

MINUTES OF THE MEETING OF SAUGHALL AND SHOTWICK PARK PARISH COUNCIL held on Monday, 3 October 2016 at the Vernon Institute, Church Road, Saughall.

In attendance: Councillor A Bailey
Councillor H Jennings
Councillor B Kerr
Councillor Mrs J Knox
Councillor Mrs J O'Malley
Councillor Mrs JE Storrar
Councillor A Warrington (in the Chair)
Councillor Mrs JM Young
Councillor PP Young

Cheshire West and Chester Councillor Brian Crowe - Part
Inspector Paul Loughlin - Part
PCSO Wendy Leason - Part

233. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Mrs K Ford and Ms A Manning.

234. MEMBERS' CODE OF CONDUCT – DECLARATIONS OF INTEREST

Councillor PP Young declared a personal interest in Item No. 20(b) on the agenda by virtue of being a member of the Vernon Institute Management Committee who had requested the Council to provide a grant to assist some essential safety work at the Vernon Institute. This work would cost £2,600. (Minute No. 252(b) refers.)

Councillors Mrs JE Storrar, A Warrington and Mrs JM Young declared personal interests in Item No. 4(a) on the agenda in respect of a planning application for Oaktree Farm Nurseries, Fiddlers Lane, Saughall as they knew the owners. (Minute No. 236. (a) (vii) refers.)

235. MINUTES

RESOLVED:

That subject to the following additions, the Minutes of the meeting of the Council held on 5 September 2016 be confirmed as a correct record:

Minute No. 217 (h) (iii) Golden Jubilee Park Security – Field Gates and Height Restrictor

– add under Modern Iron Age Designs quotation of £1,650 the following:

	£
Additional hold open post	147
Galvanising	175

Painting red or yellow base with white or black detail	150
Suspended nudge bar	175
Reflective markings/tape	75
Signage per sign	70

and at the end of the resolution add:

along with the quotations for the additional work, as detailed above.

236. PLANNING MATTERS

(a) Planning Applications

The observations on the following planning applications were agreed and the Clerk was requested to notify Cheshire West and Chester Council - the Planning Authority of them:

(i) 16/03756/FUL

Proposal: Single storey side and rear extension, porch to front and small side garage extension.

Location: 20 The Ridings, Saughall.

'No objections but the Council did note the neighbour's concerns about the proposed build encroaching on their view and property line.'

(ii) 16/03062/FUL

Proposal: Rear extension including accommodation within loft space, new driveway and pavement crossing.

Location: Lyndhurst, Seahill Road, Saughall.

'No objections.'

(iii) 16/03916/FUL

Proposal: Demolition of existing attached outbuildings and replacement with single storey side extension to provide annexe.

Location: 81 Church Road, Saughall.

'No objections.'

(iv) 16/03969/FUL

Proposal: Two storey side extension.

Location: 13 Lodge Lane, Saughall.

'No objections.'

(v) 16/04051/FUL

Proposal: Alteration to detached garage to insert a single roller shutter door.

Location: 1 Shotwick Park, Seahill Road, Saughall.

'No objections.'

(vi) 16/04112/FUL

Proposal: Rear single storey extension.

Location: 3 Darlington Crescent, Saughall.

'No objections.'

(vii) 16/03988/LDC

Proposal: Lawful development certificate for siting and occupation of the caravan at Fiddlers Lane initially approved under application 6/8725.

Location: Oaktree Farm Nurseries, Fiddlers Lane, Saughall.

'No objections.'

(b) Planning Decisions

RESOLVED:

That the following planning decisions, made by the planning authority, be noted:

(i) 16/02743/FUL

Proposal: Construction of a 40 x 20 outdoor horse riding ménage.

Location: 76 Hermitage Road, Saughall.

'Approval.'

(ii) 16/02632/LBC

Proposal: Replacement conservatory (removal of existing conservatory).

Location: 1 Shotwick Park, Seahill Road, Saughall.

'Application not required.'

(iii) 16/03916/FUL

Proposal: Replacement conservatory – attached to garage (retrospective).

Location: 1 Shotwick Park, Seahill Road, Saughall.

'Approval.'

(iv) 16/03336/FUL

Proposal: Engineering and ground works associated with the culverting of approx. 30m of open ditch and connecting to existing downstream culvert (Retrospective).

