

MINUTES OF A MEETING OF SAUGHALL AND SHOTWICK PARK PARISH
COUNCIL held on 7 July 2008 at the Vernon Institute, Saughall

In attendance: Councillor DF Holman
Councillor WI Humphrey (Homewatch Co-ordinator)
Councillor Mrs J Knox
Councillor RK Shukla
Councillor Mrs JE Storrar
Councillor RA Storrar
Councillor A Warrington
Councillor Mrs D Whitton (Part)
Councillor Mrs JM Young (in the Chair)

Mr H Dobson, Internal Auditor
Councillor Brian Crowe (Chairman of the Cheshire West and Chester
Shadow Authority)
PCSO Mike Butler
Sergeant Brian Green
Ms Danielle Harrison, Development Officer, Chester and District
Housing Trust

140 APOLOGIES FOR AUTHORISED ABSENCE

Apologies for authorised absence were received from:

Councillor Mrs P Humphrey
Councillor Mrs J Johnson
Councillor JG Johnson
Councillor B Kerr
Councillor HL Thorniley-Jones
County Councillor D Rowlands

141 MEMBERS' CODE OF CONDUCT – DECLARATIONS OF INTEREST

Councillors Mrs J Knox, RK Shukla, Mrs JE Storrar, RA Storrar and Mrs D Whitton declared personal interests in respect of the item on the agenda – The New School and the Future of the Thomas Wedge CE (Controlled) Junior School Building (Minute No 152/2008 refers) because of their association with the local schools.

142 MINUTES

RESOLVED:

That the Minutes of the meeting of the Council held on 2 June 2008 be confirmed as a correct record.

143 PROPOSED REDEVELOPMENT OF WAIN HOUSE

Danielle Harrison made a presentation on the proposed scheme that would involve the demolition of Wain House and two bungalows in Rakeway and redevelopment that would provide 32 one and two bedroom apartments on the site. Ms Harrison informed of the proposed consultation process that was getting underway with residents. It was

noted that if planning consent was obtained it was hoped that work on the site could begin during September/October 2009.

Ms Harrison also informed of the proposed arrangements to decant existing tenants into suitable alternative accommodation based on needs assessments. It was noted that compensation would be paid along with removal expenses and various allowances. A return to the new apartments was an option. Those who did go back would not be entitled to compensation.

Following the presentation Members asked a number of questions about the scheme and the decanting arrangements to be put in place which were answered as appropriate by Ms Harrison.

Councillor RA Storrar declared a personal interest in this item of business by virtue of his position as the Chairman of Chester City Council's Planning Board.

Councillors WI Humphrey and Mrs JE Storrar declared their opposition to the demolition of the two bungalows in Rakeway and requested that it was recorded in these Minutes.

RESOLVED: That

- (1) Chester and District Housing Trust be requested to keep the Council informed of any progress in respect of the proposed Scheme; and
- (2) Ms Harrison be thanked for her attendance at the meeting and for her informative presentation.

144 MINUTES OF COMMITTEES

(a) Planning

RESOLVED:

That the Minutes of the Planning Committee held on 2 June 2008 be received.

(b) Finance and General Purposes Committee

RESOLVED:

That the meeting of the Finance and General Purposes Committee scheduled for 7:30pm on Thursday, 24 July 2008 be cancelled due to lack of business.

(a) Police

PCSO Mike Butler presented his report on incidents of crime and anti-social behaviour that had occurred in the village over the last month.

The report included: details of an operation that had resulted in the seizure of cannabis; criminal damage; anti-social behaviour; neighbour disputes; low level crime; and reassurance visits.

PCSO Butler also informed that he had been on a four-day PCSO law update and would be providing the Clerk with a copy of the new powers PCSOs had been given recently.

It was noted that parked cars on pavements continued to be closely monitored and a number of residents along Seahill Road and Darlington Crescent had been spoken to regarding their obstructive parking. Also, PCSO Butler had written to parents of children at the Ridings Community Infant School regarding obstructive parking. The PCSO and the Headteacher, Mrs Davies, were also looking into the possibility of operating a driveway-sharing scheme as an attempt to reduce traffic congestion.

