

MINUTES OF A MEETING OF SAUGHALL AND SHOTWICK PARK PARISH PLAN
STEERING PANEL held on 20 October 2004 in the Parish Room, 2 Fiddlers Lane, Saughall

In attendance: Councillor A Bailey (in the Chair)
Councillor R Shukla
Councillor Mrs JE Storrar
Councillor RA Storrar
Councillor Mrs J Young

Mr A Amesbury
Mrs R Cowan, Cheshire Community Council
Mr H Dobson
Mr J Hallas

31 APOLOGIES FOR ABSENCE

Apologies were received from Councillor A Marsden and Messers M Bell, D Bird, S Callaghan and P Hughes.

32 CODE OF CONDUCT – DECLARATIONS OF INTEREST

No Declarations of Interest were received.

33 MINUTES

The Minutes of the meeting of the Panel held on 17 June 2004 were **AGREED** as a correct record.

34 MATTERS ARISING FROM THE MINUTES

Minute No 29 – Expenditure Update

The Chairman reminded Mrs Cowan that at the last meeting Mr P Webb had agreed to provide an appropriate format example so that the Clerk could provide the Countryside Agency with a record of the cost of the Parish Plan initiative to date.

The Clerk asked Mrs Cowan to provide her with an estimate of the expected costs on the work still to be completed by the Community Council to assist the costing exercise being undertaken.

Mrs Cowan **AGREED** to provide the information required as soon as possible.

35 FINAL REPORT AND ACTION LIST

Members took some time to read through the contents of both the draft Final Report and the Action List. During the course of this exercise they pointed out amendments, corrected spelling/grammar and made suggestions for changes and alterations as appropriate. Mrs Cowan would take this all onboard and **AGREED** to produce updated documents by 5 November 2004 for consideration at the next meeting of the Steering Panel.

36 NEXT STEPS – ACTIONS FROM THE MEETING

Particular attention was paid to the existing Parish Burial Ground. It was estimated that it would be full within the next three to four years or so. There were two possible solutions to this problem:

- ? Examine increased usage of the All Saints Church's burial ground; and
- ? Identify a new site.

It was **AGREED** to obtain an estimate of cost in relation to both options. Councillor Mrs J Young **AGREED** to liaise with the vicar and attend the next meeting of the Parochial Church Council to discuss burial provision in the village in the medium to long term.

Discussion ensued about the current employment available in the village and whether the provision could be increased in the future. Members also had particular concerns about future planning and development within the village.

Council was **RECOMMENDED** to give serious consideration to employment in and on the periphery of the village and its aspirations for future planning and development within Saughall and Shotwick Park and agree its policy on both matters so that they can be incorporated into the Parish Plan and Action List.

37 DATE AND TIME OF NEXT MEETING

It was **AGREED** that the next meeting of the Panel would be held at 7:30pm on Monday, 8 November 2004 in the Parish Room, 2 Fiddlers Lane, Saughall.