dog owners Police	Ongoing

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Community and Social Group

<u>Primary Issues</u>	<u>Derived From</u>	<u>Objectives</u>	<u>Possible Solutions</u>	<u>Actions to be taken</u>	<u>Leading Groups and Partners</u>	<u>Timescale</u>
Provision of additional affordable housing	Questionnaire results	To meet the needs of Saughall and Shotwick Park residents	Work with the Chester Housing Steering Group to identify suitable opportunities	<p>The development continues to have funding approval, although at present in reserve. A new planning application is to be submitted to the planning authority by Northern Affordable Homes because it thought that the earlier submission did not progress as a result of various technical obstacles.</p> <p>The Council will monitor progress on the proposal to construct 14 No 3 bed/5 person semi-detached 2 storey houses with associated works and a new access on land at Lodge Lane.</p> <p>The County Property Manager has agreed negotiations can begin with County Councillors and the legal work associated has been contracted out.</p>	<p>Parish Council</p> <p>Chester Housing Steering Group</p> <p>Northern Affordable Homes</p> <p>Chester City Council until 31 March 2009 and then its successor Cheshire West and Chester Council</p>	Medium Term

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<u>Primary Issues</u>	<u>Derived From</u>	<u>Objectives</u>	<u>Possible Solutions</u>	<u>Actions to be taken</u>	<u>Leading Groups and Partners</u>	<u>Timescale</u>
<p>Creation of additional Parish activities</p> <p>Promotion of community facilities</p>	Questionnaire results	To improve the overall community spirit and increase the number of activities available in the parish	Contact those respondents to the questionnaire who indicated they would help market existing facilities & help organise new events	<p>Establish more detailed requirements and if necessary suitable venues and funding if required.</p> <p>A Family Fun Day was held in May 2008 to celebrate the opening of the Golden Jubilee Park.</p> <p>There have been some Community Bulb Plating Days in Autumn 2008.</p> <p>The Parish Council has taken the in respect of the 2008 Christmas Tree Lights Celebration at the end of November.</p>	<p>Parish Council</p> <p>Volunteers</p>	Short Term