A Walking Bus scheme to ease traffic congestion was in place at the Ridings Community Infant School but more volunteers were required to help with it.

PCSO Butler had liaised with the Headteacher at the Thomas Wedge CE (Controlled) Junior School, Mrs L Kwissa regarding events at the School, which were likely to cause parking issues in the village in the future.

Following receipt of information from the Community Speed Watch initiative the PCSO had sent out 28 warning letters. He had also, subject to the Council's agreement, requested the loan of the speed gun for either the week commencing 21 July 2008 or 11 August 2008.

PCSO Butler reported that he had attended a site meeting with residents of Hermitage Road at the Peg bus stop arranged by Officers of Cheshire County Council on 11 June 2008 and consequently it had been agreed that the area would be resurfaced and made into a bus stop clearway. Councillor RA Storrar registered his disappointment that although the Clerk had requested he be informed when the visit was to take place, so he could attend, he had been given incorrect information and so had not been in attendance.

PCSO Butler was hoping to arrange a 5-a-side football competition for Saughall youngsters and a Bike Marking Day for all residents of Saughall was also being planned for the summer. He requested the Council's permission to hold both events on the Golden Jubilee Park.

No Police Surgeries were being held at the present time but PCSO Butler hoped to hold a community action meeting on 18 August 2008 in the Uniform Groups' Headquarters.

PCSO Butler reported that no visible lines of enquiry were available in respect of the damage/vandalism to the aerial runway. Members considered that this matter had been highlighted very well in the Council's June 2008 Newsletter.

It was emphasised that the telephone number to be used when reporting an incident was the Cheshire Constabulary's switch board number – 0845 4580000. Telephone conversations on this number were recorded.

Concerns were raised over the dangers associated with the mini-motorcycles being ridden on Church Road. PCSO Butler agreed to look into this problem and report back to the Council.

PCSO Butler's written report in respect of June 2008 had been provided retrospectively for Members' information.

RESOLVED: That

- (1) the PCSO's reports be received
- (2) the PCSO's actions in attempting to loan the speed gun on either week commencing 21 July 2008 or 11 August 2008 be endorsed; and
- (3) agreement be given for PCSO Butler to hold a 5-a-side football competition for the youngsters of Saughall and a 'Bike Marking Day' in the Golden Jubilee Park in the summer.

(b) Homewatch

Councillor WI Humphrey, in his capacity as Homewatch Coordinator, detailed low level crime and anti-social activity that had taken place over the last month in the village including a golfer practising his drive on the Golden Jubilee Park, an attempted burglary and the subsequent good police response, disturbances caused by youngsters in the Golden Jubilee Park on Friday and Saturday evenings, drinking in bus shelters, graffiti on the bus shelter beside the Vernon Institute and littering of empty bottles.

RESOLVED:

That the Homewatch Co-ordinator's report be received.

146 YOUTH ISSUES

The Chairman reported that she had been invited and had attended the recent re-opening of the Youth Club, which had been very successful and well attended (approximately 70 people in attendance). The Club had been redecorated and some new furniture had been provided. The work had been carried out through the Duke of Edinburgh Award Scheme.

RESOLVED: That

- (1) the report be received; and
- (2) the Youth Leader be requested to supply an item for inclusion in the next Newsletter.

147 HIGHWAY ISSUES

(a) Parked Cars on Pavements

It was noted that the PCSO was dealing with parked cars on pavements on a regular basis. It was noted that it was possible, with the Highway Authority's permission, to install white posts to prevent parking on grass verges if this problem persisted. Council workmen would have to undertake the work and a recharge would be made.

RESOLVED:

That the report be received.