Location: Land at Grid Ref 336172 370552 Lodge Lane, Saughall.

'Approval.'

(c) 122 Hermitage Road, Saughall

The Council was reminded that the Enforcement Officer, Keith Sharp had previously informed that he had spoken to the owners of the property's Agent. The Agent had requested further information from the owners with a view to submitting a planning application.

Mr Sharp had since informed the Clerk that unless the planning application was submitted within the next 14 days, he would consider taking formal Enforcement action.

RESOLVED:

That the Clerk be requested to contact the Enforcement Officer and request a further update on this planning issue.

(d) Retrospective Planning Application – 16/03336/FUL

Proposal: Engineering and grounds works associated with the culverting of approx. 30m of open ditch and connecting to existing downstream culvert.

Location: Land at Grid Ref 336172 370552 Lodge Lane, Saughall.

It was reported that the Council's concerns on this planning application had been submitted. The Planning Officer had confirmed receipt of them and informed that he would look into the matter.

RESOLVED:

That the report be noted.

237. CHESHIRE WEST AND CHESTER COUNCIL (CWaC) – WARD COUNCILLOR'S REPORT

Councillor Brian Crowe reported on the following issues of interest to the Council as follows:

- Community Infrastructure Levy (CIL) – Government proposals for examination and scrutiny. Cheshire West and Chester Council had consulted on a CIL Draft Charging Schedule during July and August 2016. The updated Schedule had been submitted to an independent examiner on Friday, 30 September 2016. A copy of this Charging Schedule and Statement Modifications, along with accompanying documents could be viewed at:
http://consult.cheshirewestandchester.gov.uk/portal/other/cil/cil_exam_lib
- Long Lane would be resurfaced on 9 November 2016.
- Flooding on Willow Hey – Cheshire West and Chester Council was in negotiation with Welsh Water and a further report would be provided in due course.
- 20MPH Speed Zones would be rolled out across Saughall this year. Seahill Road and Long Lane were not included in the scheme.
- Allotment Provision – field behind the new development on Lodge Lane in the ownership of Cheshire West and Chester Council. The land was close

to the centre of the village so was a sustainable and valuable plot. Therefore, Councillor Crowe was not supportive of it being used for allotments.

- Japanese Knotweed – Environmental Services were satisfied by the assurances given by the parties concerned regarding addressing the issues. Carl Murphy was the contact officer at Cheshire West and Chester Council.
- Noise at night – the source would have to be identified before anything could be done. Parish Councillors were trying to ascertain this by recording the noise.
- The verges on Long Lane had been tidied that day.
- Village Aesthetics - If Cheshire West and Chester Council could be persuaded to provide free flower tubs etc. Parish Councillors could identify volunteers to work on the project.
- The Local Plan – Part 2 Supplement consultation had come to an end.
- Boundary Commission – Next General Election. Under draft plans just published, the number of parliamentary constituencies would fall significantly, reducing the number of MPs in Parliament by 50 to 600, while most seats would change in size and character, for the first time in at least a decade.
- Guidance on Fracking – there should be a presumption to refuse an application unless it met certain criteria and the local community would benefit.

RESOLVED:

That Councillor Brian Crowe be thanked for his report and requested to look into whether his Council will provide free flower tubs etc.

238 POLICE/HOME WATCH

(a) PCSO Lauren Davies

At the Council's request, the Clerk had written to PCSO Lauren Davies to thank her for the excellent work she had carried out during her time in Saughall. Members' had appreciates all that she had done for the village and would miss her help and support.

PCSO Davies had responded informing that hopefully her recovery would be sooner rather than later. She thanked Members for their kind words and informed that her time spent policing Saughall had been enjoyable thanks to the Council's support.

RESOLVED:

That the report be received.

(b) PCSO's Report

PCSO Wendy Leason read out a report provided by PC Paul Taylor as follows:

Since the last Council meeting on 3 October 2016 there had been 28 crimes reported in the Saughall, Mollington and surrounding villages for the period of September 2016. This was unusually high for this beat area and was in the upper control for crime. There had been a number of offences linked to individual people or incidents which was reflected in these figures. The solving of these crimes was positive. The breakdown of crime was as follows:

Burglary Dwellings

Vernon Close – premises had been entered and property had been removed.

Hermitage Road – premises had been entered. Untidy search had been made and property had been removed. One male had subsequently, been arrested and charged with the offence along with three other ones.

