

MINUTES OF A MEETING OF SAUGHALL AND SHOTWICK PARK PARISH  
COUNCIL held on 4 October 2004 at the Vernon Institute, Saughall

In attendance: Councillor A Bailey (in the Chair)  
Councillor Mrs P Humphrey  
Councillor Mrs J Johnson  
Councillor B Kerr  
Councillor C Moss  
Councillor R Shukla  
Councillor Mrs JE Storrar  
Councillor RA Storrar  
Councillor Mrs D Whitton  
Councillor C Wynne-Eyton (Tree Warden)  
Councillor Mrs M Wynne-Eyton  
Councillor Mrs J Young

PC R Fisher  
Mr Brian Hughes – Development Co-ordinator, Chester City Council

165 APOLOGIES FOR ABSENCE

Apologies were received from:

Councillor A Marsden  
Councillor A Warrington  
County Councillor D Rowlands  
Mr D Bird - Golden Jubilee Park Project Co-ordinator  
Mr K Stinson, Chairman, Saughall Homewatch

166 CODE OF CONDUCT – DECLARATIONS OF INTEREST

Councillor B Kerr declared an interest in any matter that involved the Cheshire Community Council. He was its Chairman.

Councillor C Moss declared an Interest in item 14 – Cheshire Valuation Tribunal – Notice of Hearing. He was the Parish Council's Landlord and the Tribunal would determine the rates the Council would pay.

167 MINUTES

RESOLVED:

That the Minutes of the meeting of the Council held on 6 September 2004 be confirmed as a correct record.

168 MATTERS ARISING FROM THE MINUTES

Minute No 162 – Parish Council Surgeries

The Chairman informed that Parish Council Surgeries would be held once a month on a Saturday, the Saturday immediately before the Parish Council meeting.

169 ACCOUNTS

(a) Payments made since the meeting of the Council held on 6 September 2004:

Financial Year 2004/2005	£	Cheque No
Rural Services (Tree Felling)	100.00	101736
K2 Network Services Ltd	39.95	101737
Ellesmere Port and Neston Borough Council (Street Cleaning & Grass Cutting)	1,049.67	101738
Mr C Moss (Parish Room rental)	312.50	101739
Mrs S Hudspeth (Sal)	555.32	101740
Inland Revenue	792.58	101741
Warrington Borough Council	23.50	101742
Mrs S Hudspeth (Exp)	71.78	101743
Mr A Bailey (Hotel accommodation during the NALC conference)	249.60	101744

(b) Receipts

Interest to 21 September 2004 (14 Day Account)	78.25
Interest to 23 September 2004 (Treasurer Account)	0.23
Footpath Booklets – Councillor R Shukla	30.00
Footpath Booklets – Councillor A Bailey	25.00
Donation for Claire House from Councillor A Bailey following Saughall Walking Day	60.00

170 PRESENTATION ON PROPOSALS FOR A PROTOCOL IN RESPECT OF PLANNING APPLICATIONS OVER THE BORDER IN WALES

The Council received a presentation by Mr B Hughes, Chester City Council's Development Co-ordinator, on the Planning legislation that did not compel a Planning Authority to consult Parish Councils over its border in another Principal Authority's area.

Any development that was deemed to affect a neighbouring district authority would involve consultation between the two Principal Authorities with a 21 day timescale for receipt of a response. The problem with the process was that although it was a statutory one there were no guidelines on when to consult with a neighbour.

Flintshire County Council was known only to consult on major schemes. The Parish Council had concerns over this as its area bordered Flintshire and a number of planning applications in Flintshire had received consent and would have a major implications for the village. The Parish Council was not a statutory consultee and therefore had not known about the planning applications until it was too late and had not been able to submit any comments on proposals.

Mr Hughes agreed to make Flintshire County Council aware of the Parish Council's concerns and ask to be notified of any planning applications that would affect Saughall and Shotwick Park in the future. He also told Members to monitor Flintshire's website as it did publish details of applications on it.

