

MINUTES OF A MEETING OF SAUGHALL AND SHOTWICK PARK PARISH COUNCIL held on 4 September 2006 at the Vernon Institute, Saughall

In attendance: Councillor Mrs P Humphrey  
Councillor WI Humphrey (Homewatch Co-ordinator)  
Councillor Mrs J Johnson  
Councillor JG Johnson  
Councillor B Kerr (in the Chair)  
Councillor C Moss  
Councillor RK Shukla  
Councillor Mrs JE Storrar  
Councillor RA Storrar  
Councillor HL Thorniley-Jones  
Councillor A Warrington  
Councillor Mrs D Whitton  
Councillor Mrs JM Young

Mr B Huxley (Saughall Cricket Club)

125 APOLOGIES FOR ABSENCE

Apologies were received from:

Councillor DF Holman (Authorised absence)

126 CODE OF CONDUCT – DECLARATIONS OF INTEREST

No Declarations of Interest were received.

127 MINUTES

RESOLVED:

That the Minutes of the meeting of the Council held on 3 July 2006 be confirmed as a correct record.

128 MINUTES OF COMMITTEES

(a) Planning

RESOLVED:

That the Minutes of the meeting held on 14 August 2006, subject to amendments made by the Committee at its meeting on 4 September 2006, be received.

(b) Finance and General Purposes

RESOLVED:

That the Minutes of the meeting held on 14 August 2006 be received and the recommendations contained therein be endorsed.

129 SUSPENSION OF STANDING ORDERS

RESOLVED:

That Standing Orders be suspended and representatives of the Sporting Organisations detailed above be allowed to take part in the discussions and deliberations in respect of the next item of business (Minute No 130 (a) to (e) refers).

130 GOLDEN JUBILEE PARK DEVELOPMENT

(a) Draft Joint Agreement

The meeting considered the draft Terms of Agreement with the Cricket Club and Greyhound Pub Football Team and offered amendment as it considered appropriate.

RECOMMENDED: That

- (1) the Council requests the Clerk to amend the Terms of Agreement as indicated by the meeting and append it to the Minutes (Appendix A); and
- (2) the Chairman of the Council and representatives of the two sporting organisations be requested to formally sign the finalised Agreement.

(b) Car Parking

The Council's contractor, Mr DF Francis, had, at the Clerk's request, provided an indicative quote in the region of £12,000 to put down a stone base or approximately £18,000 to put down tarmac to provide car parking provision. It was noted that any spoil could not be used on the field because work there would have been completed before the car park was laid.

The Chairman reported that the planning consent required 30 metres of hedge along Fiddlers Lane to be removed and the Cheshire Railings set back.

Councillor Holman had carried out research into the ground reinforcement used at the University of Chester for parking purposes. A ground reinforcement mesh had been laid that allowed the grass to grow through it. Samples had been obtained from Tenax UK Limited of Wrexham and the meeting examined it closely.

RECOMMENDED: That

- (1) Tenax UK Limited be approached and a representative invited to meet on site with representatives of the Council with a view to providing a quotation to lay mesh on the area of land to be used for car parking; and
- (2) Councillor RA Storrar be requested to arrange a meeting with a Chester City Council Planning Officer, the Chairman and himself to discuss parking arrangements.

(c) Overhead Electrical Cables

The cables had been removed on 29 August 2006 by Scottish Power. Unfortunately, the posts were still in place.

RECOMMENDED:

That the posts be not removed unless Scottish Power provides the Council with written permission to authorise it to do so.

(d) Dog Control Order

At the meeting of the Council held on 3 July 2006 it had been agreed:

“That the Clerk would inform Mr Tim Braithwaite of Chester City Council’s Environmental Services that this Council wants a Dog Control Order on the Fiddlers Lane recreational land that requires dogs to be kept on a lead at all times.”

(Minute No 123/2006 refers)

The meeting revisited this decision and agreed that as there were serious health and safety issues associated with the previous decision an Order that prohibited dogs on the Fiddlers Lane recreational area at all times was more appropriate.