(b) A5117 Major Roadworks

At the request of the Council, the Clerk had contacted Cheshire County Council's Land Agent, David Job, over the rumour that the weighbridge at the side of the M53 was to be dismantled and relocated in the farmyard of the farm that Carillion was currently occupying to ask if this was true (Minute No 121(b)/2008 refers).

Mr Job had responded to the Clerk as follows:

“As far as the rumour is concerned, I too understood that the weigh bridge was affected by the scheme and I am aware that they are looking at their options. The County Council has received enquiries from a wide variety of prospective users/purchasers whilst the scheme has been ongoing, but no-one approach has been considered, as a disposal of the site cannot be progressed until a release date from Carillion is available and clearly the LGR protocols may well have an impact. I can however confirm that the lease refers to the land being reinstated to agriculture.”

RESOLVED: That

- (1) the report be received; and
- (2) the Highways Agency be requested to confirm or deny the rumour.

(c) Speeding Traffic and use of the Speed Gun and Speed Indicator Device (SID)

Councillor WI Humphrey provided a report on the Council's recent use of the speed gun that had been used on five occasions whilst on loan. PCSO Butler had asked to borrow the gun again soon. (Minute No 145(a)/2008 refers)

Councillor Humphrey also made a report in respect of the SID. The Council had hoped that the next time it was used on Long Lane it could be within the 30 miles per hour limit (Minute No 121(c)/2008 refers). Unfortunately, this was taking some time to arrange and it was disappointing to have to wait.

RESOLVED: That

(1) the report be received; and

(2) the Residents Society be invited to receive training on the use of the speed gun so that its members can also use it when it is on loan in the future.

(d) Fly Posting

It was noted that officers of Cheshire County Council's Engineering Services had removed fly posters again.

RESOLVED:

That the report be received.

(e) The Current 'Bus War'

At the last meeting of the Council the Clerk had been requested to write to Arriva to ascertain the direction of the one-way system that it had introduced through the Ridings Estate (Minute No. 121(e)/2008 refers). She had done this and received a response to her letter informing that the journeys diverted out of the Ridings Estate were the 0820, 0830, 0840 and 0850 from Chester in the mornings and the 1450, 1500, 1510, 1520 and 1530 from Chester in the afternoons.

The Clerk had also been informed that the diversion took the buses down Hermitage Road to turn right into Church Road to proceed to the Terminus at Lodge Lane. The journeys then returned along Church Road, Saughall Hey, Rakeway and via the Ridings back to Hermitage Road.

Members were aware that when Arriva's Chester Inspector, Ian Murphy, attended the Council meeting on 7 April 2008 he had informed that his Company hoped to acquire some new smaller and narrower buses and it was possible that they be deployed in Saughall by the end of May/beginning of June 2008 (Minute No 62/2008 refers).

RESOLVED:

That the Clerk be requested to write to Mr Murphy to find out if Arriva has obtained the new smaller and narrower buses he referred to at the meeting.

(f) Traffic Congestion – The Ridings Estate

It was reported that the traffic situation on The Ridings Estate had been better of late.

RESOLVED:

That the report be received.

(g) Hermitage Road – Paths

The Council noted the content of emails between the Clerk and the District Engineer regarding the numerous complaints from residents who were having difficulty negotiating the path on Hermitage Road because of undergrowth and nettles. The District Engineer had promised to write to the owners of the offending properties. Some of the hedges were on farmland.

Councillor RA Storrar reminded the Council that it was illegal to cut hedges whilst the birds were nesting but those on the farmland on Hermitage Road would be cut once the nesting period was over.

It was noted that some of the road signs on Hermitage Road were being obscured by overgrown foliage.

RESOLVED: That

(1) the report be noted; and

(2) Tony Summers, the Saughall Neighbourhood Management Team's Co-ordinator, be requested to take the necessary action to clear the undergrowth so that road signs are clearly visible as soon as possible.

148 GOLDEN JUBILEE PARK DEVELOPMENT

(a) Field Site Panel Meeting – 16 June 2008

The Chairman informed of the proceedings of the Field Site Panel who had met recently with a contractor. Some tidying work would be undertaken and there would be some cutting done around the original pond. Also, a bale of barley straw would be placed in it to collect the green algae.

