

MINUTES OF A MEETING OF SAUGHALL AND SHOTWICK PARK PARISH COUNCIL held on 1 September 2008 at the Vernon Institute, Saughall

In attendance: Councillor DF Holman  
Councillor Mrs P Humphrey  
Councillor WI Humphrey (Homewatch Co-ordinator)  
Councillor Mrs J Johnson  
Councillor JG Johnson  
Councillor Mrs J Knox  
Councillor RK Shukla  
Councillor Mrs JE Storrar  
Councillor RA Storrar  
Councillor A Warrington  
Councillor Mrs JM Young (in the Chair)

Mr H Dobson, Internal Auditor  
Mr T Summer, Co-ordinator, Saughall Neighbourhood Management Team

185 APOLOGIES FOR AUTHORISED ABSENCE

Apologies for authorised absence were received from:

Councillor B Kerr  
Councillor Mrs D Whitton  
PCSO Mike Butler

186 MEMBERS' CODE OF CONDUCT – DECLARATIONS OF INTEREST

Councillors Mrs J Knox, RK Shukla, RA Storrar and Mrs JE Storrar declared personal interests in respect of the item on the agenda – The New School and the Future of the Ridings Community Infant School Building (Minute No 193/2008 refers) because of their association with the local schools.

Councillor RA Storrar also declared a personal interest on any issue that had anything to do with the Cheshire West and Chester Shadow Council by virtue of the fact that he is a Member.

187 MINUTES

RESOLVED:

That the Minutes of the meeting of the Council held on 4 August 2008 be confirmed as a correct record.

188 MINUTES OF COMMITTEES

RESOLVED:

That the Minutes of the Planning Committee held on 4 August 2008 be received.

(a) Police

PCSO Mike Butler having sent his apologies for absence had submitted a written report on incidents of crime and anti-social behaviour that had occurred in the village over the last month and the Chairman read it out.

The community speed gun had been in use between 8 and 18 August 2008 and the PCSO had sent out 44 warning letters to those motorists who had been caught speeding. Arrangements were being made for the use of the Speed Indicator Device in the time period up to Christmas and those Members not trained in its use were requested to contact PCSO Butler who would arrange some for them.

The PCSO also reported that he had held a Community Action meeting in the Uniform Groups' Headquarters on 28 August 2008 and it had been established that residents' top three priorities were in relation to anti-social behaviour, speeding and inappropriate parking.

Councillor Rakesh Shukla had attended the Community Action meeting. He reported that it had proved very interesting and some clear points had come through. There had been some criticism and although it had been aimed at the PCSO it was really in respect of this Council. Basically, residents considered that the Council took too long to make decisions and did not respond quickly enough to identify needs. The users of the Golden Jubilee Park were not parking in the designated car park and this was causing visibility problems near the junction of Long Lane and Fiddlers Lane as well as obstructions. The Clerk informed that she would include an item in the next Parish Council Newsletter about the problems caused by not using the car park and informing that motorists causing obstructions would receive fines.

The meeting had been vocal and angry and had raised concerns that nuisance youth activity continued in the Park on most nights and anti-social behaviour continued into the early hours. Councillor Shukla informed the Council that it needed to grasp this issue and ensure effective results. Also, the issue of speeding traffic from Long Lane into Church Road continued and the Council must take appropriate action to stop this. It had asked for the 30mph speed sign to be moved further up Long Lane to encourage motorists to slow down on the approach to the Golden Jubilee Park but County Council officers had not taken the necessary action yet.

Residents had also identified a communications problem and were not aware that key holders for the Golden Jubilee Park's car park were being sought or that it was planned to replace the gate with a bigger one.

It was noted that despite problems identified residents were pleased to be able to have the use of the Golden Jubilee Park facility.

RESOLVED:

That the report be noted.

(b) Saughall Neighbourhood Management Team

Tony Summers informed that during its first year the Team had achieved the targets or outcomes that had been set for it. The Team had a consistent presence and had proved capable of working with the community to establish and maintain control. It was visible, accessible, skilled, knowledgeable and familiar with the local community. The Team was intelligence led and had identified community concerns and was taking prompt, effective and targeted actions. It worked with local partners to improve the local environment and the quality of life of Saughall and Shotwick Park residents.

