

MINUTES OF A MEETING OF SAUGHALL AND SHOTWICK PARK PARISH  
COUNCIL held on 6 April 2009 at the Vernon Institute, Saughall

In attendance: Councillor DF Holman  
Councillor WI Humphrey (Homewatch Co-ordinator)  
Councillor Mrs J Johnson  
Councillor JG Johnson  
Councillor B Kerr  
Councillor Mrs J Knox  
Councillor Mrs JE Storrar  
Councillor RA Storrar  
Councillor Mrs H Thorniley-Jones  
Councillor A Warrington  
Councillor Mrs JM Young (in the Chair)

Mr Harry Dobson, Internal Auditor  
PC Yvonne Graham  
Sergeant Darren Griffiths  
Mr Brian Huxley, Saughall Cricket Club  
PCSO Sue Morrison

71 APOLOGIES FOR AUTHORISED ABSENCE

Apologies for authorised absence were received from Councillor Mrs D Whitton.

72 MEMBERS' CODE OF CONDUCT – DECLARATIONS OF INTEREST

Councillors Mrs J Knox, RA Storrar and Mrs JE Storrar declared personal interests in respect of the item on the agenda – The New School and the Future of the Infant and Junior School Buildings (Minute No 80/2009 refers) because of their association with the local schools.

Councillor RA Storrar also declared a personal interest in any matter that related to the Cheshire West and Chester Council by virtue of him being a Member of this local authority.

A copy of the Town and Parish Standard published in February 2009 was attached to the agenda for Members' information.

73 MINUTES

RESOLVED:

That the Minutes of the Council meeting held on 2 March 2009 be confirmed as a correct record.

74 MINUTES OF COMMITTEES

RESOLVED:

That the Minutes of the Planning Committee held on 2 March 2009 be received.

## 75 CASUAL VACANCY ON THE PARISH COUNCIL

A casual vacancy in the Saughall Ward had been declared and an election would be held on Thursday, 23 April 2009 to fill it. A copy of the election timetable had been attached to the agenda for Members' information.

The Council had decided not to have poll cards as they were very expensive (Minute No 53/2009 refers) so Mr David Norbury, a local freelance journalist, had been approached and had agreed to write a piece to go in the local press so that the electorate would be made aware of the forthcoming election. Also, Councillor DF Holman had arranged for some posters advertising the election to be printed and put up around the village.

RESOLVED:

That the report be received.

## 76 PARISH COUNCIL SURGERIES

### (a) Surgery held on Saturday, 4 April 2009

Councillor Mrs JM Young had presided over a Surgery held outside the Co-op Store the previous Saturday. There had been discussions about the proposed Wain House redevelopment. Whilst in the car park Councillor Mrs Young had noticed that a number of able bodied people had used the parking spaces designated for the use of the disabled.

RESOLVED:

That the report be received.

### (b) Surgery on Saturday, 9 May 2009 between 10:00am and 10:30am

RESOLVED:

That Councillor Mrs H Thorniley-Jones be requested to preside over the next Parish Council Surgery to be held on Saturday, 9 May 2009 between 10:00am and 10:45am.

## 77 GOLDEN JUBILEE PARK DEVELOPMENT

### (a) Field Committee Meeting

The Council received a report on the proceedings of the Field Committee, which had met the previous day. The state of the car park and the need for adequate drainage had been under discussion and a local contractor, Mr Paul Edwards, had offered advice on what could be done to alleviate the problem. It involved putting in a soak away and running a pipe under the path so water drained onto the grass verge on the roadside.

Councillor RA Storrar was of the view that if there was heavy rain the soak away would only work for a short time and that the water needed to be piped into a ditch

that could take it away swiftly. He considered an outlet into a main drain was required.

