

MINUTES OF THE ANNUAL MEETING OF SAUGHALL AND SHOTWICK PARK PARISH COUNCIL held on Monday, 9 May 2016 at the Vernon Institute, Church Road, Saughall.

In attendance: Councillor A Bailey
 Councillor Ms M Collins
 Councillor Mrs K Ford
 Councillor H Jennings
 Councillor Mrs J Knox
 Councillor Ms A Manning
 Councillor Mrs J O'Malley
 Councillor Mrs JE Storrar
 Councillor A Warrington
 Councillor Mrs JM Young
 Councillor PP Young

 Sergeant Graham Davis
 PCSO Lauren Davies

One Minute's Silence

Members stood in silence for one minute in memory of Councillor Mrs D Whitton who had sadly passed away in April 2016.

92. ELECTION OF CHAIRMAN

It was proposed and seconded and it was

RESOLVED:

That Councillor Mrs K Ford be elected Chairman of the Council for the ensuing Municipal Year.

93. CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE

The Chairman signed her declaration of office, witnessed by the Clerk.

94. ELECTION OF VICE-CHAIRMAN

It was proposed and seconded and it was

RESOLVED:

That Councillor A Warrington be elected Vice-Chairman of the Council for the ensuing Municipal Year.

95. APOLOGIES FOR ABSENCE

Apologies were received from:

Cheshire West and Chester Councillor Brian Crowe

96. MEMBERS' CODE OF CONDUCT – DECLARATIONS OF INTEREST

Declarations of personal interest were received from Councillors A Bailey and Mrs JM Young in respect of Item No. 12(a) – Planning Applications – Residential development of 33 dwellings etc. on the Pear Tree Farm site as they both lived in close proximity to this site on Hermitage Road.

97. MINUTES

RESOLVED:

That subject to the following amendments, the Minutes of the meeting of the Council held on 4 April 2016 be confirmed as a correct record:

Public Speaking Time

Second paragraph - insert Chairman after Ms Sue Pownall.

Penultimate paragraph - take out Egerton Arms on Hermitage Road and replace with Wheatsheaf on Parkgate Road.

Minute No. 80(b) (i) Golden Jubilee Park, Maintenance, Field Committee

Add

- Brian Huxley had attended a grass cutting course.
- Sue Harris had attended a two day, lottery funded course at Chester Zoo entitled "Wildlife Connections" on behalf of the Field Committee.

98. CASUAL VACANCY ON THE COUNCIL

The Clerk reported that due to the untimely death of Councillor Mrs D Whitton, she had had no alternative but to declare that there was a casual vacancy on the Council. The Public Notice of this casual vacancy had been attached to the agenda for Members' information.

RESOLVED: That

(1) the report be received; and

(2) if no election is called the Clerk be requested to advertise that the vacancy on the Council will be filled by co-option and bring a report on any responses to it to the next meeting of the Council scheduled for Monday, 13 June 2016.

99. ANNUAL PARISH ASSEMBLY

Members considered the draft Minutes of the Minutes of the Annual Parish Assembly that had been held on Monday, 25 April 2016.

RESOLVED:

That the content of the Minutes of the Annual Parish Assembly held on Monday, 25 April 2016 be noted.

100. MEETING SCHEDULE – 2016/17

Members had regard to the draft meeting schedule for 2016/17 provided by the Clerk and registered their concerns that during the previous Municipal Year they had not been able to get through all of the business listed on the Council's agenda for each meeting. They agreed that making decisions on the Golden Jubilee Park was one of the Council's key priorities.

Members considered the possibility of holding more Council meetings but noted that the Clerk already had concerns over the increase in her work load over the last 12 months because of the number of conflicting priorities, projects and new initiatives that the Council had committed itself to in recent times.

Consideration was given to reintroducing a Planning Committee to deal with planning applications but it was noted that previously, such meetings had not always been quorate and there had often been insufficient business to warrant a meeting. Consequently, 30 minutes had been added onto the Council meeting specifically to deal with planning matters. Realistically, scheduling separate Planning Committee meetings would not give the Council more time to deal with its other business unless they commenced at 6:30pm. A 6:30pm start would make the evening even longer than it was now for some Members and the Clerk. It would create more paper work and work for the Clerk and would be tiring for all concerned.