Cheshire Community Action, who had provided the grant to establish the Team, was pleased with the progress it had made so far and this had been conveyed to the Clerk in a letter dated 20 August 2008 from John Heselwood, its Assistant Chief Executive.

Mr Summers was disappointed that he was not being informed in advance of the dates when the Council had access to the speed gun and the speed indicator device and requested that this be brought to the attention of PCSO Butler. He reported that fifty villagers had signed up to the 'Set the Pace' initiative at the All Saints Church Garden Party and that the football coaching sessions had been well received with 35 girls and boys between the ages of 5 and 11 enrolling.

Fishing pegs had been installed at the pond in the Golden Jubilee Park for the use of the youth of Saughall. The pond would be cleared of weeds and algy and Councillor RA Storrar offered the use of his fibreglass dingy for this purpose.

It was also reported that Chester City Council's Dog Warden had been contacted and had agreed to provide some additional dog waste bins for use in the village.

RESOLVED:

That the report be received.

(c) Homewatch

Councillor WI Humphrey, in his capacity as Homewatch Coordinator, detailed low level crime and anti-social activity that had taken place over the last month in the village including girls causing a nuisance until the early hours and the lens on the CCTV camera in the Golden Jubilee Park being smeared with mud. He also informed of the activity with the speed gun and that it had been used on Long Lane opposite Sefton for the first time.

RESOLVED:

That the Homewatch Co-ordinator's report be received.

190 ANNUAL REVIEW OF THE PARISH PLAN

RESOLVED:

That as Members have forgotten to bring their copies of the Parish Plan to the meeting this item be deferred to the next meeting of the Council scheduled for 7:30pm on Monday, 6 October 2008.

191 YOUTH ISSUES

The Youth Club for children aged from 10 and upwards continued to meet. The Youth Leader, Ms Jane Clarke, would be asked to provide an item for the Parish Council Newsletter.

RESOLVED:

That the report be received.

192 PROPOSED REDEVELOPMENT OF WAIN HOUSE

The Council received the Development Appraisal for Wain House produced by Pollard Thomas Edwards Architects (PTEa) on instructions from Chester District Housing Trust (CDHT). The site comprised Wain House and 5 No bungalows (65 to 73 Rakeway). The proposed development was for new, affordable, category 1 Elderly Care accommodation with communal and staff facilities. Three options were detailed in the Development Appraisal along with their strengths and weaknesses.

The Development Appraisal informed that there was an appreciation by all the parties involved that the demolition of the bungalows would be disruptive to tenants but there was a consensus that the improved amenities for residents, including security and quality of the new homes, outweighed this temporary inconvenience.

PTEa considered that option 3 with the demolition of 5 No bungalows (65, 67, 69, 71 & 73 Rakeway) was the best use of the site. Increased unit numbers should accommodate a greater number of residents with enhanced private and community facilities. This option maximised the land use, while increasing the extent of surrounding green space. It was considered that this option provided the best opportunity for a well-considered, high-quality building to directly front Rakeway, Darlington Crescent and Anvil Close.

CDHT had considered these options and had proposed to begin work on option 2 with the demolition of 2 bungalows, this option provided an increased number of units whilst limiting the disruption to existing residents as much as possible.

It was noted that no formal application for these proposals had been submitted to the Planning Authority and CDHT intended to use the public consultative meeting on Thursday, 14 August 2008 to gauge public opinion first.

Some Members had attended the meeting held on 14 August 2008 and they informed of its proceedings and that PTEa had promised to hold a further consultation meeting in approximately six weeks time and the Council was keen to ensure that this meeting did take place.

RESOLVED:

That the Clerk be requested to contact CDHT to ascertain when the next consultative meeting was being held and to inform Members of the date, time and venue if it is to be held before the next Council meeting.

193 THE NEW SCHOOL AND THE FUTURE OF THE RIDINGS COMMUNITY INFANT SCHOOL BUILDING

(a) Traffic Issues

Cheshire County Council's Traffic Engineer, Paul Parry informed in response to an email from Councillor Rakesh Shukla as follows:

"I am comfortable that the separation distances between the new school access, the Co-op access and the junction of Saughall Hey are sufficient so as not to create an additional road safety hazard along Church Road. In fact the position and layout of the new access will result in an improvement over the existing vehicle access arrangements to the school. As you know the current situation utilises the access road between the Church and the school, which is in close proximity to the junction of Saughall Hey.

