



SAUGHALL AND SHOTWICK PARK PARISH COUNCIL

www.saughall.gov.uk

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GENERAL REPORT-A-PROBLEM FORM

(PLEASE COMPLETE THIS FORM TO REPORT A MATTER IN THE PARISH THAT REQUIRES ATTENTION)

From

Date of Report

Subject (such as – Overgrown Trees, Pot Holes, Damaged Pavements)

Address/Location

Description of problem reported

Action required

Please return this form to the address at the top or alternatively give it to any Parish Councillor. Copies of this form can be down loaded from the Council's Website.