Consequently, in order to save time, it was proposed that a Planning Working Group be established to give initial consideration to any planning applications received and make recommendations to the Council on any observations to be submitted to the Planning Authority.

The Clerk informed that she was unable to work any additional hours as she also had a full time job working for a Principal Authority. She advised the Council to review and assign its priorities and not to try to do everything at once. She also proposed that it gave consideration to drawing up a high level strategic three year Saughall Plan with pledges attached and revise its operational Business Plan, in the light of the time it had available and its capacity to complete its projects and initiatives as well as taking on new ones that may arise during the year.

RESOLVED:

That a Planning Working Group be set up to give initial consideration to all planning applications received and formulate observations to be submitted to the Planning Authority, with the Council's agreement. (Minute No. 103(g) refers.)

101. SUSPENSION OF STANDING ORDERS

Members were aware that the Police Officers present would need to leave the meeting soon as they had work to carry out in the local community. They were also aware that business at an Annual meeting should be transacted in a particular order. Consequently, Councillor PP Young proposed that Standing Orders be suspended in order that the Police could provide their report and then leave the meeting.

RESOLVED:

That the Council's Standing Orders be suspended so that the Council can consider the PCSO's report as the next item of business.

102. PCSO's REPORT

PCSO Lauren Davies reported on suspicious incidents, burglaries, thefts, speeding traffic, inappropriate parking, shed break ins and damage to vehicles and antisocial behaviour in Saughall and the local area and on the actions the Police had taken as a result over the last month or so.

Sergeant Davis referred back to March and set out the detail of the incident on the MUGA where bolts had been tampered with causing the cross bar to the goal to fall and strike a child who had been playing on the MUGA. Sergeant Davis considered that this may have been an attempt to steal the metal to sell on. It had been recorded as a crime and Sergeant Davis had brought some information with him to the meeting which he asked the Clerk to pass on to the victim.

PCSO Lauren Davies informed that she was still looking into the proposal to procure a speed gun and would be able to provide a report on this at the next meeting.

RESOLVED:

That PCSO Lauren Davies be thanked for her report.

Standing Orders back in force.

103. COMMITTEE AND WORKING GROUP REPRESENTATION

RESOLVED:

That the Membership of the following Committee and Working Groups be as follows:

(a) Field Committee

Councillors H Jennings, A Warrington and Mrs JM Young, Ms A Dutton, Mrs S Harris and Mr B Huxley.

(b) Standing Orders Working Group

Councillor A Bailey, Mrs K Ford, Mrs J O'Malley and A Warrington.

(c) Local Council Award Scheme Working Group

(d) Councillors A Bailey, Mrs K Ford, Ms Collins, H Jennings and A Warrington.

(e) Budget Setting Action Group

Chairman, Vice-Chairman and Councillor A Bailey, the Clerk and Responsible Financial Officer.

(f) Business Plan Action Group

Councillors A Bailey, Mrs K Ford and H Jennings.

(g) Planning Working Group

Councillors H Jennings, Mrs JE Storrar, Mrs JM Young and PP Young.

104. PARISH COUNCIL REPRESENTATION

RESOLVED:

That the Council be represented as follows:

(a) Chester Area Meetings of the Cheshire Association of Local Councils (ChALC)

Councillors A Bailey, Mrs K Ford and A Warrington.

(b) Vernon Institute Management Committee

Councillor Mrs J Knox.

(c) Saughall Youth Club Management Committee

Councillor Mrs JM Young.

(d) Home Watch Co-ordinator

Councillor A Bailey.

(e) Saughall Neighbourhood Management Team

Councillor Mrs JM Young.

(f) Tree and Environmental Warden

Mrs H Cakebread.

(g) Parish Paths and Allotments Wardens

Councillors A Bailey and A Warrington.

(h) Responsible Financial Officer

Mr G Hudspeth.

(i) Internal Auditor

Mr Dave Glavin.

105. PLANNING MATTERS

(a) Planning Applications

The observations on the following planning application were agreed and the Clerk was requested to notify Cheshire West and Chester Council - the Planning Authority of them.

(i) 16/01703/FUL

Proposal: Detached garage.

Location: Fonly, Fiddlers Lane, Saughall, Cheshire.

“No objections.”