Given that the school car park will be for staff and visitors only, and is not intended to be a drop off/pick up area for parents, and as staff vehicle movements typically occur before and after pupil pedestrian movements, it is unlikely that any vehicles will be crossing the footway and accessing the parking area at the critical times of high pedestrian activity.

On balance the new access can be seen to be a positive improvement, over the existing access arrangements, even with an increase in staff numbers using it.

It must be borne in mind that schools have a limited impact in terms of duration of 'traffic issues'. With the package of measures that will be implemented, as part of the new school, I am satisfied that the situation along Church Road will not result in any great detriment to the overall safety and operation of the highway network and whilst there may be a noticeable impact at times, the measures and the ongoing efforts of the Travel Plan will go quite some way to ameliorating the situation.

Much of the traffic passing the school site, particularly in the morning peak period, is 'through traffic' and any additional vehicles accessing the school are likely to have a calming and limiting effect, when taken in combination with the measures to be provided, on this through traffic.

The amalgamation of the school will not result in additional traffic being generated into the wider road network. It will relocate trips from one site to another, so in wider network terms there are no increase on base impact.

A School Travel Plan is something that grows with a school and relies heavily on the support of the pupils, staff, parents, and local community, Parish Council etc. As Highway Authority we put a great deal of effort and support into such plans and they can, and do, have a major impact on school traffic issues and the use of more sustainable and healthier modes of travel.

They are also an educational tool, which is seen as having a future role to play in how pupils will approach travel choices as an adult. With this in mind, it is imperative that a School Travel Plan is given the time, support and conditions in which to flourish. To carry on providing car parking for parents has obvious and serious detrimental implications for the effectiveness of such plans.

Whilst you may question the current level of usage of the Walking Buses in the village it is a fact that, although they have only recently been set up and we are at the early stages, they are well supported. Given this early stage of their development, it would not be suitable to assess the current usage as a guide to its future potential usage.

The amalgamation of the two schools onto one site will only improve the chances of success for the Walking Buses as they are the type of measure that grows and succeeds the longer they are provided and supported and with more pupils attending the same location there is a greater likelihood of success.

All Walking Bus routes are assessed by our School Travel Plan team. Once a route has passed a risk assessment, the parent volunteers are then trained in use of their specific route with the potential hazards and how to deal with them, or avoid them, explained.

There is a large part to play for local support and we would hope that the local community, particularly the Parish Council, would support these types of initiatives and help with promoting more sustainable and healthy ways of travelling to and from school.

It is not considered that a permanent rear access into the site from Lodge Lane would have a positive impact. As detailed above, the staff and visitor vehicle trips will not detrimentally impact on the situation on Church Road. If provision were made for parents vehicles on site it would only persist in encouraging parents to drive to the school, thereby exacerbating, or creating, problems and negating the push to encourage sustainable travel.

I do not consider that a rear car park accessed via Lodge Lane would receive a useful level of patronage. Not many parents would alter their journey, from what they see as the direct route, to make use of a rear car park a viable option. If one was to be provided, and did have some usage, it would result in additional vehicles driving through a tight residential area which would be more likely to have direct consequences on the safety and amenity of those residents.

Improving the footway provision within existing highway boundaries, whilst maintaining a workable carriageway width, is obviously not physically possible on Church Road, between Hermitage Road and the school. Whilst there are narrow sections, much of the footways along this length are of a suitable provision. The footways from the school up to Lodge Lane are more than adequate for the purposes of the new school.

Whilst we can do little about the footway widths on Church Road, between the school and Hermitage Road, it is a fact that this is only one of many routes to the school for pedestrians and you may be interested to know that there are no recorded personal injury accidents, involving pedestrians, on this length of footway within the last 5 years. With the introduction of Walking Buses, as explained above, I do not feel that use of these footways raises any significant concerns.

I hope the above clarifies further the position for you and answers your questions and concerns.”

Members did not agree with Mr Parry and considered that all of Councillor Shukla’s questions had not been answered.