RECOMMENDED:

That Council suspends its Standing Orders in order to revoke its decision made less than six months previously and requests Mr Braithwaite to apply for an Order prohibiting dogs on the Fiddlers Lane recreational land at all times.

(e) Sporting Organisations – Storage

Mr Brian Huxley had requested permission to site a storage container at the rear of the Uniformed Groups’ premises. This would provide secure storage for equipment to maintain the sports field within the boundary of the pathway. Trellis and climbing plants would be put up to screen it.

RECOMMENDED: That

- (1) the sporting organisations be allowed to site a screened storage container at the rear of the Uniform Groups premises in which to store the specialist equipment needed for the field’s maintenance; and
- (2) Mr Brian Huxley be requested to submit the necessary planning application to the planning authority.

**STANDING ORDERS BACK IN FORCE**

131 GOLDEN JUBILEE PARK DEVELOPMENT – THE WAY FORWARD

RESOLVED:

That the recommendations set out in Minute No 130/2006 (a)-(e) above be endorsed and Standing Orders be suspended in respect of the decision on (d).

132 FIDDLERS LANE PLAYING AREA

The Chairman reported that the climbing frame was in need of repair and a piece of it had been stored safely in the Uniform Groups Headquarters. Arrangements had been made with Chester City Council and its blacksmith would carry out necessary welding work. The play equipment would be reinstated rigidly to minimise any further damage to the safety surface.

RESOLVED:

That the report be noted.

133 POLICE/HOMEWATCH

(a) Homewatch Report

Councillor WI Humphrey presented his report setting out details of criminal activity that had taken place since the last Council meeting. The report contained details of thefts, break-ins, criminal damage and anti-social behaviour.

It was hoped that the CCTV equipment would still carry footage of youths causing criminal damage in the Fiddlers Lane area of the village. Councillor C Moss agreed to check to see if the images were still there.

RESOLVED:

That if there was sufficient evidence available the Clerk be requested to write to PC Mark Hughes cataloguing what had happened and asking if he could arrange to enhance the CCTV images available in an attempt to establish who had been causing criminal damage.

(b) Police Reform and Protective Services

The Chief Constable, Peter Fahy, and the Clerk and Chief Executive of the Cheshire Police Authority, Mark Sellwood, had written jointly to the Clerk on 14 August 2006 to set out how the Government now wished police authorities and forces to bridge the gap in protective services. They had enclosed a letter from the Home Secretary, Tony McNulty MP, who had informed that enforced mergers of police forces would not now go ahead.

Future efforts would concentrate on:

- rolling out neighbourhood policing so that every community in England and Wales has a visible, accessible and responsive policing service;

- workplace development and modernisation so that policing has the right people, with the right training and skills in the right place;
- efficient and effective shared services which best support police forces.

RESOLVED:

That the contents of the two letters be noted.

## 134 ACCOUNTS

(a) Payments made since the meeting of the Council held on 3 July 2006:

RESOLVED:

That the following payments be approved:

<u>Financial Year 2006/2007</u>	<u>£</u>	<u>Cheque No</u>
All Cheshire Garden Services (5 grass cuts, 1 hedge cut)	760.00	101911
Smith of Derby (VI Clock maintenance)	203.28	101912
Ellesmere Port and Neston Borough Council (Street Cleaning 1-19 May 2006)	708.34	101913
Golden Link Club (pump priming grant)	50.00	101914
Sefton Metropolitan Borough Council (Photocopying)	24.58	101915
Mrs S Hudspeth (Expenses)	50.54	101916
Mrs S Hudspeth (Salary)	589.04	101917
Mr R Hipkiss (Street Cleaning)	939.00	101919
All Cheshire Garden Services (4 grass cuts, 2 hedge cut)	600.00	101920
Mrs S Hudspeth (Expenses)	83.21	101921
Mrs S Hudspeth (Salary)	589.04	101922
Mr Ray Hipkiss (Street Cleaning)	910.23	101923
Mr H Wilkinson (odd jobs and associated materials)	105.90	101924

(b) Receipts

RESOLVED:

That the following receipts be noted:

Interest to 22 July 2006 (14 Day Account)	139.87
Interest to 21 August 2006 (14 Day Account)	141.16

(c) Cash to Bank Reconciliation

RESOLVED:

That the content of the cash to Bank Reconciliation be noted.