RESOLVED: That

- (1) the Clerk be requested to arrange a site visit between the District Maintenance Engineer, Mr Graham Anderton, and Councillor A Warrington to discuss the contractor's proposal;
- (2) following the site visit at (1) above, the District Maintenance Engineer be asked for his comments on the proposed drainage; and
- (3) if the District Maintenance Engineer agrees to the drainage proposed the necessary work be commissioned as soon as possible in the sum of £880.

(b) Perimeter Path and Weed Spraying

Councillor WI Humphrey had met with a contractor on site. The contractor had quoted a sum of £60 to undertake the necessary work, which would involve nine treatments in the course of 3 visits.

RESOLVED:

That the Clerk be requested to contact the contractor and ask him to carry out the necessary weeding in accordance with his quotation in the sum of £60.

(c) Hedges

Work had been carried out on the hedges as required.

RESOLVED:

That the report be received.

(d) Clean-Up Day – Saturday, 18 April 2009

Work identified would be carried out by interested parties on 18 April 2008 between 10:00 and 11:00am.

RESOLVED:

That the report be received.

(e) Fiddlers Lane Operational Inspection Report – March 2009

The Council considered the Operational Report prepared by Mr Alan Dymond of Morral Play Solutions.

It was reported that the Greyhound Football Team had removed the old goal nets and the bearing in the sputnik roundabout would now be monitored as recommended. In respect of the slide/multi-play unit it was noted that there was severe corrosion evident on the slide chute, particularly on the inside of the side

section on the run out and a photograph to show this had been provided. It had been recommended that this be repaired.

RESOLVED: That

(1) the report be received; and

(2) Mr Wilkinson, the Council's odd job man, be requested to have a look at the slide/multi-play unit to ascertain what could be done in respect of the severe corrosion.

(f) Annual Inspection Report

Mr Phil Davies of the Cheshire West and Chester Council had reported that all Annual Inspection Reports in the Chester District had been undertaken before the end of the calendar year. Saughall's report would be available shortly.

RESOLVED:

That the report be received.

(g) Other Issues

(i) Moss and Weed Growth

It was noted that Mr Wilkinson dealt with moss and weed growth periodically.

(ii) Mole Activity

The Council had tried to eradicate the mole problem numerous times before. This time Councillor WI Humphrey agreed to seek help from Hawarden Golf Club.

(iii) Benches

Arrangements were being made to meet with those who had installed the benches to point out shortcomings in the hope that they would take remedial action to ensure that they were properly installed.

(iv) Spring Bulbs

It was agreed that more bulbs would be planted later in the year.

(v) Cricket Square

Damage had been caused to the wicket by people with golf clubs.

It was agreed to put up signs "No Golf" and "No Dogs".

(vi) Entrance Gates

The gates needed reconfiguring and this involved some welding. Someone was willing to do this but had no insurance of his own.

It was agreed that the Clerk would consult the Council's insurance policy to see if the person carrying out the welding work would be covered.

(vii) Trees

The new tree provided by Councillor RA Storrar needed a support strap and Councillor A Warrington agreed to source one. It was reported that the Woodland Trust was making trees available free of charge. The Clerk agreed to look into this with a view to obtaining some trees.

(viii) Container

The Cricket Club would be asked to paint their container a nice shade of green.

(ix) Gate Behind the Uniform Groups' Headquarters

The gate was hanging off. Councillor RA Storrar agreed to have a look at it and report back on what needed to be done. Quotations would be obtained if deemed necessary.

RESOLVED:

That the actions set out above be endorsed.

78 POLICE/HOMEWATCH

(a) Police

PCSO Sue Morrison had provided each Member of the Council with a copy of her monthly report that set out details of crimes, anti-social behaviour, etc.

PCSO Morrison's March 2009 report was appended to the agenda for Members' reference.

RESOLVED:

That the report be received.

