

MINUTES OF A MEETING OF SAUGHALL AND SHOTWICK PARK PARISH COUNCIL held on 8 March 2010 at the Uniform Groups' Headquarters, Fiddlers Lane, Saughall

In attendance: Councillor Mrs K Ford  
Councillor DF Holman  
Councillor WI Humphrey (Homewatch Chairman)  
Councillor JG Johnson  
Councillor Mrs J Johnson  
Councillor B Kerr  
Councillor Mrs J Knox  
Councillor RK Shukla  
Councillor Mrs JE Storrar  
Councillor RA Storrar  
Councillor A Warrington  
Councillor Mrs JM Young (in the Chair)

Cheshire West and Chester Councillor B Crowe

24 APOLOGIES FOR AUTHORISED ABSENCE

Apologies for authorised absence were received from:

Councillor Mrs HL Thorniley-Jones  
Councillor Mrs D Whitton  
PCSO Mike Butler

25 MEMBERS' CODE OF CONDUCT – DECLARATIONS OF INTEREST

Councillor Mrs K Ford declared a personal interest in respect of any matter related to the new All Saints Primary School as she was now a Parent Governor. Councillor RK Shukla declared a prejudicial interest in respect of any matter relating the part of the former Thomas Wedge School building still in situ because he had made an offer to purchase the former Thomas Wedge CE (Controlled) Junior School building.

26 MINUTES

Councillor RA Storrar reported on the following:

Minute No 9(c) – Saughall Neighbourhood Management Team

The £800 grant to assist the Parish Council's contribution to the PCSO initiative was being processed. He had received a request for a financial contribution to allow the Neighbourhood Management Team initiative to continue as the three-year funding arrangement was coming to an end but had now decided not support it as he had already agreed to provide financial support for the Team's "Sloppy Stripper" initiative.

RESOLVED:

That the Minutes of the meeting of the Council held on 11 January 2010 be confirmed as a correct record.

27 MINUTES OF COMMITTEES

RESOLVED: That

(1) the Minutes of the following Committees be received:

- Planning held on 11 January 2010
- Finance and General Purposes held on 25 February 2010

(2) the recommendations set out in the Finance and General Purposes Committee Minutes be considered and discussed as they arise on the Council's agenda.

28 PARISH COUNCIL SURGERIES

RESOLVED: That

(1) the reports from Councillors A Warrington and RK Shukla on the proceedings of the Parish Surgeries held on 30 January and 27 February 2010, respectively, be received; and

(2) Councillor Mrs K Ford be requested to preside over the next Parish Council Surgery scheduled between 10:00am and 10:45am on Saturday, 3 April 2010 outside the Co-op Store, Church Road, Saughall.

29 POLICE/HOMEWATCH

(a) Police

(i) New Policing Arrangements in Saughall

The Council received a report and referred to Minute No 5/2010 of the Finance and General Purposes Committee meeting of 25 February 2010 which detailed the proceedings of a meeting with Sergeant Darren Griffiths of the Cheshire Constabulary held on 25 February 2010 to inform of new policing arrangements.

RESOLVED:

That the detail of the new policing arrangements for Saughall be noted and monitored.

(ii) PCSO Mike Butler's Report – February/March 2010

PCSO Mike Butler had sent his apologies for not being able to attend the meeting and had submitted a written report for Members' information.

The Clerk presented PCSO Butler's report which detailed crimes and anti-social activity that had taken place in the village since the Council's last ordinary meeting on 11 January 2010. Matters reported included the following:

- 6 reported burglaries
- 2 thefts from motor vehicles
- anti-social behaviour at one particular address and action taken in response
- 1 fixed penalty notice issued to an obstructive motorist
- motorists asked to move their vehicles for various reasons
- Chester Security and the CCTV camera issues – this would be chased up
- details of issues reported at Police Surgeries
- advice received on the use of the Speed Gun and Speed Indicator Device to assist acquiring the status of a Community Speed Watch Area

RESOLVED:

That PCSO Mike Butler be thanked for his report.