135 PARISH PLAN

The Council reviewed progress on actions arising from the Parish Plan using the most recent action list as guidance.

RESOLVED:

That the Clerk be requested to amend the action list in the light of members' comments and suggestions and append it to the Minutes (Appendix B).

136 VILLAGE DESIGN STATEMENT

Further to Minute No. 106/2006 the Council gave consideration to commissioning Cheshire Landscape Trust to draw up a Village Design Statement for Saughall.

It was noted that properties within the village had been allowed to redevelop out of all original recognition and it was considered that a Village Design Statement may come too late for Saughall.

It was also noted that it would cost in the region of £2,500 for Saughall to have a Village Design Statement.

RESOLVED:

That the decision on whether to commission Cheshire Landscape Trust to produce a Village Design Statement be deferred until the April 2007 meeting of the Council.

137 MILLENNIUM FUND

Councillor Mrs D Whitton reported that there was currently £1,032.32 in the bank. There were 29 plates remaining but the local shop was no longer used as an outlet for these.

Members were reminded that at some point in the future this fund would be used to site the Millennium Stone in the Golden Jubilee Park.

RESOLVED:

That the report be noted.

138 STREET CLEANING/DE-LITTERING CONTRACT

The County Council had introduced new regulations in respect of the waste disposal facility at Bumpers Lane, Chester. Only cars with a trailer less than 1.2 metres long were allowed access. This had resulted in the Parish Council's contractor, Mr R Hipkiss, being denied access to the facility. He was consequently forced to apply for a tipping permit.

The purpose of the regulation was to deter trade waste disposal in household disposal sites. However, the Council was only disposing of litter that otherwise would litter the streets.

The Clerk had contacted Mr Alan Hughes of Cheshire County Council's Waste Management Service who had advised that the permit system that had been introduced onto Household Waste Recycling Centres (HWRCs) was designed to stop trade waste abuse and certainly wasn't intended to be detrimental to Parish Councils.

The Parish Council was acting on behalf of Chester City Council to let a contract to collect street litter. This was a statutory duty and the Council should be entitled to free disposal of this material.

The County Council had not anticipated the scenario of District Councils sub-letting street cleansing operations to Parish Councils when the permit scheme was introduced and it would need to investigate whether there were any Waste Management Licence implications to using HWRCs as street sweepings were normally taken directly to landfill sites.

This was likely to occur elsewhere in the County and Mr Hughes would need to discuss it with the Waste Contracts Manager, Ms Claire Brailsford, to determine the best way to progress this and he may need to discuss the matter with the six District Authorities to ensure a uniformed approach across the County.

In the meantime, Mr Hipkiss had to apply for permits to use Bumpers Lane. Extra permits would be issued to him if required.

The Chairman reported that Mr Hipkiss now had a permit. The Cheshire Association of Local Councils had been alerted and was taking the matter up with the County Council. A Parish Charter was in place and consequently Parish Councils should have been consulted on the proposals before they were introduced. Not to do so put the County Council in breach of this Charter.

RESOLVED:

That the report be noted and Council be kept informed of any developments.

## 139 HIGHWAY ISSUES

### (a) Parked Cars on Pavements

It was reported that the situation was getting worse. Motorists continued to obstruct footpaths to the detriment of passers-by. Members required more notices to put on car windscreens asking them not to park there again.

RESOLVED: That

- (1) the report be received;
- (2) the Clerk be requested to print some new notices to put on cars parked on pavements; and
- (3) the Clerk be requested to contact the police and ask that traffic wardens visit Saughall and give the problem of cars parked on pavements some attention and issue tickets as necessary.

(b) Overhanging Foliage

Progress had been made and foliage overhanging traffic signs had been cut back.

RESOLVED:

That the report be received.