(ii) 16/01489/FUL

Proposal: Residential development of 33 dwellings, public open space and associated infrastructure.

Location: Pear Tree Farm, 185 Hermitage Road, Saughall, Cheshire.

“The Council is pleased that the site is going to be tidied up and developed as it has been derelict for some time. However, it does have a number of concerns that must be addressed.

There are too many housing units – 33. This is over intensive. Please consider having 29 as it is a more realistic number.

Currently, the All Saints C of E Primary School is oversubscribed and has accommodated 27 children over its Planned Admission Number. Where will children moving into the new housing development attend school when the local one is over its capacity?

Will a boundary fence be erected at the rear of 181 and 183 Hermitage Road as the adjacent land is not in the ownership of Bell Developments?

The development, once completed, will generate extra vehicles and this will have consequences for local people already living in the vicinity. There are already serious concerns about speeding traffic on Hermitage Road. The Council would like to see some sort of traffic calming at the entrance to the new development. The road

infrastructure also needs to be improved in order to slow the traffic down. There will be additional traffic on the road as a result of the new development. The road is being straightened so the traffic may go faster.

Can the footpath that is on the plan, be extended from the boundary of the plan to the bus stop on Hermitage Road (approximately 20m) so that pedestrians do not have to cross the road and then cross back when walking to the bus stop? This is particularly important for wheelchair users and people pushing prams and pushchairs.

The plans indicate that there will be parking space for 66 vehicles (2 per unit). Where will visitors park? The Council is concerned about access for emergency vehicles. Will their access to the development be impeded by parked vehicles?"

(b) Planning Decisions

RESOLVED:

That the following planning decision made by the planning authority be noted:

(i) 15/01138/FUL

Proposal: Single storey rear extension.

Location: 35 Darlington Crescent, Saughall, Cheshire.

"Approval."

(c) 122 Hermitage Road, Saughall

It was noted that an update had been received from the Planning Authority.

RESOLVED:

That the Clerk be requested to circulate any update received from the Planning Authority to all Members of the Council.

(d) 64 Darlington Crescent

Councillor Mrs JM Young informed that she had informed the Planning Authority that a new brick wall was being built outside the curtilage of the property.

(e) Cheshire West and Chester Local Plan – Travel Planning Guidance Supplementary Planning Document (SPD) Adoption

It was reported that the Travel Planning Guidance SPD was now a material consideration in considering planning applications. It provided guidance on how the Planning Authority would assess and deal with planning applications where a travel plan was required. It defined the

thresholds for requiring travel plans and set out the process for the production, assessment, approval and implementation of travel plans.

The Consultation and Adoption Statements had been attached to the agenda. Members had also received a copy of the Travel Planning Guidance by email on 5 April 2016

- (f) Flintshire Local Development Plan Key Messages: Setting the future direction for the Plan – Tell us what you think

The Council noted the content of a letter from Cheshire West and Chester Council's Chief Officer (Planning and Environment) dated 15 March 2016. Feedback and comments were requested by 29 April 2016.

106 POLICE/HOME WATCH

- (a) Review of the PCSO Initiative

Members considered whether the Council's financial contribution of £11,980 per annum towards the cost of a dedicated PCSO for Saughall was providing value for money. After questioning Sergeant Davis and debating the matter it was agreed that it was not.

RESOLVED:

That the Clerk be requested to inform the Police and Crime Commissioner for Cheshire that this Council:

- (1) is giving appropriate notice that it will not be entering into a contract in respect of the Saughall PCSO post during 2017/18 as it is of the view that it no longer represents value for money; and
- (2) expects the Police and Crime Commissioner to ensure that when the Council's funding ceases, Saughall will receive a satisfactory level of policing.

- (b) Operation Shield

There was no report available on this initiative.

- (c) Police and Crime Commissioner and Chief Constable's Update March 2016

RESOLVED:

That the content of the update provided be noted.

- (d) Home Watch

There was no report available on this initiative.

(e) Saughall Neighbourhood Management Team

Councillor Mrs JM Young informed that arrangements were in hand in respect of stewards required and people to look after the water stations during the Chester Half Marathon on 15 May 2016.

Councillor Mrs JM Young also reported that the Summer Play Scheme was scheduled for 8 to 12 August 2016. It was predominantly for young people aged seven to eleven years old.