RESOLVED:

- (1) the content of Mr Parry’s email be noted; and
  - (2) Paul Parry be invited to attend the next meeting of the Council scheduled for Monday, 6 October 2008 to fully explain his response to Councillor Shukla and answer Members’ questions.
- (b) The Future Of The Ridings Community Infant School Building

At the last meeting of the Council it was agreed that the Clerk would write to the County Property Officer, Mr Ian Gould, and to the Cheshire West and Chester Lead Officer, Ms Anne Bingham-Holmes, to register that Members would like to see an initiative to transfer the Ridings Community Infant School for use by the local community being put in place once the new primary school opened in Saughall (Minute No 171/2008 refers).

Mr Gould had responded to the Clerk’s email by informing that now that planning permission had been secured for the new school in Saughall, Cheshire County Council would shortly be considering whether there was any alternative use for the Ridings Community Infant School. If there was no such use, the Children’s Services Executive would be asked to declare the site surplus to requirements from the date when the new school building was handed over and the Ridings had been cleared. It was likely that the County Council would be including with the School site an area, which was to the side of the Ridings School and in its ownership. If the site were declared surplus to requirements, responsibility for the property would pass to Property Services with the expectation that a disposal would take place once the School was actually closed.

It was noted that the County Property Officer would then be able to consider any requests for community transfer, in consultation with Cheshire West and Chester Shadow Council. The final decision on this would, of course, be a matter for Cheshire West and Chester Council.

It was not possible to pre-empt the decision of the new Council in terms of its support or otherwise for a community transfer, there would certainly be a need for any community group who would like to make use of the former school building, to produce a robust and viable business case for seeking the approval of Elected Members to the transfer of the site for community use. The business case would need to demonstrate how all revenue costs on an ongoing basis would be met and there would be a valuation attached to the property which would need to be raised as a capital payment on transfer. The County Council had already identified the need to achieve capital receipts for the disposal of sites, which were essential to the funding of the Transforming Learning Communities capital programme, which included, of course, the new School for Saughall.

It was agreed that if, after due consideration, the Parish Council knew of a community group who would like to pursue such a proposal or would like further information at this stage it would let the County Property Officer know.

RESOLVED: That

- (1) the report be received; and
- (2) the Clerk be requested to include an item in the next Parish Council Newsletter regarding the possibility of the Ridings Community Infant School being made available for community use and the County Property Officer's advice on what any group who is interested in using the building needs to do at this stage.

## 194 HIGHWAY ISSUES

### (a) A5117 Major Roadworks

There had been a Parish Council Liaison Meeting with Carillion on 12 August 2008 and Members received a report on its proceedings. It was noted that one carriageway would be opened on 12 September 2008 and that the new traffic lights had not yet been sourced.

Arrangements were being made to remove the hedge where the Cheshire Railings were to go and Mandy Clark of Carillion would place the order once this work had been carried out. The Parish Council had agreed to pay Carillion £500 to paint and install the Railings.

Members noted that VOSA's response to the Clerk's letter regarding the rumour that the weighbridge was to be relocated at the farm where Carillion currently had its temporary offices for the duration of the road improvement scheme. It was noted that VOSA was looking to decommission the current weighbridge site as it was now in the wrong place as it had been adversely affected by the Highway Agency's scheme and alternative sites in the area were being considered for the location of a roadside enforcement facility.

RESOLVED:

That the report be noted.

(b) Fly Posting

It was noted that there were lots of fly posters on the Chester High Road and the Cheshire County Council Officers would be requested to take the appropriate action.

RESOLVED:

That the report be received.

(c) The Current 'Bus War'

The Clerk had received a response dated 11 August 2008 from Arriva to her query on whether the company had been successful in obtaining new, smaller and narrower buses for use in the Saughall area. Arriva had informed that under the present climate they were not able to make the large capital investment necessary to procure smaller buses.

RESOLVED:

That the report be received and the Council will continue to monitor the traffic congestion situation.

(d) Traffic Congestion – The Ridings Estate

RESOLVED:

That this item be kept on the agenda as the Council continues to monitor traffic congestion problems.

(e) Church Road – Sewage

The Council noted the recent exchange of emails between the Clerk, Councillor Shukla and Cheshire County Council's Area Maintenance Engineer. There had been ongoing problems but it was thought that a remedy had been found.

RESOLVED:

That the reports be noted.

(f) Repairs to Footpath near No 47 Rakeway, Saughall

Members still considered the footpath close to 47 Rakeway to be dangerous.