(c) New Roadworks between M56 and Deeside Park

The Clerk had received an e-mail from the District Engineer, Mr Graham Anderton, informing that roadworks shortly to commence would need a temporary 20 mph speed limit to be applied, commencing on 18 September 2006 for a period of approximately 78 weeks or until the works were completed.

The proposal was also being discussed with the police and other interested parties and views were requested by 8 September 2006.

RESOLVED:

That the District Engineer be informed that this Council wants County Officers to discuss the possibility of erecting traffic lights at the junction of the A540/A5117 as soon as possible with the Department of Transport.

140 NOTICE OF MOTIONS – CHESHIRE ASSOCIATION OF LOCAL COUNCILS ANNUAL MEETING 2006

The Council considered the following two draft Motions prepared by the Chairman following the meeting of the Finance and General Purposes Committee on 14 August 2006:

- This Association is disturbed at the growth of weeds in roadside gutters and on pavements and requests the County Council to review, as a matter of urgency, its current policy on highways weed control.
- The demand for affordable housing is an acute problem generally but particularly so in rural communities. This Association calls upon the District Councils to review the allocations policy for rural lets to give greater priority to families with strong local connections.

RESOLVED:

That the Clerk submit the two motions to the Cheshire Association of Local Councils for consideration and debate at the Annual Meeting scheduled for 12 October 2006.



## 141 CONSULTATIONS

### (a) Chester City Council Consultation – Gambling Act – Draft Statement of Principles

The Council was informed that the law relating to gambling was about to change on 31 January 2007 with the introduction of the Gambling Act 2005. As part of the change, the City Council would be responsible for licensing gambling premises within the Chester District. This included betting shops, bingo halls, race tracks and arcades. It would also be responsible for issuing gaming machine permits and registering small lotteries. A draft Statement of Principles had been drafted and the Parish Council was a consultee. The consultation ran until 22 September 2006.

The Chairman informed that a presentation on the draft Principles would be made at the next meeting of Chester City Council's Gowy North Area Committee and it was his intention to attend.

RESOLVED: That

- (1) the content of the Gambling Act – Draft Statement of Principles be noted; and
- (2) the Chairman be requested to make appropriate comments at the Gowy North Area Committee.

### (b) Royal Liverpool Children's NHS Trust

The Royal Liverpool Children's NHS Trust had begun a 12 week formal consultation on becoming a Foundation Trust. This was in the light of Government policy about hospitals achieving Foundation Trust status.

The consultation ran from 31 July to 31 October 2006 and focused on the Trust's proposed governance and membership arrangements. It was not consulting about service charges.

RESOLVED:

That the Royal Liverpool Children's NHS Trust's consultation document be noted.

## 142 PARISH COUNCIL SURGERIES

### (a) Surgeries on 5 August and 2 September 2006

No parishioners attended.

### (b) Surgery on 30 September 2006

RESOLVED:

That the Clerk be requested to inform Councillor DF Holman that the Council wished to take up his offer to preside over the next Parish Council Surgery scheduled for Saturday, 30 September 2006 between 10:00am and 10:45am in the Parish Room on Fiddlers Lane.

143 VERNON INSTITUTE MANAGEMENT COMMITTEE

Councillor A Warrington informed that a brick had fallen from the gable end of the Vernon Institute building and as a result it was unstable. He had informed Mr W Murphy.

It was noted that UK Villages Community Kitty provided grants of between £50-£500 to a range of community based projects. In the past, the fund had awarded grants for projects ranging from a knitting circle to a playgroup needing toys, sports equipment for clubs, and support for several village halls and playing field communities – as well as a number of Heritage projects. The next closing date for applications was 10 October 2006.

RESOLVED: That

- (1) the reports be noted; and
- (2) the Vernon Institute Management Committee be invited to discuss the possibility of making a bid to the UK Villages Community Kitty for funding.

144 ODD JOBS

Councillor C Moss reported on the odd jobs undertaken by Mr H Wilkinson over the last two months. Mr Wilkinson had submitted an invoice for his time and expenses (Minute No 134(a)/2006 refers).

RESOLVED:

That the report be received.