RESOLVED:

That the reports on the Saughall Neighbourhood Management Team's activities be noted.

107. ACCOUNTS

(a) Annual Audit of Accounts

The Internal Auditor Mr Dave Glavin had forwarded the following written report:

'This is the first time that I have audited the Saughall Parish Council accounts and have based the following report on my 45+ years within a financial environment:

It is fair to say that the documentation has been very well presented and there was little difficulty in reviewing and checking the Accounts. Whilst it is noted that all credits / debits are reported upon within the Monthly Minutes, I suggest that consideration be given to obtaining written requests for donations and also obtaining invoices for all payments made. That said, the cancelled cheques did reflect the correct payee in all instances.

Opening Bank Balance is £94707.79 less the 2014/15 year-end creditors totalling £2699.00 giving an opening balance of £92008.79 in the cheque account plus £0.19 in the deposit account – total £92008.98 which agrees.

On the 7th March 2016, £96.00 was received from the Saughall Uniform Group in respect of 8 years rent. No explanation as to why this had not been paid annually.

The cheque for £10.00 payable to Mrs Harris is no longer valid as it is more than 6 months old. This amount should either be re-credited to the Accounts or a duplicate cheque issued as soon as possible.

I understand that Mr JS Davies is contracted on a self-employed basis and it would be prudent, if not already in place, to ensure that a Service Level Agreement exists to clarify this arrangement in order not to fall foul of any potential HMRC investigation.

Cheque number 2882 was issued to replace the lost cheque number 2876 which was a 2014/15 creditor. On the basis that the VAT should have been claimed for the financial year 2014/15, has the cheque number 2882 been correctly accounted for with regards to the VAT element? i.e. has it been counted twice?

A review of the P60 for Mrs S Hudspeth shows a tax liability of £4330.00 plus a total NI liability of £706.63. Only £3803.13 has been paid to HMRC leaving £1233.50 which has not been included in the year-end creditors.

I understand that there is an on-going contract with Came & Company Insurance to cover all fixed assets and Public Liability.

Year-end Creditors:

2860 (14/15)	Mrs Harris	£10.00
2954	Mr A Warrington	£28.80
2965	Modern Ironage Design	£3677.00
2966	University of Chester	£574.00
2968	Saughall History Society	£25.00
	HMRC	1233.50 – to be paid in April 2016
	TOTAL	£4314.80

Finally, I have had no formal training or guidance in respect of the categorisation and other matters referred to in the previous year audit report and am, therefore, unable to confirm that all transactions have been correctly categorised or comment on the significant surplus still held which has increased by circa 50% over the past 12 months. Furthermore, I am not aware of any other duties that I need to report on.'

RESOLVED: That

- (1) the content of the Internal Auditor's report be noted; and
 - (2) Mr Dave Glavin be thanked for his informative report.
- (b) Chairman's Annual Allowance

RESOLVED:

That Councillor Mrs K Ford be awarded a Chairman's Allowance of £1,000 for the Municipal Year 2016/17.

(c) Cheques Signatories

RESOLVED:

That the Council's Cheque Signatories be Councillors A Bailey, Mrs K H Ford, H Jennings, Mrs JE Storrar and Mrs JM Young.

(d) Parish Council's Insurance

The Council was reminded that at its meeting on 12 May 2014 agreement had been given to a new long term insurance agreement with Came & Co until 31 May 2017. By agreeing to this the Council's renewal premium for 2014/15 had been reduced by 5% to £1,105.69. (Minute No. 120 refers.)

The Clerk reported that the insurance company had informed that the insurance premium for 2016/17 was in the sum of £1,386:11.

RESOLVED:

That the insurance premium of £1,386:11 for Came & Co be approved.

(e) Cheshire Association of Local Councils (ChALC)

The Council noted that ChALC's Annual Affiliation Fee was £870:00 and that the annual subscription for Local Council Review publications was £51 for 3 copies.

RESOLVED: That

(1) the Council will remain affiliated to ChALC and will order 3 copies of the Local Council Review, the same as in previous years; and

(2) the cost associated with (1) above (£921:80) be approved.

(f) Cheshire County Playing Fields Association

The Council noted that the Annual Affiliation Fee was £20.