It was noted that on parts of Hermitage Road it was no longer possible to walk on the footpath and push a pram because of overhanging hedges and vegetation. There were also brambles all over the path at the Egerton Arms.

RESOLVED: That

- (1) the Area Maintenance Engineer be asked for the health and safety implications in relation to the footpath near 47 Rakeway; and
- (2) the Area Maintenance Engineer be informed of the problems being experienced on Hermitage Road along with the names and addresses of the landowners/tenants concerned.

195 REVIEW OF STREET LITTER CLEANING AND GROUNDS MAINTENANCE CONTRACTS

(a) Street Litter Cleaning

The Chairman, Clerk and Councillor B Kerr had met with the street cleaning contractor, Mr Roy Hipkiss, and his wife on Monday, 18 August 2008. Mr Hipkiss had informed that he was spending a lot more hours than he was contracted to do on litter picking in the village. He had also informed that he would need a further two hours a week to litter pick the area in the Golden Jubilee Park where the hedge used to be.

Mr Hipkiss had been told to only spend the time contracted on litter picking and Councillor Kerr had informed the Clerk that he had not noticed any major increase in litter in the village as a result.

It was noted that litter was accumulating on the sports pitches and that its removal was the responsibility of the sporting organisations.

Members were aware that it was not certain that the new Cheshire West and Chester Council would provide grants in respect of litter picking and double taxation and that this could cause difficulties in the future.

RESOLVED: That

- (1) this issue be deferred to the next meeting of the Finance and General Purposes Committee scheduled for 7:30pm on Thursday, 18 September 2008 so that Members can review the litter picking routes to see if they can be amended to provide some time for Mr Hipkiss to litter pick the area of the Golden Jubilee Park where the hedge used to be; and
- (2) The Clerk be requested to write to Councillor John Grimshaw, Portfolio Holder – Area, Neighbourhood and Community, to ask him how he considers the Parish Council will be recompensed in respect of litter picking and double taxation in the future.

(b) Grounds Maintenance

The Council received a report on the proceedings of a meeting between the Chairman, Clerk and grounds maintenance contractor, David O’Gorman, held on 18 August 2008. It was noted that an agreement had been reached whereby Mr O’Gorman would no longer trim the hedge but would cut the grass planted where the hedge used to be for an extra £20 per cut.

This meant that the Council could now get one contractor to cut both sides of the hedge and the top.

RESOLVED:

That the report be noted.

196 GOLDEN JUBILEE PARK

It was reported that action was needed to block up the hole in the hedge. Councillor RA Storrar proposed that stock fencing be used and then hawthorn be planted. Councillor Mrs JM Young informed that she had access to posts and rails and that, she would acquire some so that Mr Wilkinson could carry out the work required.

A quote for £362 had been obtained to install four of the Council's benches (currently in storage) in the Park.

The CCTV camera had been smeared with mud and Chester Security had informed that they had not come across this problem before.

Members also noted that the Quarterly Play Area Inspection Report in respect of the play equipment in the Fiddlers Lane Playing Field had been received.

RESOLVED: That

- (1) Mr Wilkinson be requested to mend the hole in the hedge once the material has been obtained;
- (2) four benches be installed in the Park at a cost of £362 and a decision on the installation of the other two be made in due course once the Council has seen how the first four are treated;
- (3) Saughall Neighbourhood Management Team be asked to find a solution to the current problem being experienced with the CCTV camera; and
- (4) the Quarterly Play Area Inspection Report be referred to the next meeting of the Finance and General Purposes Committee scheduled for 7:30pm on Thursday, 18 September 2008 in the Uniform Groups' Headquarters, Fiddlers Lane, Saughall.

197 RENAMING OF A ROAD IN SAUGHALL

It was reported that the Gowy North Area Committee would make its decision on the naming of a road at its meeting scheduled for 7:00pm on Thursday, 4 September 2008 at Mollington Village Hall, Station Road, Mollington (Minute No. 175/2008 refers). It was expected that the decision would be against the name the Council had proposed - Thomas Wedge Way.

RESOLVED:

That Councillors A Warrington and Mrs JM Young be requested to attend the Area Committee meeting and report on its proceedings at the next Council meeting.