Seahill Road – this offence had been linked to the one above.

Burglary Other than in a Dwelling

Chester Gates – premises entered by forcing the door. Power tools were removed.

Badgers Rake Lane – untidy search had been made of commercial premises and a handbag had been stolen.

Violence – There had been six assaults, one involved a cyclist having a drink thrown over him from a passing motor vehicle.

There had been one offense of Malicious Communications.

There had been one Road Rage incident in the village which had resulted in a vehicle being damaged and one party had been assaulted.

Vehicle Crime - There had been a theft from a motor vehicle in Badgers Rake Lane, Ledsham and in Rakeway and Seahill Road, Saughall.

Theft

There had been a drive-off from the Red Ensign Garage.

Criminal Damage

A window of a dwelling had been damaged in Rakeway.

Drugs

In Parkgate Road a Cannabis Warning had been issued for possession of the drug.

In Chorlton Lane a male had been arrested for possessing cannabis and was currently on police bail. Two males had been issued with Formal Warnings.

In Badgers Rake Lane a male had been arrested for possession of cannabis and Cautioned.

Harassment – there had been five harassment related incidents.

There had been no related arrests associated with any anti-social behaviour. A number of these crimes were still under investigation.

It was reported that people were regularly getting stuck in Kingswood Lane. They were being directed by satellite navigation. It was suggested that a sign be put up to warn motorists that the road was unadopted.

RESOLVED: That

(1) PC Paul Taylor and PCSO Wendy Leason be thanked for this informative report; and

(2) PCSO Wendy Leason be requested to give Kingswood Lane her attention.

(c) Inspector Paul Loughlin's Report

Inspector Paul Loughlin informed that the new Police and Crime Commissioner (PCC) for Cheshire, David Keane had drawn up a draft Police and Crime Plan for 2016-2021 and was consulting on it. The proposals for delivering even safer communities for the whole of Cheshire were on the PCC's website and provided an opportunity to feedback views to him.

Inspector Loughlin informed that the Police were employing new technology and shortly operational staff would be being issued with new mobile computers.

Inspector Loughlin agreed to sort out the rebate the Clerk had requested as there had not been a PCSO in Saughall from 10 April until 10 August 2016 as the PCSO assigned to Saughall had had her duties moderated, due to injury.

Inspector Loughlin informed that there had been a spike in public order offenses because the criteria used had changed.

RESOLVED:

That Inspector Loughlin be thanked for his report.

(d) Operation Shield

Councillor A Bailey informed that during the 'Street a Week' initiative held in Saughall a number of people had been protected by Operation Shield.

Councillor Mrs JM Young enquired whether Operation Shield would like her to reserve a stall for it at the Christmas Lights Switch-On event scheduled for Wednesday, 7 December 2016.

RESOLVED: That

(1) the report be received; and

(2) Councillor Mrs JM Young be requested to reserve a stall for Operation Shield at the Christmas Switch-On event at the Vernon Institute on 7 December 2016.

(e) Home Watch

Councillor A Bailey informed that he was very concerned about the thefts from vehicles.

(f) Saughall Neighbourhood Management Team

Councillor Mrs JM Young informed that the Team had been asked to assist with traffic control for the Christmas Lights Switch-On event on Wednesday, 7 December 2016. She informed that it was not the intention to have a parade through the village this year.

The Team was also arranging a quiz night on 9 December 2016 and the proceeds would assist the Summer Play Scheme.

RESOLVED:

That Councillor Mrs JM Young be thanked for her report.

239. ACCOUNTS

(a) Audit of Accounts 2015/16

The Council noted that the External Auditor intended to qualify the audit because a Risk Assessment was not minuted during the year. It was agreed that it was important in future for the Council to ensure that it reviewed the effectiveness of its internal controls on an annual basis.

RESOLVED:

That the Council's Business Plan and Action List be revised to include an annual review of the effectiveness of its internal controls, including carrying out an annual risk assessment, at the same time as the Council reviews its insurance cover.