RESOLVED:

That this Council will remain affiliated to the Cheshire County Playing Fields Association and the cost of this (£20) be approved.

(g) Payments made since the meeting of the Council held on 4 April 2016

RESOLVED: That

(1) the following payments be approved:

Standing Order - 16 May 2016 Public Works Loan Board - £943:14

<u>Financial Year 2016/2017</u>	<u>£</u>	<u>Cheque No</u>
HM Revenue and Customs	1,233:30	102982
Morrall Play Services Ltd (Play Equipment Inspection)	54:00	102983
NWN Media Ltd (Newsletter distribution)	39:19	102984
Cheshire County Playing Fields Association (Affiliation Fee)	20:00	102985
ChALC (Affiliation Fee + Local Council Reviews))	921:80	102986
University of Chester (Website Hosting – 12 months)	102:00	102987
Came and Co (Insurance Premium)	1,386:11	102988
Mrs K Ford (Parish Meeting Refreshments)	56:31	102989
Mrs JM Young (Paint for trees)	4:99	102990
Mr JC Baker (Car park drainage materials and work undertaken)	1,194:00	102991
Cheshire Community Action (Affiliation Fees)	50:00	102992
Mrs S Hudspeth (Salary)	507:60	102993
Mrs S Hudspeth (Expenses)	82:26	102994
Mr JE Davies (Litter Picking)	72:00	102995
Teal Estate Property Services (Erecting signage in the park)	95:00	102996
Mr JC Baker (Car park drainage – Provide and fit grid top)	360:00	102997
Mrs K Ford (Chairman's allowance)	1000:00	102998
The Cumbria Clock Company Ltd	186:00	102999

(h) Receipts

RESOLVED: That the following receipts be noted:

- The Parish Precept from Cheshire West and Chester Council - £66,466.
- The Wayleave payment from Scottish Power - £4:76.

(i) Cash to Bank Reconciliation

RESOLVED:

That the contents of the cash to bank reconciliation sheet be noted.

108. PROPOSAL TO WEBCAST COUNCIL MEETINGS

RESOLVED:

That no further action be taken on this initiative.

109. REGISTER OF DATA CONTROLLERS

The Clerk reported that she had enquired whether ChALC had any plans to provide training for those Councillors who handled personal information or if there was any specific guidance available, specifically for Parish Councillors.

ChALC's Executive Officer, Mrs Jackie Weaver had replied that her organisation did not currently offer any training in this area but that perhaps this was something that it may give consideration to providing in the future. In the first instance, it may be possible to facilitate a speaker on the subject at the Area Meeting.

RESOLVED:

That ChALC's position on training for those handling personal information be noted.

110. COMMUNICATIONS GOVERNANCE

Councillor Mrs K Ford proposed that the Council establish a Working Group to give considerations to communications that it sent out.

RESOLVED:

That a Communications Working Group consisting of the Chairman, Vice-Chairman and Councillors Ms M Collins and H Jennings be established for the purpose set out above.

111. THE CLERK'S ANNUAL APPRAISAL

Councillor Mrs K Ford reported on the advice she had sought and received from ChALC regarding performance appraisal and handed around a basic template that had been provided by ChALC that could be completed when staff appraisals were undertaken.

The Clerk informed that she was very well informed regarding the need and purpose of performance appraisals and that she regularly appraised staff in her role as a manager for a large principal authority. Before she could agree to subject herself to a performance appraisal by Members of the Parish Council, she wanted to see all of the relevant paper work that would be used, including guidance notes and the Council's policy on Performance Appraisal and to know that the intended appraisers had received training on how to carry out performance appraisals.

The Clerk referred back to Minute No. 100 and advised that staff performance should be linked into the Council's strategies, pledges and priorities. Doing

this would help the Council to understand how well it was meeting the needs and expectations of parishioners. The purpose of performance appraisal was to hold dedicated conversations about successes and achievements over the last year as well as to agree work plans for the future and to ensure employees were clear about how they contributed to the Council's objectives and knew what was expected of them.

Discussion ensued and Members were generally of the view that if the Council was going to carry out performance appraisals, it should take an informed approach to this and try to do it properly.