145 ATTENDANCE AT MEETINGS OF OUTSIDE BODIES

- (a) Representation at meetings of Outside Bodies

RESOLVED:

That representation be agreed as follows:

- (i) Cheshire County Playing Fields Association's General Meeting  
Monday, 20 September 2006, 7pm for 7:30pm at the River Suite, Halton Stadium, Lowerhouse Lane, Widnes

No representation.

- (ii) Driving Expertise: Empowering Local Councils  
22-24 September 2006 at the Adelphi Britannia Hotel, Liverpool

Councillor WI Humphrey to attend on his own.

(iii)Cheshire Association of Local Councils' Annual Meeting 2006  
Thursday, 12 October 2006, 7:00-9:30pm at the Middlewich Civic Hall

Councillors A Warrington and Mrs J Young to attend.

(iv)Chester City Council's Parish Partnership Reception  
Wednesday, 1 November 2006, 7:30pm at the Town Hall, Chester

To be determined.

(v) Gowy North Area Committee  
Thursday, 7 September 2006, 7:00pm-9:00pm at Barrow Village Hall, Main Street, Great Barrow

Councillors B Kerr and RA and Mrs JE Storrar to attend.

(vi)Cheshire Community Council AGM  
Wednesday, 5 October 2006 starting at 7:30pm at Lach Dennis Village Hall

Councillor B Kerr to attend.

(b) Reports of those who had attended meetings of Outside Bodies:

(i) Chester City Council's The Chester District Debate  
Wednesday, 12 July 2006, 6:30-9:00pm at the Malloy Hall, University of Chester, Parkgate Road, Chester

Councillors DF Holman, RA Storrar and Mrs JE Storrar had attended this event and reported that it had been very disappointing and badly organised. They had received a presentation by pupils of Queens Park High School on the community they lived in and what they would like to see happening in Chester in the future.

(ii) Chester City Council's Waste Collection Information  
Wednesday, 23 August 2006 at the Town Hall, Chester

No-one attended this event to represent the Council.

## 146 PARISH COUNCIL NEWSLETTER

The Council gave consideration to its next newsletter and suggested items for inclusion as follows:

- Golden Jubilee Park Development – update on current activities and progress being made
- Monthly Youth Event – young people to be invited to come forward with ideas
- Review of the Parish Plan
- Problems caused by motorists parking on pavements
- Speeding traffic through the village and measures the Council are taking to eradicate it

RESOLVED: That

- (1) Members be requested to submit items for inclusion in the Parish Newsletter to the Clerk by Friday, 15 September 2006; and
- (2) the Clerk be requested to draft the Newsletter and arrange for its distribution by the end of September 2006.

147 COMMUNICATIONS

The Clerk reported that she had been contacted by Mr Hickson of the Saughall Allotment Association with a request that the Council contribute £50 towards a replacement gate.

RESOLVED:

That this matter be considered at the next Council meeting scheduled for 2 October 2006.

148 CIRCULARS

The following circulars had been received. Any one wishing to see a copy would contact the Clerk.

Cheshire Police Authority – Forum News – July 2006  
Cheshire County Playing Fields Association Newsletter – The Playing Field – Summer 2006  
Cheshire County Council’s Cheshire Matters – June 2006  
Cheshire Community Council – Car Scheme  
Local Environmental Quality – a Town and Parish Council Guide  
Cheshire Community Council – Cheshire Village Quiz Year 2006/2007  
Cheshire Rural Touring Network – Autumn Season 2006

149 EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED:

That, under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 1 of Part 1 of Schedule 12A to the Act. The public interest test had been applied and favoured exclusion of the information from the press and public

## PART 2 – MATTERS CONSIDERED IN THE ABSENCE OF THE PRESS AND PUBLIC

### 150 QUALITY PARISH COUNCIL ACCREDITATION

Pursuant to Minute No 110/2006 of the last meeting of the Council, the Council considered its position regarding its stated intention of achieving Quality Parish Council Accreditation. In doing so it reviewed Minute No 210/2005 of its meeting held on 7 November 2005.

The Clerk reported that her position had not changed since the Council meeting in November 2005.