Also, in future when Flintshire County Council consulted Chester City Council on proposals that affect the Parish, Chester City Council would act as a mailbox and pass the application on to the Clerk.

Members noted that the weakness in the current system was that Planning Authorities only had to consult Parish Councils in their own areas. It was suggested that it may be appropriate to seek to change this via the National Association of Local Councils.

RESOLVED: That

- (1) Mr Hughes be thanked for his attendance at the meeting;
- (2) the Clerk be requested to write to Flintshire County Council asking that copies of planning applications just over the Parish border that might have implications for Saughall and Shotwick Park be sent to her for information and comment; and
- (3) this issue be the subject of a motion to the Annual General Meeting of the Cheshire Association of Local Councils in 2005.

#### 171 POLICE/HOMEWATCH

##### (a) Police

PC Robin Fisher reported that September had been a quiet month. A garage had been broken into on Long Lane and a lawnmower stolen. He had held a meeting with residents of Rakeway who were concerned about youths hanging around and causing a nuisance. There had also been a number of calls regarding nuisance youths at the Thomas Wedge CE (Controlled) Junior School.

Members told PC Fisher that youths drinking alcohol in the Church Road bus shelter was a regular occurrence. PC Fisher agreed to undertake spot checks.

There had been a lot of drinking on the Fiddlers Lane Playing Field over the weekend. It was agreed that the bottles would be collected in future to obtain evidence and help from Trading Standards would be sought.

RESOLVED: That

- (1) the report be received; and
- (2) Councillor C Moss be requested to check the CCTV camera.

##### (b) Homewatch

Mr K Stinson had sent the Council a written report as he could not attend the meeting. Issues covered were:

?? The Homewatch was in credit - £380

?? Rowdy teenagers were causing a nuisance in various parts of the village e.g. rear of Wain House, Church Road bus shelter.

?? Fire Hydrants being relocated and unmarked. Fire tenders carried enough water for normal domestic requirements.

?? Rural footpath litter.

?? Next meeting would be held at 7:30pm on Tuesday, 11 January 2005 in the Parish Room.

RESOLVED:

That the report be received

(c) Trailer on Hermitage Road

RESOLVED:

That the Clerk be requested to contact the “grot squad” and request that the trailer be removed as it is causing an obstruction.

## 172 MINUTES OF COMMITTEES

RESOLVED:

That the following Minutes be received:

Planning Committee held on 6 September 2004;  
Finance and General Purposes Committee held on 16 September 2004;  
Golden Jubilee Park Committee held on 23 September 2004; and  
Environment and Highways Committee held on 23 September 2004.

## 173 GOLDEN JUBILEE PARK

(a) Partnership Agreement

The Council in receiving the Minutes of the meeting of the Golden Jubilee Park Committee held on 23 September 2004 gave its attention to the appendix attached that detailed a draft Partnership Agreement. This document had been drawn up by the Clerk to assist the funding of the development. A partnership between the Parish Council and other interested organisations who would benefit from the proposed new leisure and recreational facility would be able to attract grants that the Parish Council would not be able to access on its own.

A number of amendments and additions were put forward for inclusion.

RESOLVED:

That the Clerk be requested to update the Partnership Agreement, in the light of the Council’s comments, and present it again to the next meeting of the Council so that it can be formally agreed before being recommended to the following organisations:

? Vernon Institute – Councillor RA Storrar to introduce

- ? Governors of the Ridings Community Infant School – Councillor Mrs JE Storrar to introduce
- ? Governors of the Thomas Wedge CE (Controlled) Junior School – Councillor Mrs J Young to introduce
- ? Saughall Cricket Club – Mr B Huxley to introduce
- ? Saughall Colts – Mr S Callaghan to introduce

(b) Golden Jubilee Park Funding

It was reported that Mr D Parry was no longer able to assist the Council to attract funding in respect of the Golden Jubilee Park Project because of his other commitments. He had, however, offered to oversee funding bids being drawn up and provide advice.