RESOLVED:

That Councillor Ms M Collins be requested to draft a process to be used to measure employee's performance for consideration at the meeting of the Council to be held at 7pm on Monday, 4 July 2016.

112. PROPOSAL TO PROVIDE DEFIBRILLATORS IN THE VILLAGE

It had also been drawn to the Clerk's attention that automated external defibrillators could be purchased at £500 + vat from the following website' <https://www.gov.uk/government/publications/automated-external-defibrillators-aeds-in-schools> as both venues where it was intended that they would be kept were used by children carrying out various activities.

On making further inquiries the Clerk had ascertained that bids for these defibrillators could only be submitted via schools. Councillor Mrs K Ford informed that she had spoken to the Headteacher at Saughall All Saints C of E Primary School, Mrs Prenton who would look into the possibility of submitting bids to purchase two defibrillators to be located at the Vernon Institute and at the Saughall Uniformed Group's Headquarters.

RESOLVED:

That the reports be received and a progress report be brought to the next meeting of the Council scheduled for 7pm on Monday, 13 June 2016.

113. LOCAL COUNCIL AWARD SCHEME

RESOLVED:

That the Clerk be requested to ascertain the next steps to be taken by the Council in respect of its ongoing initiative to obtain the Local Council Award Scheme's Quality Gold Award.

114. HIGHWAY ISSUES

RESOLVED:

That this item of business be deferred for consideration until the Council meeting scheduled for 7pm on Monday, 4 July 2016.

115. JAPANESE KNOTWEED

RESOLVED:

That this item of business be deferred for consideration until the Council meeting scheduled for 7pm on Monday, 4 July 2016.

116. BUS SERVICE TO CHESTER

The Council noted that if parishioners did not use the bus service, running it would not prove cost effective for the bus companies and they would lose it.

RESOLVED:

That Saughall people be encouraged to use the bus as much as possible.

117. GOLDEN JUBILEE PARK

Councillor Mrs K Ford informed that it was her intention to defer most of the Golden Jubilee Park item of business to the next Council meeting scheduled for 7pm on Monday, 13 June 2016 when she intended to do it justice by making sufficient time available for adequate discussions. To provide the time needed to consider all of the Golden Jubilee Park issues in detail and make informed decisions necessary, other items of business were being deferred for consideration to the Council meeting scheduled for 7pm on Monday, 4 July 2016.

(a) The Community and Sports Pavilion Planning Application

RESOLVED:

That this item of business be deferred until the next Council meeting scheduled for 7pm on Monday, 13 June 2016.

(b) Upton Pavilion Visit

RESOLVED:

That this item of business be deferred until the next Council meeting scheduled for 7pm on Monday, 13 June 2016.

(c) Farndon Parish Council – Request for a Meeting

RESOLVED:

That the Clerk be requested to inform the Clerk to Farndon Parish Council that this Council is unable to be of any help to her Council at the present time.

(d) Joint Use Agreement

RESOLVED:

That this item of business be deferred for the time being.

(e) Project to Develop the Park and Provide New Play Equipment – Consultation Update

The Council received an update on the public consultation exercise, currently underway, on proposals to develop the Park and provide new play equipment that was underway.

RESOLVED:

That this item of business be further considered at the next Council meeting scheduled for 7pm on Monday, 13 June 2016.

(f) Proposal from Mr Evans (Go Right Cycling) to assist (by attracting external funding from Sports England) the provision of a new perimeter path around the Park for joint use of pedestrians and cyclists

RESOLVED:

That this item of business be further considered at the next Council meeting scheduled for Monday, 13 June 2016.

(g) Maintenance

RESOLVED:

That this item of business be considered in detail at the next Council meeting scheduled for Monday, 13 June 2016.

118. PUBLIC FOOTPATHS, RIGHTS OF WAY AND ALLOTMENTS

RESOLVED:

That this item of work be deferred to the meeting of the Council scheduled for 7pm on Monday, 4 July 2016.

119. VILLAGE AESTHETICS

Councillor A Warrington informed of a problem with the Vernon Institute Clock which had caused it to stop. It was noted that the necessary work would be carried out by the Cumbria Clock Company imminently.

RESOLVED:

That the position regarding the Vernon Institute Clock be noted and Village Aesthetics be deferred for further consideration until the meeting of the Council scheduled for 7pm on Monday, 4 July 2016.