(b) Homewatch

Councillor WI Humphrey, in his capacity as Homewatch Coordinator, detailed low level crime and anti-social activity that had taken place over the last month in the village. Matters reported included:

- 4x4 vehicles on Kingswood Lane to Saxon Way
- Football being played on grass in front of older people's bungalows, which caused a nuisance

- Burglaries and thefts
- An intruder at the School
- Mini motors causing aggravation on Woodland Way path to Lodge Lane
- Difficulties in being able to contact the PCSO when she is on duty

The Chairman read out a letter from a concerned parent whose child had recently nearly been knocked down by a bus. Sergeant Griffiths requested a copy of the letter and agreed to investigate.

RESOLVED: That

(1) the Homewatch Co-ordinator's report be received; and

(2) Councillor WI Humphrey be thanked for his detailed report and for all the work he carries out for the benefit of the village in his role as Homewatch Co-ordinator.

(c) Saughall Neighbourhood Management Team

Mr Tony Summers, the Team's Co-ordinator, was due to attend the next meeting of the Finance and General Purposes Committee scheduled for 7:30pm on Thursday, 16 April 2009 to make a progress report on his Team's activities.

It was reported that the Team had been unable to make any progress on the defibrillator initiative through no fault of its own. There had been a delay because of reorganisation.

Carillion had generously donated gifts of florescent waistcoats and reflective teddy bears to the Walking Bus initiative and the Clerk had written back thanking them for this.

RESOLVED:

That the report be received.

79 YOUTH ISSUES

Councillor Mrs H Thorniley-Jones reported that the Youth Club had good attendance. Its members were pleased with the Parish Council's financial donation of £150 towards the cost of their trip to Alton Towers (Minute Nos 56 and 61(a)/2009 refer). The Club was also being supported by Connexions. The Club planned to open the gate at the back of the Vernon Institute and would use the field again now that the weather was improving.

RESOLVED:

That the report be received.

80 THE NEW SCHOOL AND THE FUTURE OF THE INFANT AND JUNIOR SCHOOL BUILDINGS

Councillor RA Storrar reported that the building work was on-target to produce a School the village would be proud of.

The Pelican crossing would not be installed until it was known exactly where the entrance was going to be.

The Acting Headteacher, Donna Prenton, had now been appointed as Headteacher of the new School.

The Ridings Community Infant School would be disposed of by sealed bids obviously to the highest bidder.

RESOLVED:

That the report be received.

81 LAND AT LODGE LANE FOR RURAL AFFORDABLE HOMES

Ms Danielle Harrison, Chester and District Housing Trust's Development Officer, had written to the Clerk on 9 March 2009 to report progress with the site at Lodge Lane.

The Trust had instructed PRP Architects to carry out an initial feasibility study on the site making full use of the 1.2 acres which was available. The Scheme would provide a majority of family housing but would also include a number of bungalows. Once PRP had provided their assessment the Trust would instruct a valuation of the site.

When information was available the Trust would discuss a way forward with the Parish Council, providing the Scheme was financially viable for the Trust,

RESOLVED:

That the report be received.

82 HIGHWAY ISSUES

(a) Parked Cars on Pavements

It was report that PCSO Sue Morrison had been putting advisory notices on vehicles.

RESOLVED:

That the report be received.

(b) A5117/A550 Deeside Park Junction Improvement

The Chairman reported on the Completion of Works Ceremony that had been held on 3 March 2009 at the Mollington Banastre Hotel. It had been raining so

Carillion had provided umbrellas which attendees had been allowed to keep. There had been a tour by coach and lunch at the Mollington Banastre Hotel.

RESOLVED:

That the report be received.

(c) Speeding Traffic and the Proposal for Community Speed Watch Signage

Members received a report about a large lorry carrying Dandy's Topsoil breaching the weight restriction on the bridge on Seahill Road at 7:00am on Thursday, 2 April 2009. The lorry travelled through the village on its way to the M53 motorway.

There were reports of speeding traffic on Fiddlers Lane.

RESOLVED: That

- (1) the Clerk be requested to write to Dandy's Topsoil in respect of the breach of the weight restriction on the bridge on Seahill Road; and
- (2) the Clerk be requested to write to Cheshire West and Chester Council's Director of Planning and Highways, Steve Kent, to request a meeting between him or his nominee and Members to discuss highway issues in Saughall.