The Chairman informed that the Department for Communities and Local Government was expected to announce a Local Government White Paper in the Autumn. This would build upon the local vision work undertaken to develop a ten year strategy for the future of local government. Also, Dr Graham Gardner, a research associate at the University of Aberystwyth had been commissioned by the Department for Environment, Food and Rural Affairs (DEFRA) to review the quality parish council scheme. Once the content of the White Paper and Dr Gardner's findings were known it would be appropriate to revisit this matter as they might have implications for the Council.

In the meantime, it was noted that not being Quality Parish Council was not preventing or precluding the Council from carrying out its duties in any way.

RESOLVED: That

- (1) the Clerk's response be noted with regret; and
- (2) the situation continue to be monitored.

APPENDIX A

**JOINT AGREEMENT BETWEEN SAUGHALL AND SHOTWICK PARK PARISH COUNCIL, SAUGHALL CRICKET CLUB AND THE GREYHOUND PUBLIC HOUSE FOOTBALL TEAM (HEREAFTER REFERRED TO AS SPORTING ORGANISATIONS) ON THE USE AND MAINTENANCE OF THE GOLDEN JUBILEE PARK, FIDDLERS LANE, SAUGHALL**

1. The Parish Council, as the owner of the land, will collect a peppercorn rent of £1 per annum from the two Sporting Organisations detailed above for the use of its sports pitches and facilities on 1 April each year.
2. In return both Sporting Organisations will be jointly responsible for the maintenance of the land within the curtilage of the perimeter footpath.
3. The cricket square will be roped off and no one, other than those involved in its maintenance, will be allowed access to it between matches. The outfield will form part of the public recreational space.
4. The Football Team will remove and stow away its posts and nets after matches. The pitches will then take the form of open recreational land and will be available to the general public for this purpose.
5. The Sporting Organisations will not erect any storage or other facilities without the permission of the Parish Council and must obtain any required planning consents.
6. When the Sporting Organisations are using the pitches they must ensure that participants, guests, visitors etc use only the parking area, designated for that purpose, by the Council.
7. The terms and conditions of this joint agreement will be continuously monitored and formally reviewed every year in September.
8. The Council may make its land available to other sporting and activities, as it deems fit and appropriate.
9. The Park will be available for recreational purposes between the hours of sunrise and sunset.

Signed this.....day of.....2006 on behalf of the Parish Council

Signed this.....day of.....2006 on behalf of the Cricket Club

Signed this.....day of.....2006 on behalf of the Football Team

**Traffic Group**

<b><u>Primary Issues</u></b>	<b><u>Derived From</u></b>	<b><u>Objectives</u></b>	<b><u>Possible Solutions</u></b>	<b><u>Actions to be taken</u></b>	<b><u>Leading Groups and Partners</u></b>	<b><u>Timescale</u></b>
<p>The speeding of traffic particularly in Church Road in the evening and at night and along Hermitage Road</p> <p>The junction between these two roads</p>	<p>Questionnaire results</p> <p>Local Parish Council Surgeries</p> <p>Previous studies</p>	<p>To reduce the general speed of traffic and reduce the risk of accidents at the junction</p>	<p>The introduction of speed restrictions such as speed bumps, chicanes or CCTV</p> <p>Education of the residents and visitors to “Kill their Speed”</p> <p>Working with residents to “Sign the Pledge” that they will not speed in the villages</p>	<p>Invite appropriate Cheshire County Council Officer to meet the Parish Council to discuss traffic calming measures currently available and what will best suit Church Road</p> <p>Councillors have agreed to undergo training on how to use the speedgun purchased by the City Council’s Gowy North Area Committee. Once trained it will be used regularly in the village by Councillors to deter speeding traffic</p>	<p>Parish Council</p> <p>Cheshire County Council</p> <p>Cheshire Police</p> <p>Project Rural Matters</p> <p>Chester City Council</p>	<p>Short to Medium Term</p>