Councillor Mrs JE Storrar informed that Chester CVS could produce a Directory of Social Change at a cost of £25. Also, there was a document that detailed corporate funding and listing grant making trusts along with types of projects that could be funded. However, Councillor B Kerr informed that the Cheshire Community Council would provide the Council with this information.

The Project Co-ordinator informed that a meeting had been arranged with Mr R Smith of WREN at 3:00pm on Thursday, 28 October 2004 in the Parish Room to discuss and revise the funding bid before it was considered at the WREN meeting in February 2005.

RESOLVED: That

- (1) the Clerk be requested to write to Mr D Parry to thank him for his help with funding bids already submitted and to ask that he attend the arranged meeting with the WREN representative, Mr R Smith, on 28 October 2004; and
- (2) a report on the proceedings of the meeting at (1) above be reported to the next meeting of the Council.

174 PARISH PLAN

(a) Draft Final Report and Action List

The Chairman and the Clerk had received copies of the draft Final Report and Action List from the Cheshire Community Council. Councillors B Kerr, Mrs M Wynne-Eyton and Mrs D Whitton all asked for copies of these draft documents.

RESOLVED:

That a meeting of the Parish Plan Steering Group be held at 7:30pm on Wednesday, 20 October 2004 in the Parish Room to look at the draft Final Report and Action List in detail.

(b) Youth Shelter Proposal

RESOLVED:

That no decision be made on whether or not to provide a Youth Shelter facility until after the Parish Plan is published.

175 “SAUGHALL WALKING DAY” – 18 SEPTEMBER 2004

The event had gone ahead and been well received. Mr E Lowe had accompanied walkers on the castle walk and provided them with a historical account. Mr C Jones, the licensee of the Greyhound Public House, had provided a barbecue in his grounds.

The weather had improved as the day had worn on and had been lovely in the afternoon. Twenty Five copies of the Parish Paths booklet had been sold and as a result of the event £60 would be donated to the Claire House Appeal.

It was hoped to hold a similar event next year (2005), but earlier in the year in mid-June. There would be a lot of publicity beforehand and if a Saughall Rambling Club was established by then it was expected that it would lead on this initiative.

RESOLVED: That

- (1) the report be noted; and
- (2) Mr E Lowe, Mr C Jones, Mr S Holden and Ms L Shakeshaft be thanked for their contributions.

176 CHRISTMAS FESTIVITIES

Councillor Mrs D Whitton informed that a number of villagers had approached her about Christmas festivities in Saughall. It had been suggested that there be a Christmas Tree erected in the village and Councillor Mrs J Johnson offered to provide it. It would be positioned in the garden of the Greyhound Public House.

There could be an official switching on of the Christmas Tree lights during the first week of December 2004 and the vicar would be asked to do this. The Woman's Institute would sell mince pies and tea in the Vernon Institute.

RESOLVED: That

- (1) the Parish Council support this Christmas initiative;
- (2) Councillor Mrs D Whitton be requested to assist its organisation; and
- (3) up to £50 be provided by the Council towards the festivities.

177 CHESHIRE VALUATION TRIBUNAL – NOTICE OF HEARING

the Hearing had been scheduled to take place at 10:30am on Tuesday, 5 October 2004 at the Moat House, Chester. However, negotiations had carried on and an offer made by Mr R Tomlins of the Valuation Office to reduce the rateable value of the Parish Room from 2400 to 1250. The Clerk, in consultation with Councillor B Kerr in the Chairman's absence because of short timescales involved, had accepted the offer. Consequently, the Tribunal would not now go ahead. This offer would be backdated and exact information in respect of this would be forwarded to the Clerk in due course.

RESOLVED:

That the actions to bring about this satisfactory outcome be endorsed and a further report on the agreement reached be brought to the next meeting of the Council.

178 RURAL REGENERATION STRATEGY

The Clerk reported that the Chairman of the Rural Economy Group, Mr C Tasker, had provided the Council with a copy of the draft Rural Regeneration Strategy. Responses on it were requested by the end of October 2004.