Also, it was reported that various quotations had been received from the contractor.

The play equipment and the CCTV cameras had been inspected and on advice it had been agreed not to weed the perimeter path at the current time.

RESOLVED: That

(1) the report be received; and

(2) the quotations received from the contractor (Just a Mow) be circulated by the Clerk and Members' comments are invited and will be discussed at the next meeting.

(b) Meeting with the Chairman of the Cheshire County Playing Fields Association – 11 June 2008

It was reported that a productive meeting had been held with representatives of the Council and Karen Tonge, the Chairman of the Cheshire County Playing Fields Association. As promised at the meeting, Ms Tonge had emailed the Clerk various ideas, suggestions and examples of what could be included in the Golden Jubilee Park and these had been included with the agenda for Members information.

RESOLVED: That

(1) the ideas, suggestions and examples provided by Ms Tonge be considered in detail in the near future; and

(2) the Clerk be requested to explore the possibility of the Council hiring skate board ramps in the Summer of 2009 and obtain appropriate quotations for hiring with a view to purchasing the said equipment.

149 PLANNING COMMITTEE – PROPOSED PROTOCOL

The Clerk had consulted the Saughall Residents' Association on the Council's draft Planning Protocol as agreed at its last meeting (Minute No 123/2008 refers). Comments received were as follows:

"Please find below, the comments we would like to be taken into consideration with regard to the Proposed Planning Protocol document:

Point (2) - Where it states, "NB Individual views from concerned residents are preferable and carry more weight than petitions" is misleading. We feel this has no substance backed up with evidence from the City Council. We feel the City Council would not deliberately deter people from making petitions. It implies that petitions should not be made and may mislead people in their actual rights and choice of how to object to planning applications.

Point (3) - If the timescale is tight to respond to the City Council with any observations and comments - we agree the Parish Council would want to request an extension to the time. The City Council may or may not decide to grant an extension especially given their statutory timescales to make a decision on applications, usually within eight weeks. We think that it would be better for the Parish Council, in the event of a controversial application like Dandy's and where this does not "fit in with the scheduled Planning Committee meeting dates", to call a special meeting in order to get its response to the City Council in the specified time. This would make sure that its and essentially the community's views are taken into account. We cannot rely on the City Council agreeing or not agreeing to extend its consultation period.

We would like to thank the Parish Council for consulting on this matter and hope our comments are useful.”

The Council had regard to the comments received and revised and finalised it’s Planning Protocol (Appendix A) in the light of them.

RESOLVED: That

(1) the Council’s Planning Protocol be finalised and adhered to when sensitive planning applications are forwarded to it for it’s comments; and

(2) the Clerk be requested to reply to the Residents Association as follows:

“Thank you for your comments on the proposed Planning Protocol. The Parish Council considered them at its meeting last night. I attach the revised and finalised protocol done so in the light of your comments on (2).

With regard to comments on (3) I am to tell you that it is highly unlikely that the planning authority would refuse a request from a parish council, as statutory consultee, for an extension to the consultation period that was made in good time and that it has always cooperated in the past.”

150 ACCOUNTS

(a) Payments made since the meeting of the Council held on 2 June 2008:

RESOLVED:

That the following payments be approved:

<u>Financial Year 2008/2009</u>	<u>£</u>	<u>Cheque No</u>
Mr WI Humphrey (Expenses incurred in arranging the Family Fun Day – claiming back costs of hiring equipment etc)	340.27	102134
Mr A Warrington (Expenses incurred in arranging the Family Fun Day)	9.99	102135
Mr C Moss (Expenses incurred in arranging the Family Fun Day)	61.68	102136
Ellesmere Port and Neston Borough Council (Franked mail)	17.38	102137
Saughall Rangers (Delivering Newsletter)	20.00	102138
Uniform Groups (Hire of Headquarters for Family Fun Day)	100.00	102139
NWN Media Ltd (Newsletter distribution)	28.79	102140
Close Invoice Finance Ltd (Repairs to aerial runway)	901.76	102141
HM Revenue and Customs	767.31	102142
Mr R Hipkiss (June 2008 Street Cleaning)	910.23	102143
Mrs S Hudspeth (Salary)	622.69	102144
Mrs S Hudspeth (Expenses)	71.00	102145
All Cheshire Garden Services (£120 held back until hedge Cutting is satisfactory)	640.00	102146
Just A Mow (Grass cutting)	250.00	102147