(b) Payments made since the meeting of the Council held on 3 October 2016

RESOLVED:

That the following payments be approved:

<u>Financial Year 2016/2017</u>	<u>£</u>	<u>Cheque No</u>
Cancelled		103036
Daisy Communications Ltd (Website hosting)		103037
Mrs S Hudspeth (Salary)	511:80	103038
Mrs S Hudspeth (Expenses)	91:46	103039
HM Revenues and Customs	1,250:94	103040
Mr JE Davies (Litter Picking)	72:00	103041
BDO LLP (Audit of Accounts)	360:00	103042
Mrs J Knox (Raffle Prizes)	30:00	103043
Cancelled		103044
Saughall Brownies	50:00	103045
(Grant towards the set up costs of the Wildlife Garden)		
Saughall Pre School (Grant)	50:00	103046

(c) Receipts

RESOLVED

That it be noted that no receipts had been received since the last meeting of the Council.

(d) Cash to Bank Reconciliation

RESOLVED:

That the contents of the cash to bank reconciliation sheet be noted.

(e) Grant Requests

(i) The Wildlife Garden

The Council considered an email dated 15 September 2016 from Ms Pamela Howe on behalf of Saughall Brownies requesting a grant towards the set up cost of the Wildlife Garden.

RESOLVED:

That the Saughall Brownies be awarded a grant of £50 to assist the set up costs of the Wildlife Garden.

(ii) The Apple Day Event – October 2016

Councillor Mrs JM Young asked the Council to consider providing a grant to assist the Apple Day event to be held in October 2016, by covering the cost of an apple press, advertising and the hire of the Uniformed Groups Headquarters.

RESOLVED:

That a grant of up to £50 be awarded to assist the Apple Day event, providing someone comes forward to run it.

240. National Association of Local Council's (NALC) Star Council Awards

It was reported that the Council had been on the long list for the Star Council Awards 2016 but had not made it through to the finals this year. NALC had thought the entry had been excellent and had encouraged the Council to enter in future years.

RESOLVED:

That the report be noted.

241. WORK PLACE PENSIONS

The Clerk reported that, in the last day or so, she had received a letter from Councillors Ms M Collins and Mrs K Ford informing her that she did not meet the criteria for a work place pension but unfortunately, this was incorrect as she did in fact meet the criteria and they needed to enrol her accordingly. As neither Councillor was in attendance at the meeting the Clerk informed that she would contact them the next day regarding this error.

RESOLVED:

That it be noted that the Clerk would be requesting Councillors Ms M Collins and Mrs K Ford to rectify the situation regarding her work place pension as soon as possible.

242. DEFIBRILLATORS IN THE VILLAGE

It was reported that the Clerk had brought the two IPAD SP1 SEMI AUTOMATIC AED defibrillators purchased from St John Cymru – Wales in the sum of £1,900 plus vat (£2,280) to the meeting so that Members could ensure they were now located in the Vernon Institute and at the Uniformed Groups' Headquarters as had previously been agreed.

The Clerk had been in contact with the Council's Insurance Company (Came and Co) who had confirmed that the Aviva Policy arranged on behalf of Parish Councils, provided automatic cover against loss or damage in respect of defibrillators, up to a maximum sum insured of £5,000 and as such the two defibrillators the Council had now procured would be included without premium charge.

RESOLVED:

That the report be noted.

243. CO-OP STORE - POST BOX

The Clerk had written the Co-op's Plant Collections Planning Manager, Ms Lynne Ashall, at Chester Mail Centre to request that the new Post Box be lowered by approximately one foot as it had been positioned too high on the wall. Consequently, residents in wheel chairs were unable to reach it.

Ms Ashall had written back to the Clerk to inform her that she was agreeable to her request and would make the arrangements with the Engineers for the Post Box to be re-positioned lower down the wall by no later than 16 October 2016.

RESOLVED:

That the report be noted.

244. GOLDEN JUBILEE PARK

(a) Project to Develop the Park and Provide New Play Equipment – Consultation Update

The Council considered an email dated 19 September 2016 from the Landscape Architect, Fiona Huyton as follows:

'Thank you for forwarding your instructions in respect of further amendments to the preferred Plan. I apologise for not being able to make the meeting.

The previous Master Plan positioned the play area adjacent to the pavilion and MUGA because these items provided effective screening already in situ to avoid the possibility of injuries to young children from fast moving balls. By moving the play area to the north east of the MUGA, the risk of children being injured is increased, albeit reduced through the use of tree planting. Prior to making the amendments, can I just confirm that the Parish Council are prepared to accept the increased risk of injury to children by positioning the play area adjacent to the cricket pitch. Should the Council wish to reduce the risk of injury to that proposed in the previous scheme, a 4m high fence would be required, which will impact upon implementation costs.