(iii) Freedom of Information Request

RESOLVED:

That the detail of the Freedom of Information Request be noted.

(iv) 'Have Your Say' – January 2010

RESOLVED:

That the content of the above Police Authority publication be noted.

(b) Homewatch

(i) Homewatch Chairman's Report

Councillor WI Humphrey in his capacity as Homewatch Coordinator, detailed low level crime and anti-social activity that had taken place over the last few weeks in the village and any actions taken as a result. This included:

- vehicles parked in the Peg bus stop had been moved by the Police it was agreed that this standard item would not appear on future Council agenda
- a Homewatch sign was missing from The Ridings. The lamp post had been demolished in a road traffic accident during the snowy weather, when the post was replaced the numbers on the signs would be adjusted on that particular stretch of road
- several complaints had been received about intensive calling and selling in the village. A gang of six males had been canvassing older people. PCSO Butler would be writing to the organisation they said they were representing
- property marking had been increased because of the number of burglaries committed recently. These sessions, organised by PCSO

Butler, had been very successful and people from Hoole and Upton had attended as well as Saughall residents.

RESOLVED: That

- (1) Councillor WI Humphrey be thanked for his informative report; and
- (2) PCSO Butler be thanked for holding the property marking sessions and the hard work arising out of them.

(ii) Correspondence from the West Cheshire Homewatch Co-ordinator

Further to Minute No 9(b) (ii)/2010, Councillor Mrs JM Young reported that all areas of the village were covered. Telephone was being used not email; people weren't constantly checking emails but did answer their phones when they rang. Councillor WI Humphrey confirmed that the system adopted was working well in Saughall.

RESOLVED:

That Councillor WI Humphrey be thanked for all of the hard work he carries out as Homewatch Chairman.

(c) Saughall Neighbourhood Management Team

Councillor RA Storrar, in his role as a Cheshire West and Chester Council Member, had already told the Council (Minute No 26/2010 refers) that he was unable to make a funding contribution to assist the continuation of the Neighbourhood Management Team as he had provided a financial contribution in support of the "Sloppy Slipper" initiative. The Council had put £1,000 in its budget to help fund the Neighbourhood Management Team for a further year as its three year funding arrangement was coming to an end. No other funding had been secured despite the endeavours of Members and the Clerk.

RESOLVED:

That the report be noted.

### 30 LITTER PICKING CONTRACT

The Council referred to Minute No 4/2010 of the Finance and General Purposes Committee and its recommendation:

"That the Council be **RECOMMENDED** to:

- (1) rescind its decision to go out to tender in respect of its Litter Picking Contract; and
- (2) extend its Litter Picking Contract currently awarded to Mr Hipkiss for a further year, ending 31 March 2011"

Councillor B Kerr reported that he had discussed the possibility of Cheshire West and Chester (CWAC) Council providing funding to assist the Parish Council's Litter Picking Contract in future years with their officers (Simon Lammond and Alison Armstrong). They were unable to say what would happen in the future but CWAC Council intended to publish service standards it would require, later this month, and this approach would fit in with this Council's financial planning arrangements.

RESOLVED: That

- (1) the recommendations of the Finance and General Purposes Committee be endorsed;
- (2) the Clerk be requested to write to Mr R Hipkiss seeking his formal agreement to extending the Litter Picking Contract to 31 March 2011; and
- (3) the tender process begins again in December 2010, subject to a decision from CWAC Council to provide grant aid to parish councils for litter picking.

### 31 GOLDEN JUBILEE PARK DEVELOPMENT

#### (a) Annual Play Equipment Inspection Report

The annual report had not yet been received. When it was, it would be brought to the Council for its consideration.

RESOLVED:

That the report be received.