<b><u>Primary Issues</u></b>	<b><u>Derived From</u></b>	<b><u>Objectives</u></b>	<b><u>Possible Solutions</u></b>	<b><u>Actions to be taken</u></b>	<b><u>Leading Groups and Partners</u></b>	<b><u>Timescale</u></b>
Insufficient parking provision	Questionnaire results	To make it more attractive to use local shops and village facilities	Better use of existing parking  Provision of a new car park	Layouts & use of existing spaces to be monitored  Land in the ownership of All Saints Church (“The Willow Beds”) has been identified. If the Parish Council can purchase burial land off Lodge Lane a deal may be struck with the Parochial Church Council / Chester Diocese to make “The Willow Beds” available for use as a car park	Parish Council  Cheshire County Council  Parochial Church Council	Medium Term



**Community Safety Group**

<b><u>Primary Issues</u></b>	<b><u>Derived From</u></b>	<b><u>Objectives</u></b>	<b><u>Possible Solutions</u></b>	<b><u>Actions to be taken</u></b>	<b><u>Leading Groups and Partners</u></b>	<b><u>Timescale</u></b>
Reduce the fear of Crime	Questionnaire results  Local Parish Council Surgeries	To improve the general “Quality of life” of residents  Encourage residents to take part in more village activities	Invite the Police to use the Parish Room as a base  Increase the number of “Neighbourhood Watch” Schemes	The Council is currently supporting, in principle, the Constabulary’s Community Safety Officer initiative “Enhancing the Delivery of Local Neighbourhood Policing” and is awaiting information on costs and partnership arrangements before a firm decision can be made  Regular reports at Council meetings. The Homewatch Coordinator, who is also a Parish Councillor, keeps the Council well briefed  Regular liaison with the Constabulary	Parish Council  Cheshire Police  Project Rural Matters  Saughall Homewatch  Neighbouring Parish Councils	Short to Medium Term

**Transport and Footpaths Group**

<b><u>Primary Issues</u></b>	<b><u>Derived From</u></b>	<b><u>Objectives</u></b>	<b><u>Possible Solutions</u></b>	<b><u>Actions to be taken</u></b>	<b><u>Leading Groups and Partners</u></b>	<b><u>Timescale</u></b>
<p>The very high reliance on the private car as the preferred means of transport</p> <p>Promotion and achieving an increased usage of public transport to safeguard its future provision</p>	<p>Questionnaire results</p> <p>Local Parish Council Surgeries</p>	<p>Reduce this reliance</p> <p>Environmental improvement</p> <p>Health awareness</p>	<p>Provision of more flexible public transport</p> <p>Car sharing schemes</p> <p>“Breakfast” &amp; “After School” clubs at schools</p>	<p>Scrutinise and monitor the sale of ChesterBus and resulting implications</p> <p>Encourage parents to walk their children to school</p>	<p>Parish Council</p> <p>Cheshire County Transport Co-ordination Section</p> <p>Public Transport Companies</p> <p>Saughall Schools</p>	<p>Medium Term</p>
<p>Clearance of obstructions to all existing public footpaths &amp; creation of new public footpaths</p> <p>Parking on footpaths</p>	<p>Questionnaire results</p> <p>Local Parish Council Surgeries</p>	<p>To improve access on foot around the village</p> <p>To make it easier for pushchairs and wheelchairs</p>		<p>The Parish Paths Warden reports no action is required at the current time. He will continue to monitor the situation and take appropriate action and brief the Council so it can monitor and be proactive when necessary</p> <p>The Council is monitoring the situation in respect of motorists who continually park their vehicles on footpaths. It has informed the police, asked that Traffic Wardens give the village attention and individual Councillors will continue to put polite notices on windscreens asking offenders not to park on pavements again</p>	<p>Parish Council</p> <p>Parish Paths Warden</p> <p>Landowners</p> <p>District Engineer</p> <p>Police</p> <p>Traffic Wardens</p>	<p>Short Term</p>