(d) Speed Limit Review

Mr Derek Bowker of Cheshire Community Action had written to the Clerk on 16 March 2009 informing that he had spoken many times, at Area Committee meetings, about the Speed Limit Review that was being carried out by consultants on behalf of Cheshire County Council and informing where to access the results.

Mr Bowker informed that many more roads would be considered in the future and as results became available he would provide them.

RESOLVED:

That the report be received.

(e) Bus Services in Saughall

The Council gave consideration to the results and consequences of recent (28 March 2009) changes to the bus service provision in Saughall.

Councillor B Kerr reported that he had had a constructive telephone conversation with Martin Robinson of Arriva. He had confirmed that Arriva would introduce a circular service on 5 May 2009 when the consultation period with the Traffic Commissioners had ended. The service would alternate

Councillor Kerr had raised the possibility of speeding up the introduction of the circular service by obtaining a letter of support from Cheshire County Council's Transport Co-ordinator and he had agreed to pursue this approach.

Councillor Kerr had also spoken to John Ellis Jones at Transport Co-ordination and briefed him on his discussion with Mr Robinson and asked him to take the initiative by offering to supply a letter of support.

Concerns were raised in respect of the Arriva service, if a bus was running late; inevitably they would have to pass another bus travelling in the opposite direction. This would not be a problem if a one way route was adopted. It was recognised that the pressure would need to be kept on for the provision of smaller buses.

One effect of One Bus pulling out was that the last Arriva bus left Chester at 18:09 hours and there was no bus to Saughall until 19:32 hours. This meant there was a gap of nearly an hour and a half. Members considered that First Bus should be requested to provide an additional bus.

RESOLVED: That

- (1) the Clerk be requested to make representations over the route the buses are taking and inform of the Council's preferred arrangement; and
  - (2) the Clerk be requested to write to Cheshire West and Chester Council's Integrated Transport Services to request a bus from Chester between 18:09 and 19:32 hours.
- (f) Improvements or Otherwise since the District Maintenance Engineer's Annual Village Inspection

The Council observed that there were many potholes on village roads that required urgent attention.

RESOLVED:

That the Clerk be requested to alert the District Maintenance Engineer to the various potholes identified by Members.

## 83 CHESHIRE FIRE AND RESCUE SERVICE WORKING IN THE COMMUNITY

The Fire and Rescue Service was offering to attend a future meeting to make a presentation on how it could support the Parish Council. This would include:

- Volunteering opportunities
- Engaging with young people in the community
- Supporting isolated older people
- Making people safer in their own homes

RESOLVED:

That the Clerk be requested to contact Cheshire Fire and Rescue Service's Partnership and Innovations Manager, Evan Morris, to request that arrangements be put in hand to make a presentation to the Council at its meeting on 1 June 2009.

84 ALL SAINTS CHURCH: PROPOSED GARDEN OF REST AT THE CHURCH AND BURIAL PROVISION IN SAUGHALL

Rev Brian Harris had written to the Chairman on 21 February 2009 to thank the Council for allocating £2,000 towards the proposed Garden of Rest.

Rev Harris also set out the Church's position in respect of future burial provision in Saughall. This had been discussed previously with the Council and it was made clear that the Parochial Church Council did not want to be financially responsible for any new burial ground, but would be willing to take administrative responsibility in terms of arranging burials, dealing with fees and keeping records.

It was estimated that the Churchyard would be full in three or four years and the Vicar had suggested that now might be an appropriate time to review the situation and make a joint public statement so that people were aware of what was likely to happen so that unrealistic expectations were not raised or festered.

RESOLVED:

That the contents of Rev Brian Harris' letter of 21 February 2009 be noted.