RESOLVED:

That the contents of the draft Rural Regeneration Strategy be noted.

179 DRAFT STATEMENT OF LICENSING POLICY

RESOLVED:

That the detail of the draft Statement of Licensing Policy be noted and the Chairman will refer this policy when he reports on the proceedings of Chester City Council's Gowy North Area Committee meeting held on 9 September 2004.

180 VERNON INSTITUTE MANAGEMENT COMMITTEE

No Minutes of the meeting of the Vernon Institute Management Committee had been received.

181 PUBLIC CONSULTATION ON THE NEED FOR AN ENERGY FROM WASTE FACILITY

It was reported that at the Annual Meeting of the Cheshire Association of Town and Parish Councils held on 23 September 2004 a motion had been proposed objecting to Cheshire County Council's proposal to incinerate household and commercial waste in Cheshire. It had been defeated. It was considered that at this stage proper investigations should be carried out. An efficient waste disposal facility was needed and research was required on this.

RESOLVED:

That the Clerk be requested to inform Ms H de Lemos, Cheshire County Council's Waste Strategy Manager, that this Council remains open minded at the current time in

respect of an Energy from Waste Facility but would like to see appropriate research carried out and wants to be fully consulted on it and informed of any developments.

## 182 A5117 DEESIDE PARK JUNCTIONS IMPROVEMENTS

Mr K Lucas, Project Manager for Mowlem, had written to the Clerk to inform her that there would be a Public Exhibition and Notice of the Scheme of Improvements at the end of the M56 during the week ending 11 November 2004. Mowlem wanted to invite Council representatives to a meeting prior to this date to present the scheme and to discuss any particular issues the Council may have at 2:00pm on Tuesday, 19 October 2004 at Backford Hall.

RESOLVED:

That Councillors C Moss and Mrs J Young be requested to represent the Council at the meeting detailed above.

## 183 ATTENDANCE AT MEETINGS OF OUTSIDE BODIES

### (a) Attendance at Meetings

Members provided the Council with reports on proceedings of meetings at which they had represented the Council during the last month.

- (i) Chester City Council's Gowy North Area Committee – Thursday, 9 September 2004, 7:00pm-9:00pm, Ashton Hayes WI Hall, Church Road, Ashton Hayes, Chester

The Chairman had attended and the following had been discussed:

- ? Planning issues and the freeze on domestic property – responded as an Area Committee.
- ? Statement of Licensing Policy – No representative of the Parish Councils was on the Licensing Committee – Cheshire Association of Local Councils would take it forward.

- (ii) Cheshire County Council's County Forum – Friday, 10 September 2004, 3:00pm, County Hall, Chester

Councillor Mrs JE Storrar had attended and reported that it had been boring and that she was the only Parish Council representative in attendance.

- (iii) Funding and Managing Community Projects – Monday, 20 September 2004, 10:00am-3:15pm, Kendal

Mr D Bird, the Golden Jubilee Park Project Co-ordinator, had attended but as he was not in attendance at this meeting his report would be deferred until the next Council meeting.

- (iv) Cheshire Association of Town and Parish Councils' Annual Meeting  
Thursday, 23 September 2004, 6:30pm

The Chairman had attended and he reported that it had been a good meeting. The Association had informed that it was changing its name to the Cheshire Association of Local Councils.

RESOLVED: That

- (1) the reports of meetings of outside bodies be noted; and
- (2) a protocol in respect of Planning Applications over Parish borders be proposed as a motion at next year's Annual Meeting of the Cheshire Association of Local Councils.
- (b) Attendance at Future Meetings

- (i) Cheshire Community Council's Annual Report 2003-2004 and notification of AGM  
Thursday, 7 October 2004, 7:30pm, Northwich Memorial Hall

The Chairman to attend.

- (ii) Chester City Council's Parish Partnership Reception  
Wednesday, 27 October 2004, 7:30pm, Chester Town Hall

Chairman, Vice-Chairman and Mr D Bird to attend.