#### (b) Fiddlers Lane Car Park – Drainage

The contractor who was responsible for the drainage had been asked to inspect the site with a view to making any necessary adaptations. The current situation was an improvement on how it had been in the spring of 2009.

RESOLVED:

That the report be received.

#### (c) To Monitor the Condition of the Outer Field

A site meeting had been held with an officer from Cheshire West and Chester Council, Gill Connolly, who had been invited to give expert advice, Mr B Huxley of the Saughall Cricket Club and Councillors WI Humphrey and Mrs JM Young. Mr Huxley reported that the Cricket Club had a cordial relationship with the Football Club and the main concern was for the continuing improvement of the playing conditions on the Park.

RESOLVED:

That the report be noted.

(d) Multi-Play Unit/ Slide Chute

Councillor DF Holman reported that he had been successful in securing a grant of £3,000 from Cheshire West and Chester Council's Fund for Play Areas budget. Some quotations had been received to replace the multi-play unit – slide chute and others would be requested with a view to accepting one and the replacement work being carried out as soon as practically possible.

RESOLVED: That

(1) the report be received; and

(2) the Finance and General Purposes Committee be authorised to replace the multi-play unit/slide chute at a cost of no more than £10,000.

(e) New gates and Posts

RESOLVED:

That quotations be obtained to replace the gates and posts.

(f) CCTV Equipment

This matter had been covered in PCSO Mike Butler's report (Minute No 29(a) (ii)/2010 refers).

(g) Mole Extermination

It was noted that since the drastic action taken, no new mole hills had been seen.

The Council then turned its attention to the rabbit infestation and various measures were proposed in this regard.

RESOLVED: That

(1) the report be received; and

(2) Councillor Mrs K Ford be requested to pursue her proposals regarding the rabbit infestation and bring a report to the next meeting of the Council.

(h) 2010 Spring Clean

RESOLVED:

That this year's Spring Clean will take place over the weekend, Saturday, 24 and Sunday, 25 April 2010 and any volunteers be requested to meet each morning at 10:30am in the Park and bring some protective gloves.

(i) Community Pay Back Scheme

RESOLVED:

That those workers under the Community Pay Back Scheme be invited back to the Golden Jubilee Park to carry out a range of work identified including improvements to the perimeter path.

(j) Pond

It was reported that the clay at the bottom of the pond was not holding the water and it was backing up into the ditches. The sluice gate needed to be put back in place.

RESOLVED:

That the Clerk be requested to ask the Saughall Neighbourhood Management Team to look at the pond with a view to putting the sluice gate back.

32 QUALITY PARISH COUNCIL INITIATIVE

(a) Cheshire Quality Forum

A meeting of the Cheshire Quality Forum had taken place on 21 February 2010. No Members of the Parish Council had attended so the Council did not receive a report on its proceedings.

(b) Quality Parish Council Working Panel

Councillor B Kerr reported on the proceedings of a recent meeting attended by him and Councillors A Warrington and Mrs JM Young as Members of the Working Group set up by the Council to take forward Quality Parish Council Status and Power of Well Being Initiative. The meeting had been held to discuss what the Council had yet to do to become a Quality Parish Council.

The Council was informed that approximately 90% of what was necessary to acquire Quality Parish Council accreditation was in place. Councillor Kerr ran through the tests (both mandatory and discretionary) required and discussed Test 2 – Qualifications of the Clerk in detail. It was noted that the Clerk did not have the Certificate in Local Government Administration. She would need to register to become a Quality Parish Council and there would be a fee for this, there may also be training costs and a possible

payment for the Clerk for working the hours necessary to put together a portfolio required to obtain the relevant qualification.

Councillor Kerr also listed a number of issues to be addressed before the Council could seek Quality Parish Council accreditation. These included improvements to make best use of the Council's website, additions to the Chairman's Annual Report, the need to compile a Training Statement of Intent and revisions to the Clerk's Contract of Employment.

