

MINUTES OF THE BUDGET COUNCIL MEETING OF SAUGHALL AND SHOTWICK PARK PARISH COUNCIL held on 4 January 2010 at the Vernon Institute, Saughall

In attendance: Councillor Mrs K Ford
Councillor DF Holman
Councillor WI Humphrey
Councillor B Kerr
Councillor Mrs J Knox
Councillor Mrs JE Storrar
Councillor RA Storrar
Councillor Mrs HL Thorniley-Jones
Councillor Mrs D Whitton
Councillor Mrs JM Young (in the Chair)

Mr B Salisbury (Internal Auditor)

1 APOLOGIES FOR AUTHORISED ABSENCE

Apologies for authorised absence were received from:

Councillor Mrs J Johnson
Councillor JG Johnson
Councillor RK Shukla
Councillor A Warrington

2 MEMBERS' CODE OF CONDUCT – DECLARATIONS OF INTEREST

No declarations of interest were received.

3 TO DETERMINE THE PARISH COUNCIL'S BUDGET FOR MUNICIPAL YEAR 2010/2011 AND THE PARISH PRECEPT

Members referred to the following documents:

- Extract of the Minutes of the Finance and General Purposes Committee meeting held on 19 November 2009 which included the first draft of the Council's Budget for 2010/11
- Parish Council Payments 1 April – 7 December 2009
- Precept Calculation 2009/10
- Estimated Expenditure to year-end 31 March 2010
- Estimated Income to year-end 31 March 2010
- Proposed Precept Calculation 2010/11 based on a tax base, provided by Cheshire West and Chester Council, of 1168.0 which was lower than that of the previous year (1175.0)

Members asked a number of questions on the information provided. Some answers were provided whilst others required research to be carried out. This meant that the Council would not be able to determine the parish precept required at this meeting.

It was noted that the Clerk had not yet claimed the Street Cleaning grant having received no information from the new Cheshire West and Chester Council on how to go about it and who to contact. Consequently, it was necessary to add £5,250 to the estimated income to year-end 31 March 2010 making the total £78,341.88.

The Council proceeded to review the Draft Budget contained within the extract of the Finance and General Purposes Committee Minute giving consideration to each budget head in turn, revising those it considered necessary. The aim was to determine the level of funding required over the next year against each budget head in order to carry out the Council's activities and provide an appropriate level of service both effectively and efficiently.

Consideration was also given to the following:

- Community Events, including the proposed Saughall Remembrance Day
- Provision on a new multi-play unit in the Golden Jubilee Park
- The cost of Committee documentation
- Proposed new contracts/agreements for grounds maintenance and litter picking
- Park benches
- The future of the Saughall Neighbourhood Management Team
- The Council's contribution to the new PCSO Service Level Agreement running from 1 April 2010 to 31 March 2013
- New Parish Paths leaflet

RESOLVED: That

- (1) the amount of parish precept required be determined at the next ordinary meeting of the Council scheduled for 11 January 2010 when the more detailed information requested can be made available to assist;
- (2) the Parish Council's 2nd Draft Budget for the Municipal Year 2010/11 be agreed as set out in Appendix 1 and will be reviewed at the next Council meeting scheduled for 11 January 2010;
- (3) the Clerk be requested to ascertain who at Cheshire West and Chester Council is responsible for the payment of Street Cleaning grant and obtain the appropriate form on which to apply for the 2009/10 grant;
- (4) a letter be sent to Councillor RA Storrar in his capacity as a Cheshire West and Chester Councillor requesting that he provide a grant from his local Ward Member allocation to help with the parish Council's financial contribution to the PCSO post for Saughall; and
- (5) the Clerk be requested to contact Liz Biddle, Cheshire Constabulary's Home watch Officer to ascertain if she has contact details for the Community Cash Back Scheme, so that the Clerk can apply for a grant to try to keep the Saughall Neighbourhood Management initiative going for a further year.

Saughall and Shotwick Park Parish Council
2nd Draft Budget 2010/11

Budget Head	Budget 2010/2011
Environment Matters	
Miscellaneous Minor Repairs	1,000
Street Cleaning	12,500
Litter Bins	550
Grass Cutting (Golden Jubilee Park Recreational Area)	3,500
Play Equipment (rolling replacement programme)	1,000
Play Equipment Inspections (4No)	250
Map Boards and Footpath Leaflets	250
Sub Total	19,050
Finance and General Purposes	
(a) Administration	
Principal Officer to the Parish Council	11,550
Chairman's Allowance	1,000
Stationary/Postage/Computer Consumables	1,500
Parish Councillor's Expenses	100
Computer (including rental)	360
Newsletter publication costs	1,200
Training/Seminars	500
Sub Total	16,210
(b) Annual Payments	
Audit Fees	450
Golden Jubilee Park Loan Repayment	5,545
Donations/Honorarium	250
Insurance	2,000
Subscriptions	925
VI Clock Service	250
Village Events including Remembrance Sunday	250
Sub Total	9,670
(c) Community Facilities Fund	1,000
Police Community Support Officers	11,800
Neighbourhood Management Team	1,000
Uniform Groups' HQ Rental	
Contingencies	1,000
Grand Total	59,730