- (iii) Invitation from Chairman of Cheshire County Council  
Tuesday, 26 October 2004, 6:00pm to 9:00pm, Council Chamber, County Hall, Chester  
Aimed at improving relationships with local parishes.

Councillors A Bailey, Mrs JE Storrar and B Kerr to attend.

- (iv) Seminar on New Planning System  
Saturday, 6 November 2004, 9:30am-4:30pm, The Civic Hall, Victoria Buildings, Lewin Street, Middlewich

Vice-Chairman to attend.

## 184 CIRCULARS

The following circulars had been received. Any one wishing to see a copy would contact the Clerk.

Cheshire County Council's The Great Debate – September 2004  
Cheshire County Council's Live Theatre, dance 7 music in Cheshire's rural venues  
Autumn Season 2004

## CONSTITUTION FOR SAUGHALL'S GOLDEN JUBILEE PARK PARTNERSHIP

“To improve the quality of sports and recreational facilities for all age groups within the Saughall area, with a particular emphasis on school-age children. All children, whatever their ability, should be encouraged through proper programmes to reach their full sporting potential in a wide variety of sports.”

### 1. NAME

The name of the partnership shall be The Golden Jubilee Park Partnership (hereinafter referred to as “the Partnership”).

### 2. MEMBERS

The proposed combined facilities in Saughall will offer the Schools and local community unique opportunities for leisure, recreation and learning.

The Partnership will be between Saughall and Shotwick Park Parish Council (the owner of the land to be developed into the Golden Jubilee Park), Saughall Colts, Saughall Cricket Club, Saughall, The Ridings Infant School and Saughall, Sir Thomas Wedge CE (Controlled) Junior School.

### 3. OBJECTS

The aim of the Partnership shall be to work together to explore and exploit as many funding opportunities as possible to finance the development and operation of the Golden Jubilee Park. It shall seek to maximise the funding opportunities available and oversee the Park's development.

### 4. MANAGEMENT COMMITTEE

(a) The activities of the Partnership shall be controlled by a Management Committee that shall consist of the following voting representatives:

- (i) 1 Member of each Schools' Governing Body/Staff;
- (ii) up to 6 elected Members from Saughall and Shotwick Park Parish Council;
- (iii) 1 Member of Saughall Cricket Club Management Committee;
- (iv) 1 Member of Saughall Colts Management Committee;
- (v) 1 Member of the Vernon Institute Management Committee;
- (vi) 1 Member of the Business Community; and
- (vii) the Project Manager/Co-ordinator

(b) The Management Committee shall appoint from its Membership a Chairman, Secretary and Treasurer.

(c) The Management Committee shall have power to co-opt additional people (with appropriate expertise) as required.

(d) The Management Committee shall meet monthly, the meeting will be Minuted and one third of those Members entitled to vote shall form a quorum.

(e) The duties of the Management Committee shall be:

- (i) to devise methods for achieving the objects of the Partnership;
- (ii) to formulate and submit funding bids;
- (iii) to exercise a general oversight of its activities; and
- (iv) to see that the partnership operates in confirmation with the objects set out in paragraph 3

## 5. ACCOUNTS

The Management Committee shall cause to be kept accounts of all monies belonging to the Partnership and such accounts shall be audited annually and presented to the Annual General Meeting of the Management Committee.

## 6. WINDING UP

In the event of the Partnership being dissolved, if after the satisfaction of all debts and liabilities there shall remain any jointly owned property whatsoever, the same shall be transferred to Saughall and Shotwick Park Parish Council or its successor.

## 7. CONSTITUTION

This Constitution shall only be altered by resolution passed by a 75% majority vote in favour by the full Management Committee. At least fourteen days notice must be given to the proposed amendments. No alterations shall be made to this Constitution however, that would cause the Partnership to cease to be a Charity at Law.

Signed .....  
Chairman of the Management Committee