The decision to re-instate the car parking and use the principle access for servicing will also increase traffic movement in this area which will increase the likelihood of conflicts between vehicles and pedestrians/cyclists. From a design perspective, I would advise that pedestrian/cycle movement is separated from vehicular movement to reduce the likelihood of accidents and future liability on the part of the council. However, if there is strong feeling within the Council for the car park to be located adjacent to the existing building, then I will make the amendments accordingly.'

Councillor B Kerr informed that it was his view that there was no perfect solution for where the Council sited the various activities. If Members ignored the Landscape Architect's email and a child was injured the

Council's insurance company may refuse to pay out under the indemnity insurance.

Councillor A Bailey informed that he had made enquiries regarding the risks and had been informed that no cricket ball had ever been hit further than the Aerial Runway. Mr Brian Huxley, the Chairman of Saughall Cricket Club had informed him that:

'The average number of sixes in that area per game is one and we play 22 matches per season, weather permitting. Our boundary is 50 metres from the nearest wicket and distance from bowler to batsman is approximately 20 metres. The distance from our boundary to the zip wire is approximately 25 metres making a total of 95 metres. In all the years that I have been playing and supporting I have never seen a six landing anywhere near as far as the zip wire and whilst we cannot rule out a freak wind assisted shot I am confident that the proposed play area will be out of range.'

Councillor H Jennings informed that he supported Councillor Bailey's view and if a sign was put up when a cricket match was being played highlighting the small risk, people could make their own decision on whether to let their children play there or not.

Councillor Mrs J O'Malley informed that she was sympathetic to the concerns raised and Councillor Mrs J Young informed that if the Council went ahead with the perimeter path it would have to limit people's access to it when cricket matches were being played.

The Clerk reported that Mr and Mrs N O'Connell of Enisa View, Long Lane had written a letter dated 16 September 2016 to the Council concerning the decisions it had made at its meeting on 5 September 2016 in respect of the re-development of the Golden Jubilee Park. (Minute No. 217(a) refers.) The Council had regard to the letter and noted that Mr and Mrs O'Connell considered this decision to be life-changing for their family.

The Council had instigated a long consultation period on the proposals for the Park's re-development and during this time all the representations that had been received had been considered and assessed. The decisions had now been made regarding the future of the Park and this was the consensus view of the Council.

Members weighed up the risks, had regard to Mr Huxley's advice and agreed they were quite low. They reaffirmed that the Children's Playground would be located where it had originally been planned to put a Boules Court as had been already agreed previously at the 5 September Council meeting.

Members agreed that if any issues arose in the future, as a result of the re-development of the Park, the Council would deal with them as best it could.

RESOLVED: That

- (1) the Clerk be requested to inform the Landscape Architect that the Council has weighed up the risks, carried out an assessment and agreed the risk is quite low, that the decision made on the Master Plan at its meeting in September 2016 is reaffirmed, request her to revise the Master Plan accordingly and provide the Council with a copy as soon as possible: and
- (2) the Clerk be requested to reply to Mr and Mrs N O'Connell's letter along the lines set out above.

(b) Play Area Development

Mr Alan Dymond of Morral Play Solutions had attended the meeting with the Landscape Architect about the Children's Playground development held immediately before the Council meeting on 5 September 2016 and had sent an email the next day to Councillor H Jennings. He had informed that he had found the meeting interesting and had offered to offer his opinion on the actual design and choice of play equipment.

Mr Dymond also informed that it was important to provide equipment for all ages and abilities. He considered that the Council would be able to transfer the existing Junior Multi-Play Unit to the new site along with the Spring Rocker following some modifications, the Space Net and the Aerial Runway.

Mr Dymond reported that it was important to introduced items of imaginative play. The site had limitations but role play items could be provided. Also, interactive play panels were invaluable and these could be introduced on a toddler multi-play unit or stand-alone panels. If the play area was to be on grass the Council may wish to consider a hard standing pathway system through the new play area, which would mean easier access for all, especially during the winter months.

Mr Dymond indicated that he was willing to carry out post installation work and provided a quotation for this.

RESOLVED:

That the content of Mr Dymond's email dated 6 September 2016 be noted.