85 PROPOSED REDEVELOPMENT OF WAIN HOUSE

Chester District Housing Trust's Development Officer, Ms Danielle Harrison, had written to Members of the Council on 26 March 2009 to inform that the Trust's Board had decided to include five bungalows in Rakeway in the redevelopment of Wain House. She had informed all the residents affected by this decision. As was to be expected residents were quite upset over the news. Ms Harrison had tried to reassure them as much as possible that they would be moved to a place of their choice, in an area also of their choice and had explained the compensation packages available to them. The Project Manager, Ms Sandra Holmes, was responsible for resident's moves and would be introducing herself to the residents in the next couple of weeks to ascertain their requirements.

Residents had been advised that the Trust was hoping to start on site within ten to twelve months but the Trust had stressed it was not requiring residents to move as soon as possible.

Further consultation with surrounding residents would begin in the coming weeks. This would be carried out on a one to one basis to gauge public opinion. Ms Harris would write to all residents once a date had been set to advise when the Trust's officers would be visiting. It was hoped that the Trust would be in a position to submit a planning application within the next couple of months.

RESOLVED: That

- (1) the report be received;
- (2) the situation continue to be monitored; and

- (3) observations on the planning application be made to the planning authority, Cheshire West and Chester Council, following consideration by the Parish Council rather than its Planning Committee.

## 86 INFORMATION AVAILABLE UNDER THE MODEL PUBLICATION SCHEME

The Clerk reported that the Freedom of Information Act 2000 made it a requirement for all local authorities to have a Publication Scheme. She submitted a draft Scheme for the Council's consideration.

RESOLVED:

That the Publication Scheme submitted by the Clerk be adopted and published on the Council's website.

## 87 ACCOUNTS

### (a) Insurance Cover

#### (i) Increased Cover

The Finance and General Purposes Committee had been reviewing insurance cover and had identified that the following needed to be included in the Schedule:

- New CCTV equipment installed in the Golden Jubilee Park – Total cost £2,900 + VAT
- Grass protection mesh for the car park in the Golden Jubilee Park – Total cost £8,533 + VAT
- Installation of mesh – Total cost £1,980 + VAT
- Fencing and ROSPA compliant gate around car park in the Golden Jubilee Park – Total cost £2,679 + VAT
- Six bench seats installed in the Golden Jubilee Park – Total cost £1,090 + VAT

Allianz Insurance Ltd had informed that it would cost £55.42 for the additional cover.

RESOLVED:

That the additional insurance cover as detailed above be agreed.

#### (ii) Fidelity Insurance

The External Auditor, during the 2007/08 Audit of Accounts, had identified that:

“The fidelity insurance cover is not adequate and should be extended to include Councillors. Cover equivalent to the year end balance plus 50% of the precept is a guideline.”

The Clerk had contacted the insurance company and established that:

- Fidelity Guarantee sum insured, without Councillors, £52,327 – cost £98.88 including tax
- Fidelity Guarantee sum insured, with Councillors, £52,327 – cost £148.34 including tax

The insurance company drew the Council's attention to page 25 of the policy booklet which detailed the minimum standards of control, which should be put in place.

RESOLVED:

That the Council's fidelity insurance be extended to include Councillors at an additional cost of £49.46.

(b) Cheshire Association of Local Councils (ChALC) 2009/10

The Clerk reported that the affiliation fee for 2009/10 was £662.75 and that the cost of the Local Council Review magazine was for 1-3 copies - £13.50 each, 4 or more - £12.00 each.

RESOLVED: That

- (1) the Council remain affiliated to ChALC and the fee set out above be paid; and
- (2) three copies of the Local Council Review magazine be purchased for the Chairman, Vice-Chairman and the Clerk and they be passed to other Members so all have the opportunity to read the publication.