198 'PARISH SMALL GRANTS SCHEME' FOR COUNTRYSIDE ACCESS IMPROVEMENTS

A letter from Amy Rushton of Cheshire County Council's Countryside Access Development Team informed that the County Council was inviting funding applications towards projects that attracted countryside users and assisted the local economy. Projects could include (but were not limited to) things such as leaflets, map boards, benches, gates to replace stiles and path resurfacing. All projects had to be completed by 31 March 2009.

RESOLVED:

That this item be deferred to the next meeting of the Finance and General Purposes Committee scheduled for 7:30pm on 18 September 2008 at the Uniform Groups' Headquarters, Fiddlers Lane, Saughall.

199 ACCOUNTS

(a) Payments made since the meeting of the Council held on 4 August 2008:

RESOLVED:

That the following payments be approved:

<u>Financial Year 2008/2009</u>	<u>£</u>	<u>Cheque No</u>
All Cheshire Garden Services (grass cutting)	600.00	102157
Saughall Neighbourhood Management Team (Donation towards cost of football training)	50.00	102158
Ellesmere Port and Neston Borough Council (printing)	51.63	102159
Ellesmere Port and Neston Borough Council (Franked mail)	25.47	102160
All Cheshire Garden Services (grass cutting)	520.00	102161
Mrs S Hudspeth (Expenses)	54.23	102162
Mr R Hipkiss (August 2008 Street Cleaning)	910.23	102163
Mrs S Hudspeth (Salary)	622.69	102164
Mrs JE Storrar (Keys cut)	15.00	102165
Cancelled		102166

(b) Receipts

RESOLVED:

That the following receipts be noted:

	£
Interest on 14 Day Interest Account to 21 August 2008	50.01

(c) Cash to Bank Reconciliation and Golden Jubilee Park Development Fund Reconciliation

RESOLVED:

That the contents be noted.

(d) Accounts 2007/08

The External Auditor, Jackie Bellard, had returned the 2007/08 Accounts Return so that Section 2 could be completed. This had been done and in accordance with the Auditor's instructions the Council was asked to endorse Section 1 and 2 of the Return.

RESOLVED:

That Sections 1 and 2 of the Accounts 2007/08 Annual Return be endorsed and returned to the External Auditor.

200 LOCAL GOVERNMENT REORGANISATION IN CHESHIRE

Councillor RA Storrar informed that the Parish Council's role in the future arrangements may be a cause for concern. Currently, Parish Councils used Ward Members and Area Committees. However, if Area Programme Boards were introduced it would mean that Area Committees would be downgraded. He suggested that the Clerk should write to Councillor John Grimshaw, the Portfolio Holder for Area, Neighbourhood and Community at Cheshire West and Chester Shadow Council, regarding this.

However, it was noted that the Shadow Council was consulting on area working until 30 September 2008 and the Cheshire Association of Local Councils was holding a facilitation session on this consultation on Tuesday, 16 September 2008 between 1:30pm and 4:30pm at the Fourways Inn, Chester Road, Delamere.

RESOLVED: That

- (1) no decision be made in respect of the response to Cheshire West and Chester Shadow Council's consultation on Area Working until after 16 September 2008 so that two Members can attend the facilitation session being arranged by the Cheshire Association of Local Councils;
- (2) Councillors A Warrington and Mrs JM Young be requested to attend the facilitation session being arranged by the Cheshire Association of Local Councils on 16 September 2008 and report back on its proceedings;
- (3) the Clerk be requested to inform the Cheshire Association of Local Councils who will represent this Council at its facilitation session on 16 September 2008; and
- (4) the responsibility of responding to the Cheshire West and Chester Shadow Council's consultation on Area Working be delegated to the Finance and General Purposes Committee and a response be formulated at its meeting scheduled for 7:30pm on Thursday, 18 September 2008 at the Uniform Groups' Headquarters, Fiddlers Lane, Saughall.

201 COMMUNITY EVENTS

(a) Christmas Lights Switch-On Ceremony on Thursday, 27 November 2008

Councillor Mrs J Johnson, in her capacity as Chairman of the Steering Committee, informed that everything was going well with the arrangements and the next Steering Committee meeting was scheduled for Friday, 12 September 2008.

RESOLVED:

That the report be received.