RESOLVED:

That Members be requested to consider all of the issues involved in becoming a Quality Parish Council and discuss this further at the next meeting of the Council.

### (c) Training Requests

the Finance and General Purposes Committee had made a recommendation regarding Members' training opportunities (Minute No 11/2010 refer):

"That the Council be **RECOMMENDED** to agree the following training requests:

Councillor Mrs JM Young – Chairmanship – 23 March 2010  
Mr B Salisbury – Finance – 23 June 2010  
Councillor Mrs K Ford – Law and Procedure – 20 April 2010  
Councillor Mrs K Ford – Basic Induction – 12 June 2010"

RESOLVED: That

- (1) the recommendations of the Finance and General Purposes Committee be endorsed;
- (2) Councillors WI Humphrey and Mrs J Knox be also requested to attend the Law and Procedures training course on 20 April 2010; and
- (3) the Clerk be requested to book the course places with the Cheshire Association of Local Councils.

## 33 POST OFFICE BANKING CONSULTATION

The Government wanted to expand the services that the Post Office offered for the following three reasons:

- the recent turmoil in the financial markets has led to a call for a more local provider of financial services – one that can be trusted and that has a branch close to where people live;
- so that the Post Office has a continued local presence at a time when some other providers are reducing their front line contact with customers. The Post Office is ideally placed to offer essential financial services to

everyone including those who are or who may be at risk of becoming financially excluded;

- as the Post Office's traditional sources of revenue declines, there is an opportunity for financial services to be a real growth area, which can help sustain the network."

Consequently, a consultation was running which set out the Government's vision for banking at the Post Office and sought views on it and additional financial products and services that could be offered.

RESOLVED:

That this Council will support any initiative which guarantees the continuation of Post Offices.

#### 34 CHESHIRE WEST AND CHESTER (CWAC) COUNCIL'S EVENT WITH LOCAL COUNCILS: 14 OCTOBER 2009 – FURTHER UPDATE

The Council considered a letter dated 22 January 2010 from the Leader of CWAC Council, Councillor Mike Jones, about two outstanding issues as follows:

- Review of funding and contractual arrangements for Local Councils – following a decision on a way forward at the December meeting of the Executive Committee, a letter was issued to all local councils within the CWAC area on 18 December 2009. This confirmed arrangements for 2010/11, namely that any existing open churchyard grant, street amenity grant and taxi travel grant continue into 2010/11 as an interim measure, pending full negotiations with local councils during 2010.
- Election of Scrutiny Committee Task and Finish Groups – following consultation with the Cheshire Association of Local Councils it was agreed that the Task and Finish Group approach be revised in favour of a series of themed seminars, This is mainly due to the large numbers of local council representatives wanting to become involved in scrutiny review. These will begin shortly with a first seminar on Block Contracts and details will be circulated to local council Clerks when they are known.

RESOLVED:

That the content of the letter from CWAC Council's Leader, Councillor Mike Jones be noted.

#### 35 YOUTH ISSUES

Councillor WI Humphrey reported on the recent work programmed and/or carried out to the Youth Club's premises as follows:

- modification for use of the patio area during the Summer, keys at front door and step to made for safe access
- all electrical works (lighting and heating) completed

RESOLVED: That

(1) the report be noted; and

(2) the Council will consider making a financial contribution towards the total cost of the work undertaken in due course.

36 THE NEW SCHOOL AND THE FUTURE OF THE FORMER INFANT AND JUNIOR SCHOOLS

(a) All Saints Primary School

Congestion problems continued as parents dropped off and picked up their children from the new School. Parents used the Co-op Store car park during these times and this was perceived as dangerous.

RESOLVED:

That the Clerk be requested to include an item in the March 2010 Newsletter asking parents not to park in the Co-op Store car park and to be considerate to those who wished to visit the shop.

(b) The Former Ridings Community Infant School Building

(i) Developments

There was currently nothing to report. The Clerk had been in contact with Noel O'Neill of Cheshire West and Chester Council but he was not responding to her queries.