(b) Receipts

RESOLVED:

That the following receipts be noted:

	£
Interest on 14 Day Interest Account to 21 June 2008	75.15
Interest on Community Account to 23 June 2008	0.51
Chester City Council's Street Cleaning Grant 1 April – 30 September 2008	2,496.00
Bell Developments (Donation to help fund the "Family Fun Day")	200.00

(c) Family Fun Day – Accounts

It was reported that the Accounts in respect of the Family Fun Day had not yet been finalised. An expected donation from the proprietors of the Greyhound Public House, who had supplied refreshments, was still outstanding.

Members also received a progress report in respect of the time capsule.

RESOLVED:

That the Clerk be requested to write to the proprietors of the Greyhound Public House, Mr and Mrs C Jones, to enquire if they still intend to provide the Council with a financial donation to assist the Family Fun Day so that it can be received and the accounts can be finalised.

(d) Cash to Bank Reconciliation and Golden Jubilee Park Development Fund Reconciliation

RESOLVED:

That the contents be noted.

(e) Bank Mandate

RESOLVED:

That a new bank mandate be completed so that the Chairman of the Finance and General Purposes Committee can be added as a cheque signatory.

(f) Accounts 2007/2008

Mr Harry Dobson, the Internal Auditor, reported that a meeting had been held earlier in the evening to iron out one or two queries he had following the internal audit of the 2007/2008 Accounts. This had been done and he was now happy to sign the 2007/2008 Accounts off. After parishioners had been given the statutory right to inspect the Accounts, they would be forwarded to the External Auditor, Jackie Bellard.

RESOLVED:

That the report be received.

151 LOCAL GOVERNMENT REORGANISATION IN CHESHIRE

This item was included on the agenda of every meeting of the Council whilst Cheshire's Local Government was being reorganised so that Members could be kept up-to-date on progress and current developments.

Councillor Brian Crowe, the Chairman of the Shadow Cheshire West and Chester Council was in attendance at the meeting and he was requested to provide this month's report.

Councillor Crowe accepted the invitation and provided a report that included details of the following:

- the Chief Executive of the new authority would be appointed at the end of July 2008
- the Executive was finalising the top management structure
- the Policy and Development Boards, which mirrored portfolio areas, were meeting and developing their work programmes
- proposals to move to one:
 - refuse collection arrangement by 2012
 - Planning Policy in 2½ years time
 - Licensing Policy in 2½ years time
- consultation on Neighbourhood and Area Working proposals (views were requested by 30 September 2008)

Members made reference to the Double Taxation and Litter Picking Grants that Chester City Council currently paid to Parish Councils and informed Councillor Crowe that the Council would wish them to continue from the new Unitary Council's vesting day on 1 April 2009. Emails between Councillor Brian Kerr and Vale Royal Borough Council's Corporate Policy and Improvements Manager concerning these grants and on an agreement to set up an issue log to include these matters had been circulated with the agenda for Members' information. Councillor had been promised that the new authority would now identify when and how to address them.

The Clerk reminded Members that currently Cheshire County Council hosted its website free of charge and that it would not be easy to get someone else to do it because of its .gov domain. Members agreed that they would like the new Council to continue the arrangement.

The Cheshire Association of Local Councils (ChALC) had facilitated a Local Council Practitioners Forum within the content of LGR and as a part of it was undertaking a "skills audit" to discover the best person to engage with the Shadow Council and Implementation Teams for the new Cheshire Councils.

