

MINUTES OF A SPECIAL MEETING OF SAUGHALL AND SHOTWICK PARK  
PARISH COUNCIL held on 30 August 2005 at the Vernon Institute, Saughall

In attendance: Councillor Mrs P Humphrey  
Councillor Mrs J Johnson  
Councillor A Marsden  
Councillor C Moss  
Councillor R Shukla  
Councillor Mrs JE Storrar  
Councillor RA Storrar  
Councillor A Warrington  
Councillor C Wynne-Eyton (Tree Warden)  
Councillor Mrs M Wynne-Eyton  
Councillor Mrs J Young (in the Chair)

County Councillor D Rowlands  
Mr D Bird (Project Co-ordinator)  
Mr H Dobson (Vernon Institute Management Committee and Internal Auditor)

149 APOLOGIES FOR ABSENCE

Apologies were received from:

Councillor A Bailey  
Councillor B Kerr  
Councillor Mrs D Whitton  
Mr B Huxley

150 CODE OF CONDUCT – DECLARATIONS OF INTEREST

No Declarations of Interest were received.

151 GOLDEN JUBILEE PARK DEVELOPMENT

(a) Groundwork Requirements

The Council considered two quotations and a Bill of Quantities recently received from Mr DJ Francis along with a quotation for drainage work from Mr M Cornes received in 2003 in the sum of £49,344.

Mr Francis was quoting an amount to carry out work on the Council's land on Fiddlers Lane to make it fit for use as a playing field without undertaking any further drainage work. Members were told that a functional playing field could be available by next year if they agreed to accept this quote. The other quotation detailed the cost of providing high quality drainage.

The Council was asked to decide which of the two recent quotes from the local contractor to accept. In making their decision Members were asked to consider how wet the ground was and whether it was adequately drained. Also, the Clerk and the Internal Auditor (who happened to be in attendance) exercised caution by reminding Members of the importance of obtaining more than one quotation for

the proposed work. They also raised concerns that the quotations received in 2003 were out of date and did not exactly reflect the work that the Council would now like done.

Although there was some dissent, on the whole the majority of Members present were of the opinion that the land was quite wet and should be properly drained, that the quotations received in 2003 were sufficient to fulfil the Council's audit and accounting regulations and that no other quotations would need to be requested prior to a decision being taken.

(b) Work Already Carried Out

Councillor RA Storrar informed that he was disappointed that work was being carried out on the field and that he was not being informed that it was going to take place. The Project Co-ordinator referred to the Minutes of previous Council meetings that detailed decisions in respect of work that had been carried out on the land on Fiddlers Lane.

RESOLVED:

That more regular meetings of the Golden Jubilee Park Committee be held in order to keep Members informed of progress being made with the development, etc.

(c) WREN

The Clerk had received a letter dated 15 August 2005 from Mr R Smith, Project Manager of Waste Recycling Environmental Ltd (WREN). He informed that the Golden Jubilee Park Project had been reviewed and a deadline set for 31 October 2005 by which time the information required to enable the WREN contract to be issued must have been received and the contract signed. This was because there were increasing demands being placed upon limited funds and WREN could no longer afford to have grants committed to projects for long periods of time where the work was not being delivered.

WREN required the following information:

- ? Confirmation of total costs of the project and copies of updated quotes. (An application amendment will be required if the total cost of the project drops from £90,794)
- ? Details of the match funding for the project, including written confirmation of funding
- ? A grant payment schedule

It was noted that if the contract was not issued by the deadline, the funding allocated to the project would automatically be written back into WREN's Cheshire Budget for spending in 2005.

In light of the discussions at (a) above Members agreed to submit an amended bid to WREN for grant aid to assist this drainage work.

RESOLVED: That

- (1) the quotation from Mr DJ Francis for high quality drainage work be accepted;
- (2) the Chairman of the Council and the Project Co-ordinator be requested to submit a revised funding application to WREN; and
- (3) Councillor A Marsden's resignation from the Golden Jubilee Park Committee be noted.