RESOLVED:

That the report be noted.

(ii) Letter from John Hallas to Steve Robinson dated 14 January 2010

Mr Hallas had written to the Chief Executive of Cheshire West and Chester (CWAC) Council, Mr Steve Robinson, regarding the need to clear out the ditch running along the North-Eastern boundary of the School and requesting that an officer from CWAC Council carried out an inspection.

RESOLVED:

That the content of the letter be noted.

(c) The Proposal to Use the "Church Hall" for Community Use

There was currently nothing to report on this proposal.

## 37 HIGHWAY ISSUES

### (a) Parked Cars on Pavements

The problem of parked cars on pavements continued.

RESOLVED:

That the Clerk be requested to tell PCSO Mike Butler in the hope that he would take action to address this problem.

### (b) Speeding Traffic and the Proposal for Saughall to be designated a Community Speed Watch Area

It was reported that the Police in the Outer Area had a Speed Indicator Device for their own use. This had been used twice in Saughall in the last few weeks. Derek Bowker had been asked if its use could be taken into account in collecting the information necessary to meet the criteria to achieve Community Speed Watch Area status. Mr Bowker was making enquiries regarding this query and would reply in due course.

RESOLVED:

That the report be noted.

### (c) Potholes and a Meeting with Cheshire West and Chester Council Officers

Councillor A Warrington reported on the continued problem of sewage leaking onto the highway outside the Vernon Institute. He informed that Welsh Water believed it was coming from a private sewer. Tim Braithwaite of Cheshire West and Chester Council's Environmental Health Department had also visited the site. Councillor RA Storrar informed that it was his belief that the sewer was the responsibility of Shotwick House.

RESOLVED:

That the Clerk be requested to bring the sewage leak to the attention of Welsh Water.

### (d) Kingswood Lane – Proposed Traffic Prevention Order

There was no progress report available in respect of this initiative.

### (e) Bus Stop at the Peg

RESOLVED:

That this issue be removed from future agenda.

(f) Traffic Speed on A540 – The Parkgate Road

Councillor B Kerr reported that he had received a letter that day from Eddie Jenkins of Puddington and District Parish Council,

RESOLVED:

That the letter dated 8 March 2010 be placed on the agenda for consideration at the next meeting of the Council.

(g) Bus Stop Opposite Aspen Grove on Hermitage Road

The bus stop needed attention due to overgrown vegetation. It was reported that Andy Nickson of Cheshire West and Chester Council had informed that as there was no bus stop sign at the bus stop in question, no one would take responsibility for it.

RESOLVED:

That Councillor Mrs JM Young be requested to open discussions with the landowner concerned in the hope that he will take action to cut back the vegetation and bring a report back to the next meeting of the Council.

(h) Temporary Service Road to All Saints Primary School

David Caldwell of Cheshire West and Chester Council had informed the Clerk that if the road was to be retained there would need to be a new planning application for its retention. He understood the Council's thoughts about enhancing emergency vehicles' access but pointed out that the road would definitely have to be removed across the yet to be constructed sports pitch adjacent to the School. He went on to say that it would be helpful to know if there were any other reasons why the Council wished to retain the road. Any future housing developments would need a road constructed to highway standards (the current road was not). Without any convincing arguments Mr Caldwell believed the retention of the road would be a lost cause.

RESOLVED:

That Mr Caldwell's report be received and this issue be kept on the agenda for future Council meetings.

(i) New Puffin Crossing

Councillor Mrs K Ford reported on the work undertaken by Cheshire West and Chester Council following the damage to a neighbour's property when the Crossing was installed. It was noted that the neighbour was unhappy with the way things had been left.

RESOLVED:

That Cheshire West and Chester Councillors B Crowe and RA Storrar take up this matter with the officers concerned and report any results to the next meeting of the Council.