120. HONORARY FREEMAN OR FREEWOMAN OF THE PARISH

RESOLVED:

That the decision on this item of business be deferred until the Council meeting scheduled for 7pm on Monday, 4 July 2016.

121. MEMBERS' TRAINING REQUIREMENTS

RESOLVED:

That the current position relating to Members' training be noted.

122. HOUSING DEVELOPMENT

RESOLVED:

That the current position relating to housing development in Saughall be noted.

123. VILLAGE EVENTS

The Council noted that the next village event was 'Music in the Park' scheduled for Saturday, 11 June 2016 from 2 until 10pm.

124. REPORTS FROM COMMUNITY GROUPS

(a) Youth Club

Councillor Mrs JM Young informed that the Youth Club was open again.

(b) Vernon Institute Management Committee

Councillor PP Young informed that the Vernon Institute Management Committee was due to meet the following evening.

RESOLVED:

That the reports be noted.

125. PARISH COUNCIL SURGERIES

RESOLVED:

That the newly established Communications Working Group be requested to carry out a review of the operations of Parish Council Surgeries and bring any recommendations for consideration to the next Council meeting scheduled for 7pm on Monday, 13 June 2016.

126. CHESHIRE WEST AND CHESTER COUNCIL (CWaC) – WARD COUNCILLOR'S REPORT

Councillor Brian Crowe had been unable to attend the meeting but had sent a written report which the Chairman read out. The report brought the Council up to date with the ongoing drainage issues in the village.

RESOLVED: That

- (1) Councillor Brian Crowe's report be received; and
- (2) the Clerk be requested to move the Ward Councillor's report further up the agenda for future Council meetings.

127. ATTENDANCE AT OUTSIDE MEETINGS

- (a) Presentation from INEOS Shale on Tuesday, 10 May 2016 from 10am until 12:30pm at Frodsham Community Centre, The Cottage, Fluin Lane, Frodsham. WA6 7QN

RESOLVED:

That Councillor H Jennings be requested to represent the Council at this event and bring a report on its proceedings to the next Council meeting scheduled for 7pm on Monday, 13 June 2016.

- (b) Chester and Vale Royal Area Meeting on Wednesday, 27 April 2016 from 7pm at St Luke's Church, Chester Road, Huntington. CH3 6BT

Councillor Mrs K Ford informed that she would circulate the Minutes of the meeting to all Members of the Council.

128. COMMUNICATIONS RECEIVED

- (a) 100th Birthday Celebration Event

An invitation had been received for two Members to attend Alice May Halsall's 100th Birthday celebration Afternoon Tea at a local hotel on Sunday, 22 May 2016.

RESOLVED:

That Councillors Mrs K Ford and A Warrington be requested to represent the Parish Council at Mrs Halsall's 100 Birthday event and present her with a small Birthday gift (up to the value of £15) on behalf of the Council.

- (b) Invitation to a Civic Event

The Clerk had received a communication from the Mayor Elect - Frodsham Town Council inviting the Chairman to a Civic Reception following Mayor Making.

RESOLVED:

That the Chairman be requested to attend Frodsham Town Council's Mayor Making event and Civic Reception.

(c) Lack of a Mobile Phone Signal in Saughall

The Clerk had received an email from Ms Susan Boyd dated 7 May 2016 which raised concerns over the lack of a mobile phone signal in Saughall. She was of the view that the situation had worsened somewhat recently.

Councillor H Jennings informed the Council that he would like to pursue this problem on its behalf.

RESOLVED:

That the Clerk be requested to forward a copy of Ms Boyd's email to Councillor H Jennings so that he can pursue the problem of a lack of a mobile phone signal on behalf of the Council.

(d) Wildlife

The Clerk had received an email dated 4 May 2016 from Ms Sue Harris concerning a proposed initiative to create safe spaces for wildlife in the Golden Jubilee Park supported by Chester Zoo.

RESOLVED:

That the content of Ms Sue Harris' email be considered by the Council at its next meeting on 13 June 2016 under the Golden Jubilee Park agenda item.

129. CIRCULARS

The following circulars had been received:

- Cheshire County Playing Fields Association – Annual Report 2014.
- Cheshire Community Action – Supporting our Rural Communities.