- (c) Proposal from Mr Evans (Go-Right Cycling) to assist (by attracting external funding from Sports England) the provision of a new perimeter path around the Park for joint use of pedestrians and cyclists

RESOLVED:

That it be noted that Mr Evans has informed that he is unable to lead this project.

(d) Funding Sources

Mr A Errington had written to the Chairman about the £10,000 the Rotary had agreed to donate towards the Sports Pavilion if the project went ahead. He had asked if the original Pavilion project was still going ahead.

RESOLVED:

That the Clerk be requested to respond to Mr Errington informing him that Members are looking at a suitable proposal for the village and will be discussing this in the future.

(e) Producing a Management Plan for the Park

The Council agreed that, in principle, drawing up a Management Plan for the Park was a good idea.

RESOLVED:

That the Field Inspection Group be requested to draw up a Management Plan for the Park and report back to a future meeting of the Council.

(f) Fly Posting on the Newly Refurbished Cheshire Railings

The Council was requested to agree a policy for posting large banners on the Cheshire Railings and concerns were raised over the visibility problems caused by people posting notices on the railings at the road junction.

RESOLVED: That

- (1) any organisation that would like to place any sort of advertising banner on the Cheshire Railings surrounding the Golden Jubilee Park must seek and obtain prior permission from this Council;
- (2) permission will only be given to advertise an event that is taking place in the village and it will be for no longer than four weeks; and
- (3) notices/banners etc. posted that fall outside of this policy will be removed immediately.

(g) Maintenance

(i) Play Equipment Inspection – 3 September 2016

The Council had regard to the latest Play Equipment Inspection Report and raised concerns as the maintenance work commissioned following the previous Play Equipment Inspection had not been carried out by the contractor (Massey and Harris), despite repeated requests by the Clerk. It would be a while before the play equipment was upgraded so it was considered vital that the work required was undertaken as soon as possible.

RESOLVED:

That the Clerk be requested to send the contractor a copy of the Play Equipment Inspection Report, highlight the actions needed as detailed in red ink and request they carry out the work required as soon as practically possible.

(ii) Multi-Use Games Area – Weekly Inspections

The Clerk reported that the contractor (Leisure Services Co UK – Carl Mottershead) had informed that all the protruding bolts that were just above head height had been cut.

RESOLVED:

That the report be noted.

(iii) Report of the Field Inspection Group

Councillor Mrs JM Young reported on the proceedings of the Field Inspection Group's meeting which had taken place on Friday, 30 September 2016. She informed that:

- She would obtain a quote to kill off the weeds around the Multi-Use Games Area.
- There was a dead tree in a back garden of a house in Long Lane. There would be a problem if it fell down.
- The bull rushes in the small pond had been thinned out.
- Litter and dog dirt in the Park was as bad as ever.
- The Group recommended that the back gate be reset into the field and hung on new posts. This would make the access safer. Written quotes would be provided for consideration at the next Council meeting.
- Inside of the hedge had been cut the previous Friday.

RESOLVED:

That the content of the Field Inspection Group's report be noted.

(iv) Park Security – Field Gates and Height Restrictor

The Height Restrictor had been commissioned from Modern Iron Age Designs but the work had not yet begun.

RESOLVED:

That the Clerk be requested to establish from the contractor when he would carry out the work required.

(v) Rabbits

RESOLVED:

That this item of business be deferred for consideration to the next meeting of the Council scheduled for Monday, 7 November 2016.

(vi) Quotations

There were no quotations for the Council to consider at this time.

(vii) 'Safe Places for Local Wildlife' Project

Councillor Mrs JM Young informed that the Group had not won the competition run by Chester Zoo. However, the Zoo would be providing the Group with advice on how to implement its ideas.

RESOLVED:

That the report be received.

(viii) Trees

Councillor Mrs JE Storrar informed that it may be possible to obtain some free trees.

RESOLVED:

That an application be made in an attempt to obtain some trees free of charge that can be planted in the Golden Jubilee Park.

245. HIGHWAY ISSUES

(a) Flooding on Long Lane

This matter had been covered during Cheshire West and Chester Council (CWaC) - Ward Councillor's Report. (Minute No. 237 refers.)

(b) Speeding Traffic

Councillor H Jennings reported that no one had come forward to report that they had been clipped by passing vehicles.

The Council considered the merits of procuring a Speed Indicator Device with a data logging facility but agreed that it was happy to leave this to the Police.