Members noted that Chalky White of ChALC was seeking expressions of interest at this stage in respect of the following:

- Adult Services
- Area Neighbourhood and Community
- Children's Services
- Property and Regeneration
- Cultural and Recreational
- Community Safety
- Environment

RESOLVED: That

- (1) Councillor Crowe be thanked for his informative report;
- (2) Councillor Crowe be requested to report the Council's concerns regarding its Double Taxation and Litter Picking Grants and arrangements to host its website back to the Cheshire West and Chester Shadow Council; and
- (3) the Chairman be requested to consult Mr Summers to ascertain if he would be interested in being included in engaging with the Shadow Council on any of the eight areas detailed above.

152 THE NEW SCHOOL AND THE FUTURE OF THE THOMAS WEDGE CE (CONTROLLED) JUNIOR SCHOOL BUILDING

The Chairman reported that Cheshire County Council's Development Regulatory Committee had granted planning permission to build the new primary school in Saughall. The decision had been made on 27 June 2008, subject to the Secretary of State for Communities and Local Government not deciding to call it in.

The Transforming Learning Communities initiative had resolved a merger between the Ridings Community Infant School and the Thomas Wedge CE (Controlled) Junior School. The proposed new Saughall Primary School would provide room for approximately 310 pupils and 10 classrooms. It was to be constructed on the existing playground to the West of the Thomas Wedge CE (Controlled) Junior School and once built there were plans to demolish the existing Thomas Wedge School building.

The Council was pleased that a new school was to be built in the village and that it had been designed to a high standard for an educational facility but remained seriously concerned over the traffic congestion it would generate. Traffic congestion was already a problem at times on Church Road. It believed that the provision of a new school would make Church Road more dangerous because of the decision not to have a drop-off point for parents inside the School grounds. Members believed that gridlock would become a common occurrence under these plans and a very serious danger for children coming and going from the School. In the School year there would be a number of events planned to bring parents into the School, the fact that it would not have adequate parking for them could lead to disaster.

RESOLVED:

That as it is vital that there is an adequate car park at the new School for parents to use and a vehicular entrance to the rear via the arterial road therefore this Council will lobby Christine Russell MP and the Highways Authority over the access and egress arrangements for vehicles and over the lack of a cycle path to the new School.

153 AFFORDABLE HOUSING SCHEME – LAND AT LODGE LANE, SAUGHALL

Simon Drummond-Hay of Northern Affordable Homes reported that Cheshire County Council, because of the work involved with Local Government Reorganisation, had outsourced its legal work in respect of the proposed low cost housing development to a local law firm. This firm was making some progress in a constructive and helpful manner. Some points raised by Northern Affordable Homes had been put to the County Land Agent.

It was noted that these matters were not straightforward but it was thought that a sensible way had been found through the problems and the initiative was moving forward.

RESOLVED:

That the report be received.

154 CHRISTMAS LIGHTS SWITCH-ON CEREMONY
THURSDAY, 27 NOVEMBER 2008

RESOLVED:

That as Councillor Mrs J Johnson was not in attendance this item be deferred until the next meeting of the Council scheduled for 4 August 2008.

155 PARISH COUNCIL SURGERIES

(a) Parish Council Surgery on 5 July 2008

Councillor Mrs J Knox informed that no one had attended the last Surgery.

(b) Parish Council Surgery on Saturday, 2 August 2008

RESOLVED:

That Councillor Mrs P Humphrey be requested to preside at the next Parish Council Surgery scheduled for Saturday, 2 August 2008 from 10:00am to 10:45am in the Library at the Vernon Institute, Saughall.

156 ODD JOBS

It was reported that graffiti had appeared in the bus shelter on Church Road by the Vernon Institute.

The Chairman reported on a proposal to alter the gateway into the Golden Jubilee Park and obtain a second hand gate from Beeston Market.