(c) Payments made since the meeting of the Council held on 2 March 2009:

RESOLVED:

That the following payments be approved:

<u>Financial Year 2008/2009</u>	<u>£</u>	<u>Cheque No</u>
NWN Media Ltd (Newsletter Delivery)	28.18	102237
Morrall Play Solutions (Quarterly Play Equipment Inspection)	71.87	102238
Allianz Cornhill Insurance Limited (Increased Cover		
Minute No 87(a) (i)/2009 refers)	55.42	102239
Ellesmere Port and Neston Borough Council (Printing)	23.68	102240
Ellesmere Port and Neston Borough Council (Postage)	37.91	102241
Mrs S Hudspeth (Expenses)	25.55	102242
HM Revenue and Customs	874.49	102243
Mr R Hipkiss (Street Cleaning)	1,007.67	102245
Allianz Cornhill Insurance Limited (Increased Fidelity		
Insurance Minute No 87(a) (ii)/2009 refers)	49.46	102239

<u>Financial Year 2009/2010</u>	<u>£</u>	<u>Cheque No</u>
DMH Solutions Ltd (Local Council Review system – software Recommended by the External Auditors)	89.92	102235
Smith & Derby (Clock Maintenance)	228.85	102236
Mrs S Hudspeth (Salary)	661.83	102244
Cheshire County Playing Fields Association (Affiliation Fee)	20.00	102246
Cheshire Association of Local Councils (Minute No 87(b)/2009 refers)	703.25	102247

(d) Receipts

RESOLVED:

That the following receipts be noted:

	£
Interest on 14 Day Interest Account to 21 March 2009	0.24

(e) Cash to Bank Reconciliation and Golden Jubilee Park Development Fund Reconciliation

RESOLVED:

That the contents be noted.

88 LOCAL GOVERNMENT REORGANISATION IN CHESHIRE

Vesting day was on Wednesday, 1 April 2009.

The Parish Council had submitted an expression of interest in the Playbuilder Project to Cheshire West and Chester Council. Mr Phil Davies had indicated that an announcement on who had been successful in attracting grant aid would be made soon.

A bulletin on first launch events had been appended to the agenda for Members' information.

The leader of the new Council, Councillor Mike Jones, had written to the Chairman informing her that building strong, effective relationships with its communities was crucial to the achievement of his Council's goals and, as one of its key partners, he would very much like to meet with local council representatives at the earliest opportunity.

Consequently, up to three representatives were invited to an event on Thursday, 30 April 2009 from 6:00pm at the Fourways Inn, Delamere. This meeting was an opportunity to get to know each other and would allow the Leader of Cheshire West and Chester Council to introduce himself and his management team. There would also be an opportunity to discuss over-arching issues, such as area working, and to explore how both Councils would work together in the future to ensure high quality services. This meeting was being held in conjunction with the Cheshire Association of Local Councils.

RESOLVED: That

(1) the reports be received; and

(2) Councillors WI Humphrey, Mrs H Thorniley-Jones and A Warrington be requested to represent the Council at the Local Councils event being held on Thursday, 30 April 2009.

89 ODD JOBS

RESOLVED:

That Mr Paul Edward be asked for a quotation to dispose of the pile of clay left in the Golden Jubilee Park following installation of the new play equipment.

90 VERNON INSTITUTE MANAGEMENT COMMITTEE (VIMC)

There were no issues to report of relevance to the Council.

66 ATTENDANCE AT MEETINGS OF OUTSIDE BODIES

(a) Meetings Coming Up

(i) Quality Parish Council Forums

Future dates of Quality Forums were as follows:

Wednesday, 27 May 2009

Wednesday, 26 August 2009

Wednesday, 25 November 2009

All were at 6:00pm at the Cheshire Fire and Rescue Services' Headquarters at Winsford.

The policy was that the Council could nominate two representatives to attend.

It was noted that no one was available to attend the event in May.

(b) Outside Meetings Attended

(i) Direct to Door Launch Promotion

10:00am to 2:00pm on Friday, 20 March 2009

Councillor Mrs JM Young had attended and it had not been of much interest.