(j) DB6 Evening Bus Service Saughall – Chester

Councillor B Kerr detailed the reasons why the DB6 Evening Bus Service had, as a temporary measure, been rerouted at little, if any, notice and the problems this had caused bus users. From 16 March 2010 the Service would revert back to the Blacon route.

RESOLVED:

That the report be received.

(k) Noise Issues on Church Road

Councillor Mrs K Ford reported on the excessive noise affecting residents of Church Road which she had referred to Paul Parry of Cheshire West and Chester Council.

RESOLVED:

That the report be noted.

(l) Pathway between Church Road and Parkway

Councillor B Kerr provided the Clerk with a copy of a letter dated 16 February 2010 from Steve Robinson, Chief Executive of Cheshire West and Chester Council, to Christine Russell MP regarding the pathway between Church Road and Parkway.

It was noted that in the letter Mr Robinson confirmed that following on from Christine Russell's involvement last May, the pathway was added to the cleansing scheduled on a four weekly cycle. Upon receiving Ms Russell's letter of 11 January 2010 Mr Robinson had arranged for an inspection of the area to be carried out by his Streetscene team to determine the level of the problem being experienced by a resident of Saughall.

Mr Robinson went on to say it was clear from the inspection that the current frequency was not sufficient to maintain the required standard of cleansing. As a result, the area had been brought up to the required standard and the frequency increased to a weekly cleanse on a Thursday. He also informed that this area would be monitored by Streetscene supervisors to ensure that the revised schedule was adhered to and was sufficient to maintain an acceptable level of cleanse.

RESOLVED:

That the content of the letter and the fact that Mr Robinson had been ill advised be noted.

### 38 THE REDEVELOPMENT OF WAIN HOUSE

Chester and District Housing Trust's (CDHT) Senior Development Officer, Danielle Harrison, had written to the Clerk on 24 February 2010 to set out progress made in respect of the redevelopment of Wain House and 65-73 Rakeway. She informed that:

- the planning application to redevelop Wain House was granted on 9 October 2009
- G and J Seddon have been appointed as the principal contractor for the construction of the project
- the project would commence shortly and G and J Seddon would have possession of the site on 26 February 2010. It involved the demolition of Wain House and 65-73 Rakeway with the construction of 37 apartments for over 55s with associated space
- Work would begin on 1 March 2010 and the initial work would involve installing a permanent footpath to the front of 57-63 Rakeway in order to ensure that access for residents was maintained permanently whilst the development is taking place
- Reasonable endeavours would be taken to keep disruption to a minimum
- G and J Seddon would issue a newsletter introducing the project team and advising key dates in relation to the start on site and subsequent demolition works.

RESOLVED: That

- (1) the detail set out in Ms Harrison's letter of 24 February 2010 in respect of the redevelopment of Wain House be noted; and
- (2) Ms Harrison be thanked for her efforts and the trouble she has gone to, in ensuring that the residents were decanted into alternative property satisfactorily and are happy with their new homes.

### 39 ACCOUNTS

#### (a) Audit of Accounts 2008/09

The Clerk reported that the 2008/09 Accounts had been audited satisfactorily and had been signed off by the External Auditor.

RESOLVED:

That the satisfactory completion of the 2008/09 Audit of the Council's Accounts be noted.

(b) Request for Donation from 1st Saughall Guides

The Council considered a letter dated 10 January 2010 from the Leader of the 1st Saughall Guides which contained a request to help fund a trip to Alton Towers.

RESOLVED:

That the Council contribute £200 to assist the funding for the Guides forthcoming trip to Alton Towers.

