

MINUTES OF A MEETING OF SAUGHALL AND SHOTWICK PARK PARISH PLAN  
STEERING PANEL held on 20 January 2005 in the Parish Room, 2 Fiddlers Lane, Saughall

In attendance: Councillor A Bailey (in the Chair)  
Councillor C Moss  
Councillor R Shukla  
Councillor Mrs JE Storrar  
Councillor RA Storrar  
Councillor A Warrington  
Councillor Mrs J Young

Mrs A Amesbury  
Mrs R Cowan, Cheshire Community Council  
Mr H Dobson  
Mr J Hallas  
Mr B Huxley  
Mr G Southey

1 APOLOGIES FOR ABSENCE

Apologies for absence were received from Rev M Banks.

2 CODE OF CONDUCT – DECLARATIONS OF INTEREST

No Declarations of Interest were received.

3 MINUTES

The Minutes of the meeting of the Panel held on 20 October 2004 were **AGREED** as a correct record subject to Mr G Southey's name being added to the list of those in attendance.

4 MATTERS ARISING FROM THE MINUTES

There were no matters arising from the Minutes not covered elsewhere on the agenda.

5 BURIAL GROUND – ALL SAINTS CHURCH

Councillor Mrs J Young reported that she had met with members of the Parochial Church Council and it had been very productive.

All options had been explored and there were associated costs in each case. A main drain ran through land where it had been hoped that ashes could be buried. The willow beds were not suitable because of the concrete and rubble underneath and consideration had been given to building this land up to avoid having to acquire additional land.

Members were reminded that one of the Survey questions had detailed the problem and asked if villagers were prepared to be buried in Blacon and 75% of those who had responded did not want to be buried in Blacon. Therefore, there was a mandate to provide appropriate land in Saughall. However, it was noted that any financial contribution the Parish Council made would affect the precept.

Councillor Mrs J Young reported that she would now approach the County Property Manager, Mr Ian Gould, to discuss the possibility of the Parish Council acquiring some of the land behind Church Road, currently in the ownership of the County Council, as part of the County Farms Estate, for burial purposes.

Mr Hallas informed that he would make arrangements to investigate the drain and take advice on what could be done, if anything.

Mrs Amesbury **AGREED** to check out Chester City Council's responsibilities to provide suitable burial land in the light of the response to the question detailed in the Parish Plan Survey Questionnaire.

It was **RECOMMENDED** that the Parish Council purchase appropriate land in the village for burial purposes.

## 6 FINAL REPORT AND ACTION LIST

Since the last meeting of the Panel, a number of amendments had been made to the Parish Plan Final Report. This meeting provided a final opportunity to update this document and Members had been asked to proof read it in advance.

Members suggested amendments as appropriate. Mrs R Cowan would now revise the report and ensure that it was printed so that a copy could be submitted to the Countryside Agency by 31 January 2005 in accordance with the revised timescale agreed. This would ensure that the remainder of the grant awarded would be paid.

It was **AGREED** that one hundred copies of the Final Report and Action List would be printed initially and that if more were needed there would be another print run in due course.

## 7 COSTS OF THE PLAN TO DATE

It was noted that until the costs of printing the Final Report and Action List were known and the Community Council had provided its final invoice for work undertaken by its Officers, it would not be possible to calculate the total cost of drawing up and distributing the Parish Plan.

It was **AGREED** that there would be a further meeting of the Panel at the appropriate time to report on the costs involved and agree distribution.

## 8 SNAPSHOT REPORT

Mrs Cowan had brought the Snapshot Reports, recently printed, with her to the meeting. A copy had been obtained for every household in the village.

It was **AGREED** that a copy of the Snapshot Report would be delivered to every house in the village by Members along with the Parish Council's Newsletter in a couple of months time, when the weather improved.

9 AFFORDABLE HOUSING

Members discussed the proposed scheme to provide twelve units of low cost housing to meet local need in the village on land behind Lodge Lane, currently in the ownership of Cheshire County Council. There had been a delay as Arena had been unable to acquire the funding allocation necessary to build the houses.

It was noted that there had been some activity in the last few weeks but the position still remained unclear and it was not known when or if work would begin on the housing scheme in the near future.

Mrs Amesbury **AGREED** to contact Arena in order to obtain a progress report on the proposal to provide affordable housing in Saughall.

10 DATE AND TIME OF NEXT MEETING

No date and time was agreed for the next meeting. The Clerk would contact all those concerned when total costings in respect of the Parish Plan were known.