(ii) Cheshire Association of Local Councils – Chester Area Meeting

7:30pm on Wednesday, 25 March 2009 at the County Hall, Chester

Councillor B Kerr had attended this meeting. It had been an opportunity to meet Steve Robinson, Chief Executive of Cheshire West and Chester Council, and raise issues with him. Councillor Kerr had raised Double Taxation Grant, Service Level Agreements, bus services and the state of the roads in the

village. Mr Robinson had informed that road maintenance was one of his Council's top three priorities.

(iii) Calling All Women!

Free event on Thursday, 12 March 2009, 6:00pm – 8:30pm at University of Chester, Binks Building, Parkgate Road, Chester

The meeting had been cancelled but would be rearranged at some stage.

(ii) Chester City Council's Gowy North Area Committee

Thursday, 5 March 2009 between 7:00pm and 9:00pm at Burley Memorial Hall, Village Road, Waverton, CH3 7QN

An LGR Update Report had been appended to the agenda for Members' information. The meeting had wound up what the Committee had done over the last six years. Gowy North had been one of the most successful Area Committees.

RESOLVED:

That the reports be received.

92 QUALITY PARISH COUNCIL ACCREDITATION AND THE POWER OF WELL BEING

(a) Quality Parish Council Accreditation

The Council had stated its aim to aspire to become a Quality Parish Council. To achieve this it would need to provide evidence through a series of tests that it was representative of and actively engaged with the community, was properly managed, communicated effectively, worked with community groups and other local authorities and was able to deliver local services that gave the best deal for the local community.

(b) The Power of Well Being

The Power of Well Being would allow the Council to do anything which it considered was likely to achieve the promotion or improvement of the economic, social or environmental well being of its area.

RESOLVED:

That a small working party of three be set up at the Annual Meeting of the Council to take forward Quality Parish Council accreditation and the achievement of the Power of Well Being.

93 TRAINING

(a) Training Event for All of the Council

The Clerk informed that she had already arranged training with the Cheshire Association of Local Councils on the Members' Code of Conduct, the Power of

Well Being and Risk Management. The session would take approximately two hours and would cost £250. There was a choice of either 8 or 15 June 2009 for this training event.

RESOLVED:

That the training event be held at 7:00pm on Monday, 8 June 2009.

(b) The Cheshire Training Partnership's Training Schedule

A copy of the training schedule was appended to the agenda for Members' information. Members who had not already undergone Basic Induction would be expected to attend a course.

RESOLVED:

That the Clerk be requested to book Basic Induction courses following Members' requests.

94 DRAFT MEETING SCHEDULE – 2009/10

Members considered the first draft of the meeting schedule for 1009/10. The Clerk would now also include the training session agreed on it. (Minute No 93(a)/2009 refers)

RESOLVED:

That the 2009/20 Meeting Schedule be agreed.

95 COMMUNICATIONS RECEIVED

The following communications had been received and were noted:

- (a) Exchange of emails between the Clerk and Steven Ashton of the Standard Newspapers agreeing to a 50% discount next time a newsletter is delivered because a lot of Saughall residents had not received the Parish Council's Newsletter that was supposed to be delivered with the Standard in February 2009.
- (b) Exchange of emails between the Clerk and Mr D Wood, Chester City Council's Dog Warden, regarding a request for more dog bins. Members were informed that those whose job it was to empty dog bins had not been aware of the existence of the one at No 12 Greenway.
- (c) a letter dated 17 March 2009 from David Owen of the Vale Royal Borough Council regarding the review of the electoral arrangements for Cheshire West and Chester Council.

96 CIRCULARS

The following circulars had been received. Any one wishing to see a copy would contact the Clerk.

Cheshire County Council's Highways and Transportation Local Joint Committee agenda for the last meeting on Thursday, 19 March 2009 at 6.30pm

Cheshire County Council's Cheshire Matters March 2009

Chester City Council's Credit Crunch Fact-Sheet

Connexions Cheshire and Warrington's Insideout – Issue 1 – 2009

Chester City Council's Arena Winter 2008 and 2003 –2009 Final Report