RESOLVED:

That these items of business be not included on future Council agendas.

(c) Parking on Grass Verges and Footpaths

RESOLVED:

That parking of vehicles on grass verges and footpaths continue to be monitored.

(d) Drop Kerbs

Councillor Mrs JM Young reported that someone would be attending the next meeting of the Council to speak on this issue.

Councillor A Warrington raised concerns that children were running out onto the crossing outside the All Saints C of E Primary School without looking first.

RESOLVED: That

(1) motorists parking over drop kerbs is unacceptable and will continue to be monitored; and

(2) the Clerk be requested to inform PCSO Wendy Leason that children are walking onto the crossing when the traffic lights are on green and ask her to go into School and make arrangements to advise the children how to use the crossing.

246. TRANSPORT TO LOCAL HIGH SCHOOLS

RESOLVED:

That this item of business be not included on future Council agendas.

247. HOUSING DEVELOPMENT

(a) Morris Homes Development – Willow Hey

This matter had been covered during Cheshire West and Chester Council (CWaC) - Ward Councillor's Report. (Minute No. 237 refers.)

(b) Former Pear Tree Farm Site

Councillor A Bailey reported that the planning application was still going ahead. More information had been required from the developer in the form of a feasibility study. The number of units was reducing from 35 to 25. The area along Green Lane was not being developed. The applicant was still in discussion with Cheshire West and Chester Council.

RESOLVED:

That the report be noted.

248. PUBLIC FOOTPATHS, RIGHTS OF WAY AND ALLOTMENTS

(a) Footpath Warden's Report

Councillor A Bailey informed that he had nothing to report.

(b) Safety of Horses and Cyclists on the Old Railway Bridge over the Cycle Track

Councillor H Jennings informed that he had been in contact with the engineers at Sustrans and expected to have information to report at the next Council meeting.

(c) Allotments

Councillor A Bailey informed that there was no progress to report in respect of this initiative.

249. VILLAGE AESTHETICS

(a) Footpath Map Refurbishment

There was nothing to report on this item of business.

(b) More Christmas Lights in 2016?

There was nothing to report on this item of business.

(c) Wild Flowers, Hanging Baskets and Flower Tubs

Councillor Ms A Manning informed that there were volunteers who were willing to assist with this project.

(d) Seats/Benches in the Village

Councillor Mrs JE Storrar informed that she was aware that a gentleman who lived in the village wanted to provide a street bench in memory of his wife. It was also reported that the Rotary may wish to provide some seating in the village.

RESOLVED:

That Seats/Benches in the village be included on the agenda for the next meeting of the Council scheduled for Monday, 7 November 2016.

(e) Saughall Sign

The Saughall sign on the A540 – The Parkgate Road was very dirty.

RESOLVED:

That the Clerk be requested to ask Kieran Collins, Area Highways Manager, Cheshire West and Chester Council to arrange for the Saughall sign to be cleaned.

250. LOCAL COUNCIL AWARD SCHEME

There were no recommendations for consideration at the moment.

251. VILLAGE EVENTS

(a) Open Mic Nights

Councillor Mrs JM Young reported that 'Open Mic Nights' were being organised by members of 'The Music in the Park' Working Group. They would commence on Saturday, 1 October 2016 and would continue to be held on the first Saturday of each month.

RESOLVED:

That the report be noted.

(b) Remembrance Sunday – 13 November 2016

Councillor Mrs K Ford had emailed a report dated 30 September 2016 on progress being made in respect of the Council's annual Remembrance Sunday initiative. She informed that this year, following a request from a resident (an ex-service man) who would be representing several ex-service men and women in Saughall, who wanted to hold a service at the War Memorial and be at the foot of the fallen at 11am, there would be two Remembrance Day Services, one in the morning and one in the afternoon.

Councillor Mrs K Ford requested that the Council make a donation of £25 towards refreshments for the ex-servicemen and woman which they would have at the Greyhound after the morning Service. She also requested a budget of £50 towards refreshments after the 2pm Service in the Vernon Institute. She informed that last year's budget of £25 had not been enough.

It was also reported that road closures would be in place for both events and two Police Officers would be in attendance.

RESOLVED: That

(1) the report be received;

(2) the Council will not make a contribution towards the refreshments at the Greyhound Public House for the ex-servicemen and woman; and

(3) up to £50 be made available to assist the refreshments that will be provided on Remembrance Sunday.