**Young People and Leisure**

<b><u>Primary Issues</u></b>	<b><u>Derived From</u></b>	<b><u>Objectives</u></b>	<b><u>Possible Solutions</u></b>	<b><u>Actions to be taken</u></b>	<b><u>Leading Groups and Partners</u></b>	<b><u>Timescale</u></b>
Provision of a Youth Shelter	Questionnaire results	To provide a new facility for the young people of the Parish  To encourage direct involvement in the project	Investigate the viability of erecting a Youth Shelter	Cheshire County Council's Youth Outreach Team are coming to the village to canvass the opinion of young people on their needs and requirements	Parish Council  Cheshire Youth Service  Youth Club  Police	Short Term
Establishment of a monthly Youth event	Questionnaire results	To provide a regular event at a suitable location  To encourage young people to become more involved in the community	Contact those respondents to the questionnaire who indicated that they would be prepared to help & establish the event	A drama event is being arranged with the help of Cheshire County Council's Youth Outreach Team. A grant will be made to the Saughall Youth Club to finance the production, the VI booking and appropriate refreshments  Article in the October Newsletter inviting youngsters to come forward with ideas for monthly youth events)	Parish Council  Cheshire Youth Service  Youth Club  Volunteers	Short Term

**Business and Economic Development**

<b><u>Primary Issues</u></b>	<b><u>Derived From</u></b>	<b><u>Objectives</u></b>	<b><u>Possible Solutions</u></b>	<b><u>Actions to be taken</u></b>	<b><u>Leading Groups and Partners</u></b>	<b><u>Timescale</u></b>
Support for local shops and businesses	Questionnaire results	To make local businesses as sustainable as possible  To retain the variety of facilities available to residents	Encourage residents to make greater use of local facilities and businesses to market themselves further	Brainstorm with local business representatives possible actions	Parish Council  Local businesses  Residents	Short Term

**Environment Group**

<b><u>Primary Issues</u></b>	<b><u>Derived From</u></b>	<b><u>Objectives</u></b>	<b><u>Possible Solutions</u></b>	<b><u>Actions to be taken</u></b>	<b><u>Leading Groups and Partners</u></b>	<b><u>Timescale</u></b>
The short remaining life of the existing Parish Burial Ground	Questionnaire results  Local knowledge	To find ways in which Saughall and Shotwick Park residents can continue to be buried within the Parish	Examine increased usage of existing burial ground  Identify a new site	The Parish Council is formally exploring the possibility of acquiring 3,000 sq meters of land at the bottom of the field, off Lodge Lane that has planning consent for a low cost housing scheme. The land, if purchased, will be opened up from the parking area in park Avenue which is opposite the rear of the Church	Parish Council  Cheshire County Council  Local Churches	Medium Term
The proliferation of dog fouling	Questionnaire results	To improve the general environment of the Parish	Provision of more dog litterbins  Education of dog owners	The City Council is putting in litterbins  Promote reduction in fouling by regular features in the Parish Newsletter	Parish Council  Chester City Council  Dog owners	Short Term

**Community and Social Group**

<b><u>Primary Issues</u></b>	<b><u>Derived From</u></b>	<b><u>Objectives</u></b>	<b><u>Possible Solutions</u></b>	<b><u>Actions to be taken</u></b>	<b><u>Leading Groups and Partners</u></b>	<b><u>Timescale</u></b>
Provision of additional affordable housing	Questionnaire results	To meet the needs of Saughall and Shotwick Park residents	Work with the Chester Housing Steering Group to identify suitable opportunities	<p>The development continues to have funding approval, although at present in reserve. A new planning application is to be submitted to the planning authority by Arena because it thought that the earlier submission did not progress as a result of various technical obstacles</p> <p>The Council will monitor progress on the proposal to construct 12No 3 bed/5 person semi-detached 2 storey houses with associated works and a new access on land at Lodge Lane</p> <p>Enquire of the County Property Manager what the long term plans are for the Ridings Primary School's reserve land as the birth rate continues to fall</p>	Parish Council  Chester Housing Steering Group  Arena  Chester City Council	Medium Term
Creation of additional Parish activities  Promotion of community facilities	Questionnaire results	To improve the overall community spirit and increase the number of activities available in the parish	Contact those respondents to the questionnaire who indicated they would help market existing facilities & help organise new events	Establish more detailed requirements and if necessary suitable venues and funding if required	Parish Council  Volunteers	Short Term