(c) Payments made since the meeting of the Council held on 11 January 2010:

RESOLVED:

That the following payments be approved:

<u>Financial Year 2009/2010</u>	<u>£</u>	<u>Cheque No</u>
Cancelled		102329
Morrall Play Solutions	71.87	102330
Audit Commission (Annual Audit)	646.25	102331
Wirral Borough Council (Postage and photocopying)	286.76	102332
Ledsham Electrical (Labour for converting transformer For Christmas tree)	246.69	102333
Mr R Hipkiss (Litter Picking)	1,007.67	102334
Mrs S Hudspeth (Salary)	646.93	102335
Hobbs Wildlife Services (Mole extermination)	95.00	102336
Mrs S Hudspeth (Expense)	135.12	102337
Mr R Hipkiss (Litter Picking)	1,007.67	102338
Mrs S Hudspeth (Expense)	30.00	102339
Mrs S Hudspeth (Salary)	639.79	102340
(Playgroup work)	162.08	102341
1st Saughall Guides (Minute No 39(b)/2010 refers) (Contribution to assist the trip to Alton Towers)	200.00	102342

(d) Receipts

RESOLVED:

That the following receipts be noted:

	<u>£</u>
Interest on 14 Day Interest Account to 21 February 2010	0.56
Cheshire West and Chester Council's Street Amenity Cleansing Grant	5,250.00
RK Shukla – Sold 36 No. Parish Paths Booklets	36.00

(e) Cash to Bank Reconciliation and Golden Jubilee Park Development Fund Reconciliation

RESOLVED:

That the contents be noted.

40 SAUGHALL SPORTS DAY

RESOLVED:

That as Councillor Mrs HL Thorniley-Jones was not in attendance at the meeting her report be deferred to the next meeting of the Council scheduled for Monday, 12 April 2010.

41 ODD JOBS

There were currently no odd jobs to be done.

42 VERNON INSTITUTE MANAGEMENT COMMITTEE (VIMC)

It was noted that the Farmers' Market continued to be held weekly on a Saturday in the Vernon Institute.

There was a proposal to install mirrors at the junction of Hermitage Road and Church Road to assist bus drivers to negotiate the junction.

Repairs had been carried out to the premises occupied by the Pre-School at a cost of £324.16.

RESOLVED: That

(1) the report be noted;

(2) Councillor Mrs JM Young be requested to discuss the proposal to install mirrors at the junction and ascertain the VIMC's views; and

(3) a financial donation of £162.08 be made to match fund the cost of the work carried out in the premises occupied by the Pre-School.

43 ATTENDANCE AT MEETINGS OF OUTSIDE BODIES

(a) To Note the Following Outside Meetings Coming Up

- West Cheshire Together - Thursday, 11 March 2010 at 6pm at Lache Community Centre, Hawthorn Road, Lache, Chester
- Cheshire West and Chester Open Assessment and Audit Drop In Session between 10:00am-4:00pm on Friday, 12 March 2010 at County Hall, Chester (Committee Room 2A)
- Sloppy Slippers event at the Vernon Institute on Friday, 12 March 2010

(b) Outside Meetings

- Mickle Trafford Community Forum, 6:30pm on Thursday, 4 February 2010 at St Oswald's Primary School, Grove Road, Mollington, Chester, CH1 6LG

This was described as "a non event".

- Cheshire West and Chester Council's Gypsy and Traveller Event on Tuesday, 23 February 2010 at 5:00pm on the Council Chamber, County Hall, Chester

A consultation was running on where to have a Gypsy and Traveller site. Discussion centred round legalities and planning issues.

#### 44 COMMUNICATION RECEIVED

The following communication had been received:

- Letter from Mr Harry Dobson, Treasurer of the Vernon Institute Management Committee (VIMC), requesting funding to assist refurbishment works.

RESOLVED:

That the funding request from the VIMC be considered at the next meeting of the Council scheduled for 12 April 2010.

#### 45 CIRCULARS

The following circulars had been received. Anyone requiring a copy would contact the Clerk.

- Cheshire Police Authority Information Sheet
- The Playing Field
- Exhibitions and Events in Chester, February to May 2010
- Cheshire Rural Touring Arts Spring Season 2010