(b) Autumn Community Bulb Planting Event

The Chairman reported that the Bulb Planting Event would be held on 13 September 2008 at 2:00pm. The Schools and Uniform Groups would be informed and notices would be posted around the village.

Councillor Mrs J Johnson informed that her best quote for bluebells and daffodils was £50+VAT.

RESOLVED: That

(1) the report be received; and

(2) bluebell and daffodil bulbs at a total cost of £50 plus VAT be purchased for planting during the event.

202 PARISH COUNCIL SURGERIES

Councillor RA Storrar reported that no one had attended the last Parish Council Surgery. The Clerk informed that it was now time to review the way the Council held its Surgeries because they were proving to be a waste of Members' time, as they were receiving no visitors. She suggested that the next Surgery be held on the forecourt of the Co-op Stores.

RESOLVED:

That Councillor Mrs JM Young be requested to hold the next Parish Council Surgery scheduled for Saturday, 4 October 2008 on the forecourt of the Co-op Stores, Church Road, Saughall and bring a report on its proceedings to the next meeting of the Council and in the light of it, a review of the holding of Surgeries be undertaken at the same meeting.

[Note: Following the Council meeting Councillor Mrs JM Young discovered that she was not available to preside over the Surgery on 4 October 2008 and Councillor RK Shukla agreed to preside over it instead.]

203 ODD JOBS

It was reported that Mr Wilkinson had installed the new litterbin by the bus stop near the junction of Church Road and Saughall Hey and the old one had been removed but not disposed of yet.

RESOLVED:

That Mr Wilkinson be requested to take the old litterbin to Oaktree Nurseries where arrangements will be made for its disposal.

204 TIME CAPSULE

Councillor WI Humphrey informed that the time capsule had been buried in the Golden Jubilee Park on 8 August 2008. £200 was required to position the Millennium Stone, engrave the plaque and for some “finish off” work to be undertaken.

RESOLVED:

That £200 be made available to complete the work in respect of the time capsule and the Millennium Stone.

205 VERNON INSTITUTE MANAGEMENT COMMITTEE (VIMC)

Councillor Mrs JM Young reported that Sub-Committee that was considering the future of the VI continued to meet. It was proposing to separate the Accounts (VI building and Cottages).

RESOLVED:

That the report be received.

206 PARISH COUNCIL NEWSLETTER

RESOLVED:

That any items Members wanted including in the September 2008 Newsletter must be submitted to the Clerk by 8 September 2008.

207 ATTENDANCE AT MEETINGS OF OUTSIDE BODIES

RESOLVED:

That the forthcoming meetings of Outside Bodies and the Council’s representatives be noted:

208 COMMUNICATIONS RECEIVED

It was reported that Ms Anne Lancaster, Area Manager, Chester City Council, had written to request for nominations for the John Broughton Award by 12 noon on Friday, 26 September 2008.

It was also reported that Chester Local Development Framework Core Strategy Issues and Options following the July 2008 consultation had been received.

RESOLVED: That

- (1) the correspondence received be noted; and
- (2) the Clerk be requested to nominate Councillor WI Humphrey on the Council's behalf for the John Broughton Award because of his community work and especially for his work in organising the Saughall Family Fun Day that was held on 5 May 2008.

## 209 CIRCULARS

The following circulars had been received. Any one wishing to see a copy would contact the Clerk.

Cheshire County Playing Fields' Association Newsletter – The Playing Field – Summer 2008

Cheshire Police Authority's Have Your Say – July 2008

Cheshire and Wirral Partnership NHS Foundation Trust, Engage Issue 3 - 2008

## 210 EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED:

That, under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of the item of business listed below on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 1 of Part 1 of Schedule 12A to the Act. The public interest test has been applied and favours exclusion of the information from the press and public:

Item	Paragraph(s)
Claim Against the Council's Third Party Liability Insurance	1 Information relating to any individual

PART 2 – MATTERS CONSIDERED IN THE ABSENCE OF THE PRESS AND PUBLIC

211 CLAIM AGAINST THE COUNCIL'S THIRD PARTY LIABILITY INSURANCE

The Clerk brought Members up to date with the detail of recent correspondence received from the insurance company.

RESOLVED:

That the report be received and the Clerk be requested to inform the insurance company that the Parish Council does not hold any of the information that has been requested.