(c) Christmas Lights Switch On – Wednesday, 7 December 2016

This matter had been covered during the report on the Saughall Neighbourhood Management Team (Minute No. 238(f) refers.)

252. REPORTS FROM COMMUNITY GROUPS

(a) Youth Club

Councillor Mrs JM Young reported that the Youth Club remained closed.

RESOLVED:

That the report be noted.

(b) Vernon Institute Management Committee

Councillor Mrs J Knox reported that the following events were being arranged at the Vernon Institute:

- Bingo – 18 November 2016
- Rotary Quiz - 14 November 2016
- Rock Choir in the New Year

The Clerk reported that an email dated 25 August 2016 had been received from Mr Chris Harman, the Chairman of the Vernon Institute Management Committee. He had requested financial support from the Council towards some essential fire safety work recently completed in the main buildings at a total cost of £2,600.

Mr Harman had also informed that the Vernon Institute Management Committee was planning to refurbish and paint the outside of the building during 2017 (June – August). The Clock Tower was the Council's responsibility so it was requested that the Council bear this in mind when it set its budget for 2017/18.

Mr Harman also drew the Council's attention to the projector the Vernon Institute Management Committee was hiring out at a small nominal fee.

RESOLVED: That

- (1) the reports be received;
- (2) a grant for 50% of the Vernon Institute essential fire safety works be provided once the invoices are provided; and
- (3) this Council will make budgetary provision in 2017/18 for refurbishing and painting the Clock Tower.

253. PARISH COUNCIL SURGERIES

Members discussed various possibilities for refreshments at the next Parish Council Surgery which would be held at the Farmers' Market.

RESOLVED: That

- (1) the next Parish Council Surgery be held from 10am to 12 noon on Saturday, 29 October 2016 at the Farmers' Market in the Vernon institute;
- (2) tea and toast be provided for those who would like some; and
- (3) the Council will make a donation of £50 to assist the Pre-School.

254. MEMBERS' TRAINING REQUIREMENTS

(a) Training Sessions coming up

It was noted that the following training sessions were coming up:

- Chairmanship Advanced – The afternoon of Wednesday, 28 September 2016 in Congleton.
Councillor H Jennings would attend.
- Cheshire Association of Local Council's Freedom of Information and Data Registration training session between 12 noon and 4pm on Monday, 7 November 2016 at the Cranage Hall Hotel, Byley Lane, Holmes Chapel. CW4 8EW.
Councillors A Bailey, Mrs JE Storrar and A Warrington would attend.

It was also noted that the following training session that **Councillors H Jennings** and **Ms A Manning** had been due to attend had been cancelled:

- The Council and the Community on Thursday, 6 October 2016 (Evening) in Middlewich.

255. ATTENDANCE AT MEETINGS OF OUTSIDE BODIES

(a) Outside Events Coming Up

- Cheshire Playing Fields Association's Annual General Meeting at 10:30am on Tuesday, 11 October 2016 at Helsby Community Sports Club, Chester Road, Helsby. WA6 0DL.
Councillor Mrs JM Young would attend.
- Cheshire West and Chester Council's Women in Leadership Conference on 18 October 2016.
Councillor Mrs K Ford would attend.

- National Association of Local Council's Annual Conference on Wednesday, 19 and Thursday, 20 October 2016 at Jury's Inn Hotel, Birmingham.
Councillor Mrs K Ford would attend.
- Cheshire Association of Local Council's Annual Meeting at 6pm on Thursday, 20 October 2016 at Middlewich Town Hall, Civic Way, Middlewich CW10 9AS.
Councillors A Bailey, H Jennings, Mrs JE Storrar and A Warrington would attend with two invited guests (Jack Hughes and his partner Victoria).

(b) Outside Events Attended

- Afternoon with the Mayor of Frodsham – 14 September 2016
Email dated 15 September 2016 from Councillor Mrs K Ford (attached).

RESOLVED:

That the reports be received.

256. COMMUNICATIONS RECEIVED

No other communications had been received that could not await the next meeting of the Council scheduled for on Monday, 7 November 2016.

257. CIRCULARS

The following circular had been received:

- Cheshire West and Chester Council's Museums, Exhibitions & Events
October 2016 – January 2017