A quotation had been received from Carillion to erect the Cheshire Railings but as the hedge was to be removed another one was being sought.

RESOLVED:

That the Clerk be requested to contact Chester City Council's Graffiti Busters and request they remove the graffiti as soon as possible.

157 VERNON INSTITUTE MANAGEMENT COMMITTEE (VIMC)

The Chairman reported that the VIMC had carried out repairs to the wall and the children from the playgroup were now able to play outside safely. The Council had not been asked to contribute towards the cost of the work undertaken.

The Chairman also informed that the Sub-Committee set up to consider the future of the Vernon Institute had held its first meeting and was holding its second on the following day.

RESOLVED:

That the report be received.

158 ATTENDANCE AT MEETINGS OF OUTSIDE BODIES

(a) Attendance

- (i) Gowy North Area Committee meeting
7:00pm on Thursday, 5 June 2008 at Kelsall Community Centre, Chester Road, Kelsall

Items discussed included:

- an update on Cheshire West and Chester Shadow Council
- Cleaner, Greener, Safer update
- Project Rural Matters
- Community Safety Wardens
- Proposal to extend the Gowy Landfill Site

RESOLVED:

That the report be received.

159 CIRCULARS

The following circulars had been received. Any one wishing to see a copy would contact the Clerk.

Chester in Bloom Competition 2008

Cheshire County Council's Cheshire Matters – June 2008

Cheshire County Council's Cheshire Historic Landscape Characterisation Project Summary Booklet

Chester City Council's Ethics and Standards Committee agenda for meeting on 9 July 2008

Chester City Council's The Past Uncovered – June 2008

160 EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED:

That, under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of the items of business listed below on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 1 of Part 1 of Schedule 12A to the Act. The public interest test has been applied and favours exclusion of the information from the press and public

Item	Paragraph(s)
Claim Against the Council's Third Party Liability Insurance	1 Information relating to any individual
Urgent Business - PCSO Initiative	1 Information relating to any individual

PART 2 – MATTERS CONSIDERED IN THE ABSENCE OF THE PRESS AND PUBLIC

161 CLAIM AGAINST THE COUNCIL'S THIRD PARTY LIABILITY INSURANCE

The Chairman informed on the current position in respect of the investigation by the Council's insurance company, Allianz Cornhill, into an incident that it was alleged had occurred on Council land on 10 December 2007.

RESOLVED:

That the report be received.

162 URGENT BUSINESS

The Chairman informed that she would be taking the following item of urgent business so that the Council could be brought up-to-date immediately on issues relating to the PCSO initiative.

163 PCSO INITIATIVE

The Chairman informed of the proceedings of a meeting held earlier in the evening of representatives of the Council, Sergeant Brian Green and PCSO Mike Butler. It had been called as a matter of some urgency to discuss the PCSO's visibility in the village.

As a result of the meeting and issues raised it was now expected that the Council would see an improvement in relation to this initiative.

Appendix A

SAUGHALL AND SHOTWICK PARK PARISH COUNCIL'S PLANNING PROTOCOL

This Protocol has been drawn up and published to record, reiterate and minute for future reference the regulations and procedures in force and already being followed by the Council's Planning Committee and by its Members as a safeguard in the event of a sensitive planning application coming forward for determination.

The Council will ensure that the following actions are taken:

- (1) It will alert the local ward members of the Planning Authority and request that they ensure that the plans go before the Planning Committee.
- (2) It will consult with the residents in the surrounding area and provide information and details on how and where they can make their views known to the Planning Authority who will make a determination on the application. (N.B. Individual views from concerned residents are preferable and carry more weight than petitions but petitions are not discouraged.)
- (3) If the consultation period and the date for receipt of observations/comments on the plan is tight or does not fit in with the scheduled Planning Committee meeting dates, then in order to facilitate a comprehensive consultation exercise the Council will request the Planning Authority to extend the consultation period.
- (4) The Clerk will post the details on the Parish Council's website and provide the link to the plans posted on the website of the Planning Authority.